

# Hourly and Classified Employees Association (HACE) records

Hourly and Classified Employees Association (HACE) Records  
1986-2010



WILLIAM  
& MARY

CHARTERED 1693

## Title Statement

Hourly and Classified Employees Association (HACE) recordsGuide to the Hourly and Classified Employees Association (HACE) records UA 39

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## Profile Description

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## Descriptive Summary

**Unit ID**

UA 39

**Unit ID**

/repositories/2/resources/9056

**Unit Date**

1986-2010

**Language**

English

**Creator**

College of William and Mary

**source**

College of William and Mary. Dept. of Sociology

**Extent**

5.51 Linear Feet

**Repository**

Special Collections Research Center

## Administrative Information

**Conditions Governing Access:**

The collection is open to all researchers. Manuscript collections and archival records may contain materials with sensitive or confidential information that is protected under federal or state right to privacy laws and regulations, such as the Virginia Public Records Act (Code of Virginia, § 42.1-76-91); and the Virginia Freedom of Information Act (Code of Virginia § 2.2-3705.5). Confidential material may include, but is not limited to, educational, medical, and personnel records. If sensitive material is found in this collection, please contact a staff member immediately. The disclosure of personally identifiable information pertaining to a living individual may have legal consequences for which the College of William and Mary assumes no responsibility.

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**Acquisition Information:**

Acc. 1991.001; a portion of this collection was formerly part of the University Archives Publications Collection. Acquisition information for material received after 7/13/2009 is available by consulting a Special Collections Research Center staff member.

**Processing Information:**

Acc. 2012.299 accessioned and minimally described by Steven Bookman, University Archives Specialist, in August 2012. Acc. 2012.305 accessioned and minimally described by Steven Bookman, University Archives Specialist, in August 2012. Acc. 2013.239 accessioned and minimally described by Steven Bookman, University Archives Specialist, in October 2013.

**Preferred Citation:**

Hourly and Classified Employees Association records, Special Collections Research Center, Swem Library, College of William and Mary.

## Historical Note:

The William and Mary Hourly and Classified Employees Association (HACE) was established in the summer of 1986. The principal founders envisioned an organization through which hourly and classified employees could work toward common objectives by encouraging and supporting each other in their efforts to enhance their professional growth and development.

HACE is the only organization on campus to collectively represent every employee who is not a faculty or student member. Your attendance at meetings helps to ensure a fellowship that produces valuable and rewarding experiences.

## Scope and Contents

Collection includes annual reports, bylaws, correspondence, employee of the month nomination letters, guidelines for archives and scrapbook materials, minutes of meetings, publications, and other miscellaneous

materials.

## Separated Materials:

Photographs of staff events were pulled from Series 4 and were added to the University Archives Photograph Collection (UA 8) on 10/4/2013.

## Related Materials:

Staff Assembly Records (UA 117).

Keep It Green Event Poster, University Archives Poster File no. 1608, April 24, 1999.

See also the records of the Office of the President since 1986.

Newsletters from January 1999 to the present and meeting minutes from January 2006 to the present are available from the HACE website at <http://www.wm.edu/hace>.

Photographs of staff events were pulled from Series 4 and were added to the University Archives Photograph Collection (UA 8) on 10/4/2013.

## Keywords

Agendas (administrative records)

Bylaws

Correspondence

Financial records

Fliers (printed matter)

Minutes

Reports

Scrapbooks

College of William and Mary--Employees

College of William and Mary--Faculty and Staff

College of William and Mary--History--20th century

College of William and Mary. Dept. of Sociology

## Custodial History:

A portion of this collection was formerly part of the University Archives Publications Collection.

## Arrangement of Materials:

Series 2-4 is not yet fully arranged and described. Researchers may wish to consult with a staff member for further information in advance of using the collection.

## Description of Subordinate Components

### Series 1: Publications

**Unit ID** id150092

**Unit ID** /repositories/2/archival\_objects/447647

**Unit Date** 1986-2006, undated

### Scope and Contents

This series contains administrative material related to the Hourly and Classified Employees Association (HACE) that were previously part of the University Archives Publication Collection.

