

# West Virginia University, Agricultural Extension Service, Annual Reports of County Extension Agents, Plans of Work, and Other Records A&M 2007

West Virginia University, Agricultural Extension Service, Annual Reports of County Extension Agents, Plans of Work, and Other Records  
1912-1962



## Title Statement

West Virginia University, Agricultural Extension Service, Annual Reports of County Extension Agents, Plans of Work, and Other Records A&M 2007

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## Profile Description

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**Descriptive Rules:** Describing Archives: A Content Standard

## Revision Description

**2025/11** Title changed from "West Virginia University, Agricultural Extension Service, Records" to "West Virginia University, Agricultural Extension Service, Annual Reports of County Extension Agents, Plans of Work, and Other Records" since we had multiple titles of the same name.

## Descriptive Summary

**Unit ID**

A&M 2007

**Unit ID**

[Archival Resource Key](#)

**Unit ID**

[Previous Archival Resource Key](#)

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**Unit ID**

[Previous Archival Resource Key](#)

**Unit ID**

/repositories/2/resources/5819

**Unit Date**

1912-1962

**Language**

English .

**Creator**

West Virginia University. Agricultural Extension Service

**Extent**

25.46 Linear Feet 61 document cases, 5 in. each; 2 folders, 0.5 in. total

**Physical Location**

West Virginia and Regional History Center / West Virginia University / 1549 University Avenue / P.O. Box 6069 / Morgantown, WV 26506-6069 / Phone: 304-293-3536 / URL: West Virginia & Regional History Center

**Repository**

West Virginia and Regional History Center

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ADD transfer from West Virginia University. Agricultural Extension Service, via Jennifer Williams, 2024 April 04.

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[Description and date of item], [Box/folder number], West Virginia University, Agricultural Extension Service, Annual Reports of County Extension Agents, Plans of Work, and Other Records, A&M 2007, West Virginia and Regional History Center, West Virginia University Libraries, Morgantown, West Virginia.

## Scope and Contents

This material consists of annual reports of county extension agents, cooperative extension work in agriculture and home economics, plans of work, annual narrative reports for West Virginia counties, annual reports of the Agricultural Extension Service (AES) (1912-1955), plans of work for the AES (1927-1961), and reports of the American Country Life Association Annual Conferences. There is a typescript of the annual report from 1959, a Plan of Work from 1961, and narrative reports from 1961 for 53 of the 55 Counties. See inventory sheets for complete listing of items. See A&M 539 for microfilm copies of county agents' reports from 1912 and 1915-1947.

ADD of 2024 December 4 includes memorandums of understanding, correspondence, etc. pertaining to the early formation of Agricultural Extension in West Virginia and at West Virginia University. Subjects include family food production, farm forestry, dairy, extension at West Virginia State College, 4-H, County Extension, and more. Highlights include a state legislative resolution related to the Capper-Ketcham Act (1928) and a memorandum of understanding between West Virginia University and United States Department of Agriculture to establish the terms of state extension work (1955).

This collection makes reference to "Negro Workers" because that was how the documents' creators described African-American or Black workers at the time.

## Related A&M Collections

## Keywords

West Virginia - Agricultural Extension Work.  
West Virginia University. Agricultural Extension Service  
West Virginia University. Agricultural Extension Service  
Brooks, Fred Emerson, 1850-1923  
West Virginia University. Extension Service  
West Virginia Cooperative Extension Service

## Description of Subordinate Components

**Annual Report of County Extension Agents, Various Counties (Counties: Barbour, Berkeley, Boone, Braxton, Brooke, Cabell, Calhoun, Clay District & Cabell, Doddridge, Fayette, Gilmer, Grant, Greenbrier, Hampshire, Hancock, Hardy, Harrison County Area, Taylor-Barbour, Lewis-Upshur, Harrison, Jackson, Jefferson, Kanawha, Lewis, Lincoln, Logan-Mingo, Marion, Marshall, Mason, McDowel, Wyoming, Mercer)**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242571

**Unit Date** 1959-1961

**Mixed Materials** 1 (Box)

**Annual Report of County Extension Agents, Various Counties (Counties: Mingo, Mineral, Monongalia, Monroe, Morgan, Nicholas, Ohio, Pendleton, Pleasants, Pocahontas, Preston, Putnam, Raleigh, Randolph, Ritchie, Roane, Summers, Taylor, Tucker, Tyler, Upshur, Wayne, Webster, Wetzel, Wirt Wyoming. Subjects: White workers, Negro workers, Combined workers (1958); White workers, Negro workers, Combined workers (1960); White workers, Negro workers, Combined workers (1961))**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242572