**Annual Reports****Unit ID** id681**Unit ID** /repositories/2/archival\_objects/447665**Unit Date** 1990-1991**Mixed Materials** 1 (Box)**Container** 1 (Folder)**By-laws****Unit ID** id682**Unit ID** /repositories/2/archival\_objects/447666**Unit Date** 1989-1990**Mixed Materials** 1 (Box)**Container** 2 (Folder)**Committees, College Employee of the Month Committee****Unit ID** id683**Unit ID** /repositories/2/archival\_objects/447667**Unit Date** 1989-1990, 2001**Mixed Materials** 1 (Box)**Container** 3 (Folder)**Committees, Concerns Committee****Unit ID** id684**Unit ID** /repositories/2/archival\_objects/447668**Unit Date** 1989-2001, undated**Mixed Materials** 1 (Box)**Container** 4 (Folder)**Committees, Holiday Projects Committee****Unit ID** id685**Unit ID** /repositories/2/archival\_objects/447669**Unit Date** 1987-1999, undated**Mixed Materials** 1 (Box)**Container** 5 (Folder)**Committees, Hospitality Committee****Unit ID** id686**Unit ID** /repositories/2/archival\_objects/447670**Unit Date** 2001**Mixed Materials** 1 (Box)**Container** 6 (Folder)**Committees, Nominating Committee****Unit ID** id687**Unit ID** /repositories/2/archival\_objects/447671**Unit Date** 1986-2002**Mixed Materials** 1 (Box)**Container** 7 (Folder)

### **Committees, Special Projects Committee**

**Unit ID** id688

**Unit ID** /repositories/2/archival\_objects/447672

**Unit Date** 1993-1999

**Mixed Materials** 1 (Box)

**Container** 8 (Folder)

### **Constitution**

**Unit ID** id689

**Unit ID** /repositories/2/archival\_objects/447673

**Unit Date** 1986-1999

**Mixed Materials** 1 (Box)

**Container** 9 (Folder)

### **Contests**

**Unit ID** id690

**Unit ID** /repositories/2/archival\_objects/447674

**Unit Date** 1987-1995

**Mixed Materials** 1 (Box)

**Container** 10 (Folder)

### **Cookbook**

**Unit ID** id691

**Unit ID** /repositories/2/archival\_objects/447675

**Unit Date** 1982-1989

**Mixed Materials** 1 (Box)

**Container** 11 (Folder)

### **Correspondence**

**Unit ID** id692

**Unit ID** /repositories/2/archival\_objects/447676

**Unit Date** 1986-1990

**Mixed Materials** 1 (Box)

**Container** 12 (Folder)

### **Guidelines for Archives and Scrapbook Material**

**Unit ID** id693

**Unit ID** /repositories/2/archival\_objects/447677

**Unit Date** 1990

**Mixed Materials** 1 (Box)

**Container** 13 (Folder)

### **Meetings and Luncheon Announcements**

**Unit ID** id694

**Unit ID** /repositories/2/archival\_objects/447678

**Unit Date** 1986-1999

**Mixed Materials** 1 (Box)

**Container** 14 (Folder)

**Meetings and Luncheon Announcements****Unit ID** id695**Unit ID** /repositories/2/archival\_objects/447679**Unit Date** 2000-2006**Mixed Materials** 1 (Box)**Container** 15 (Folder)**Membership****Unit ID** id696**Unit ID** /repositories/2/archival\_objects/447680**Unit Date** 1988-2001**Mixed Materials** 1 (Box)**Container** 16 (Folder)**Minutes****Unit ID** id697**Unit ID** /repositories/2/archival\_objects/447681**Unit Date** 1986-2005**Mixed Materials** 1 (Box)**Container** 17 (Folder)**Newsletter****Unit ID** id698**Unit ID** /repositories/2/archival\_objects/447682**Unit Date** 1999-2005**Mixed Materials** 1 (Box)**Container** 18 (Folder)**Publications and Miscellaneous Material****Unit ID** id699**Unit ID** /repositories/2/archival\_objects/447683**Unit Date** 1990-1991**Mixed Materials** 1 (Box)**Container** 19 (Folder)**Staff Association, Statement of Aims and By-Laws****Unit ID** id226150**Unit ID** /repositories/2/archival\_objects/447684**Unit Date** 1975**Mixed Materials** 1 (Box)**Container** 20 (Folder)**Series 2: Acc. 2012.299****Unit ID** id150093**Unit ID** /repositories/2/archival\_objects/447648**Unit Date** 1989-2010**Scope and Contents**

Contains administrative records for the Hourly and Classified Employees Association (HACE), a staff organization at the College of William and Mary. Included in the records are meeting minutes, correspondence, bylaws, newsletters, and other administrative records.