**Unit Date** 1959-1961

**Mixed Materials** 2 (Box)

**Cooperative Extension Work in Agriculture & Home Economics (1962) (Counties: Barbour through Wyoming); Cooperative Extension Work in Agriculture and Home Economics, 1922**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242573

**Unit Date** 1922-1962

**Mixed Materials** 3 (Box)

**Plan of Work (Counties: Barbour, Berkeley, Boone, Braxton, Brooke, Cabell, Calhoun, Clay, Doddridge, Fayette, Gilmer, Grant, Greenbrier, Hampshire, Hancock, Hardy, Harrison, Jackson, Jefferson)**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242574

**Unit Date** 1961

**Mixed Materials** 4 (Box)

**Plan of Work (Counties: Kanawha, Lewis, Lincoln, Marion, Marshall, Mason, McDowell, Mercer, Mineral, Mingo, Monongalia, Monroe, Morgan, Nicholas, Ohio, Pleasants)**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242575

**Unit Date** 1961

**Mixed Materials** 5 (Box)

**Plan of Work (Counties: Pocahontas, Preston, Putnam, Raleigh, Randolph, Ritchie, Roane, Summers, Taylor, Tucker, Tyler, Upshur)**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242576

**Unit Date** 1961

**Mixed Materials** 6 (Box)

**Plan of Work (Counties: Wayne, Webster, Wetzel, Wood, Wyoming. Persons: Negro Workers)**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242577

**Unit Date** 1961

**Mixed Materials** 7 (Box)

**Plan of Work and Annual Narrative Report (Counties: Barbour, Berkeley, Boone, Braxton, Brooke, Cabell, Calhoun, Clay, Doddridge)**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242578

**Unit Date** 1960

**Mixed Materials** 8 (Box)

**Plan of Work and Annual Narrative Report (Counties: Fayette, Gilmer, Grant, Greenbrier, Hampshire, Hancock, Hardy)**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242579

**Unit Date** 1960

**Mixed Materials** 9 (Box)

**Plan of Work and Annual Narrative Report (Counties: Harrison, Jackson, Jefferson, Kanawha, Lewis, Lincoln, Marion)**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242580

**Unit Date** 1960

**Mixed Materials** 10 (Box)

**Plan of Work and Annual Narrative Report (Counties: Marshall, Mason, McDowell, Mercer, Mingo, Mineral, Monongalia, Monroe, Morgan)**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242581

**Unit Date** 1960

**Mixed Materials** 11 (Box)

**Plan of Work and Annual Narrative Report (Counties: Nicholas, Ohio, Pendleton, Pleasants, Pocahontas, Preston, Putnam, Raleigh)**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242582

**Unit Date** 1960

**Mixed Materials** 12 (Box)

**Plan of Work and Annual Narrative Report (Counties: Randolph, Ritchie, Roane, Summers, Taylor, Tucker, Tyler, Upshur)**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242583

**Unit Date** 1960

**Mixed Materials** 13 (Box)

**Plan of Work and Annual Narrative Report (Counties: Wayne, Webster, Wetzel, Wirt Wood, Wyoming. Persons: Negro Workers)**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242584

**Unit Date** 1960

**Mixed Materials** 14 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242585

**Unit Date** 1912-1921

**Mixed Materials** 15 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242586

**Unit Date** 1922-1923

**Mixed Materials** 16 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242587

**Unit Date** 1924-1925

**Mixed Materials** 17 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242588

**Unit Date** 1926-1928

**Mixed Materials** 18 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242589

**Unit Date** 1929-1930

**Mixed Materials** 19 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242590

**Unit Date** 1931-1932

**Mixed Materials** 20 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242591

**Unit Date** 1933-1934

**Mixed Materials** 21 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242592

**Unit Date** 1935-1936

**Mixed Materials** 22 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242593

**Unit Date** 1937-1938

**Mixed Materials** 23 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242594

**Unit Date** 1939-1940

**Mixed Materials** 24 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242595

**Unit Date** 1941-1942

**Mixed Materials** 25 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242596

**Unit Date** 1943-1944

**Mixed Materials** 26 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242597

**Unit Date** 1945-1946

**Mixed Materials** 27 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242598

**Unit Date** 1947-1948

**Mixed Materials** 28 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242599

**Unit Date** 1949

**Mixed Materials** 29 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242600

**Unit Date** 1950

**Mixed Materials** 30 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242601

**Unit Date** 1951

**Mixed Materials** 31 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242602

**Unit Date** 1952

**Mixed Materials** 32 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242603

**Unit Date** 1953

**Mixed Materials** 33 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242604

**Unit Date** 1954

**Mixed Materials** 34 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242605

**Unit Date** 1955

**Mixed Materials** 35 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242606

**Unit Date** 1956

**Mixed Materials** 36 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242607

**Unit Date** 1957

**Mixed Materials** 37 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242608

**Unit Date** 1958

**Mixed Materials** 38 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242609

**Unit Date** 1959

**Mixed Materials** 39 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242610

**Unit Date** 1960

**Mixed Materials** 40 (Box)

**Mixed Materials** 41 (Box)

**Mixed Materials** 42 (Box)

**Annual Reports of Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242611

**Unit Date** 1961

**Mixed Materials** 43 (Box)

**Mixed Materials** 44 (Box)

**Plan of Work -- Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242612

**Unit Date** 1927-1933

**Mixed Materials** 45 (Box)

**Plan of Work -- Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242613

**Unit Date** 1935-1939

**Mixed Materials** 46 (Box)

**Plan of Work -- Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242614

**Unit Date** 1939-1942

**Mixed Materials** 47 (Box)

**Plan of Work -- Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242615

**Unit Date** 1943-1946

**Mixed Materials** 48 (Box)

**Plan of Work -- Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242616

**Unit Date** 1947-1949

**Mixed Materials** 49 (Box)

**Plan of Work -- Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242617

**Unit Date** 1950-1952

**Mixed Materials** 50 (Box)

**Plan of Work -- Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242618

**Unit Date** 1953-1955

**Mixed Materials** 51 (Box)

**Plan of Work -- Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242619

**Unit Date** 1956-1957

**Mixed Materials** 52 (Box)

**Plan of Work -- Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242620

**Unit Date** 1958-1959

**Mixed Materials** 53 (Box)

**Plan of Work -- Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242621

**Unit Date** 1960-1961

**Mixed Materials** 54 (Box)

**Plan of Work -- Agriculture Extension Service and Proceedings of American Country Life Association Annual Conference [5 copies]**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242622

**Unit Date** 1961

**Mixed Materials** 55 (Box)

**Plan of Work -- Agriculture Extension Service**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242623

**Unit Date** 1961

**Mixed Materials** 56 (Box)

**WVU Agricultural Extension Service Annual Narrative Reports Individual Counties: Barbour to Hardy**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242624

**Unit Date** 1961

**Mixed Materials** 57 (Box)

**WVU Agricultural Extension Service Annual Narrative Reports Individual Counties: Harrison to Mercer (less Logan)**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242625

**Unit Date** 1961

**Mixed Materials** 58 (Box)

**WVU Agricultural Extension Service Annual Narrative Reports Individual Counties: Mineral to Preston**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242626

**Unit Date** 1961

**Mixed Materials** 59 (Box)

**WVU Agricultural Extension Service Annual Narrative Reports Individual Counties: Putnam to Wyoming (less Randolph)**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242627

**Unit Date** 1961

**Mixed Materials** 60 (Box)

**WVU Agricultural Extension Service Annual Report (1959); "Your Social Security Program" by Kenneth Brundage; "Soil Conservation Program for FAA Chapters, 1958-59;" "Consumer Food Marketing Program in the Wheeling Area;" WVU Agricultural Extension Service Plan of Work (1961)**

**Unit ID** [Archival Resource Key](#)

**Unit ID** /repositories/2/archival\_objects/242628

**Unit Date** 1958-1961

**Mixed Materials** 61 (Box)

**Scope and Contents**

Folder 1. Blueprints of Facilities

Folder 2. Addendum to 1992, January 10, Smithsonian Institution, Washington, DC; Letter of Transmission from Jack E. Coster to George Parkinson, July 14, 1986, Certificate from the Smithsonian Institution to Fred Brooks of the WVU Agricultural Experiment Station for his donation of wasp specimens, 1910.

**Addendum of 2024 December 04****Unit ID** [Archival Resource Key](#)**Unit ID** /repositories/2/archival\_objects/242629**Unit Date** 1927-1962**Mixed Materials** SC 1 (Folder)**Mixed Materials** SC 2 (Folder)**Scope and Contents**

Includes memorandums of understanding, correspondence, etc. pertaining to the early formation of Agricultural Extension in West Virginia and at West Virginia University. Subjects include family food production, farm forestry, dairy, extension at West Virginia State College, 4-H, County Extension, and more. Highlights include a state legislative resolution related to the Capper-Ketcham Act (1928) and a memorandum of understanding between West Virginia University and United States Department of Agriculture to establish the terms of state extension work (1955).