**Meetings****Unit ID** id231081**Unit ID** /repositories/2/archival\_objects/447685**Unit Date** 1990**Mixed Materials** 2 (Box)**Container** 1 (Folder)**Meetings****Unit ID** id231082**Unit ID** /repositories/2/archival\_objects/447686**Unit Date** 1991**Mixed Materials** 2 (Box)**Container** 2 (Folder)**Meetings****Unit ID** id231084**Unit ID** /repositories/2/archival\_objects/447687**Unit Date** 1992**Mixed Materials** 2 (Box)**Container** 3 (Folder)**Meetings****Unit ID** id231085**Unit ID** /repositories/2/archival\_objects/447688**Unit Date** 1993**Mixed Materials** 2 (Box)**Container** 4 (Folder)**Meetings****Unit ID** id231086**Unit ID** /repositories/2/archival\_objects/447689**Unit Date** 1994**Mixed Materials** 2 (Box)**Container** 5 (Folder)**Meetings****Unit ID** id231087**Unit ID** /repositories/2/archival\_objects/447690**Unit Date** 1995**Mixed Materials** 2 (Box)**Container** 6 (Folder)**Meetings****Unit ID** id231088**Unit ID** /repositories/2/archival\_objects/447691**Unit Date** 1996**Mixed Materials** 2 (Box)**Container** 7 (Folder)

**Meetings****Unit ID** id231089**Unit ID** /repositories/2/archival\_objects/447692**Unit Date** 1997**Mixed Materials** 2 (Box)**Container** 8 (Folder)**Meetings****Unit ID** id231090**Unit ID** /repositories/2/archival\_objects/447693**Unit Date** 1998**Mixed Materials** 2 (Box)**Container** 9 (Folder)**Meetings****Unit ID** id231091**Unit ID** /repositories/2/archival\_objects/447694**Unit Date** 1999**Mixed Materials** 2 (Box)**Container** 10 (Folder)**Meetings****Unit ID** id231092**Unit ID** /repositories/2/archival\_objects/447695**Unit Date** 2001**Mixed Materials** 2 (Box)**Container** 11 (Folder)**Meetings****Unit ID** id231093**Unit ID** /repositories/2/archival\_objects/447696**Unit Date** 2003**Mixed Materials** 2 (Box)**Container** 12 (Folder)**Meetings****Unit ID** id231094**Unit ID** /repositories/2/archival\_objects/447697**Unit Date** 2004**Mixed Materials** 2 (Box)**Container** 13 (Folder)**Meetings****Unit ID** id231095**Unit ID** /repositories/2/archival\_objects/447698**Unit Date** 2005**Mixed Materials** 2 (Box)**Container** 14 (Folder)

**Meetings****Unit ID** id231096**Unit ID** /repositories/2/archival\_objects/447699**Unit Date** 2006 January-June**Mixed Materials** 2 (Box)**Container** 15 (Folder)**Meetings****Unit ID** id231097**Unit ID** /repositories/2/archival\_objects/447700**Unit Date** 2006 July-December**Mixed Materials** 2 (Box)**Container** 16 (Folder)**Meetings****Unit ID** id231098**Unit ID** /repositories/2/archival\_objects/447701**Unit Date** 2007 January-April**Mixed Materials** 2 (Box)**Container** 17 (Folder)**Meetings****Unit ID** id231099**Unit ID** /repositories/2/archival\_objects/447702**Unit Date** 2007 May-December**Mixed Materials** 3 (Box)**Container** 1 (Folder)**Meetings****Unit ID** id231100**Unit ID** /repositories/2/archival\_objects/447703**Unit Date** 2008**Mixed Materials** 3 (Box)**Container** 2 (Folder)**Meetings****Unit ID** id231101**Unit ID** /repositories/2/archival\_objects/447704**Unit Date** 2009**Mixed Materials** 3 (Box)**Container** 3 (Folder)**Meetings****Unit ID** id231102**Unit ID** /repositories/2/archival\_objects/447705**Unit Date** 2010**Mixed Materials** 3 (Box)**Container** 4 (Folder)

**Employee of the Month**

**Unit ID** id231103

**Unit ID** /repositories/2/archival\_objects/447706

**Unit Date** 1991-1999

**Mixed Materials** 3 (Box)

**Container** 5 (Folder)

**Employee of the Month**

**Unit ID** id231104

**Unit ID** /repositories/2/archival\_objects/447707

**Unit Date** 2000-2001

**Mixed Materials** 3 (Box)

**Container** 6 (Folder)

**Employee of the Month**

**Unit ID** id231105

**Unit ID** /repositories/2/archival\_objects/447708

**Unit Date** 2002

**Mixed Materials** 3 (Box)

**Container** 7 (Folder)

**Employee of the Month**

**Unit ID** id231106

**Unit ID** /repositories/2/archival\_objects/447709

**Unit Date** 2003

**Mixed Materials** 3 (Box)

**Container** 8 (Folder)

**Employee of the Month**

**Unit ID** id231107

**Unit ID** /repositories/2/archival\_objects/447710

**Unit Date** 2004 January

**Mixed Materials** 3 (Box)

**Container** 9 (Folder)

**Employee of the Month**

**Unit ID** id231108

**Unit ID** /repositories/2/archival\_objects/447711

**Unit Date** 2004 February

**Mixed Materials** 3 (Box)

**Container** 10 (Folder)

**Employee of the Month**

**Unit ID** id231109

**Unit ID** /repositories/2/archival\_objects/447712

**Unit Date** 2004 March-May

**Mixed Materials** 4 (Box)

**Container** 1 (Folder)

**Employee of the Month****Unit ID** id231110**Unit ID** /repositories/2/archival\_objects/447713**Unit Date** 2004 June-August**Mixed Materials** 4 (Box)**Container** 2 (Folder)**Employee of the Month****Unit ID** id231112**Unit ID** /repositories/2/archival\_objects/447714**Unit Date** 2004 September-December**Mixed Materials** 4 (Box)**Container** 3 (Folder)**Employee of the Month****Unit ID** id231113**Unit ID** /repositories/2/archival\_objects/447715**Unit Date** 2005**Mixed Materials** 4 (Box)**Container** 4 (Folder)**Employee of the Month****Unit ID** id231114**Unit ID** /repositories/2/archival\_objects/447716**Unit Date** 2006**Mixed Materials** 4 (Box)**Container** 5 (Folder)**Employee of the Month****Unit ID** id231115**Unit ID** /repositories/2/archival\_objects/447717**Unit Date** 2007**Mixed Materials** 4 (Box)**Container** 6 (Folder)**Employee of the Month****Unit ID** id231116**Unit ID** /repositories/2/archival\_objects/447718**Unit Date** 2008**Mixed Materials** 4 (Box)**Container** 7 (Folder)**Treasury Reports****Unit ID** id231118**Unit ID** /repositories/2/archival\_objects/447719**Unit Date** 1989-2010**Mixed Materials** 4 (Box)**Container** 8 (Folder)

**Newsletters****Unit ID** id231119**Unit ID** /repositories/2/archival\_objects/447720**Unit Date** 1999-2007**Mixed Materials** 4 (Box)**Container** 9 (Folder)**Elections, Officers, and Membership****Unit ID** id231120**Unit ID** /repositories/2/archival\_objects/447721**Unit Date** 1992-2009**Mixed Materials** 4 (Box)**Container** 10 (Folder)**Miscellaneous Correspondence****Unit ID** id231121**Unit ID** /repositories/2/archival\_objects/447722**Unit Date** 1992-2010, undated**Mixed Materials** 4 (Box)**Container** 11 (Folder)**Program Flyers****Unit ID** id231123**Unit ID** /repositories/2/archival\_objects/447723**Unit Date** 1988-1994, undated**Mixed Materials** 5 (Box)**Container** 1 (Folder)**Program Flyers****Unit ID** id231124**Unit ID** /repositories/2/archival\_objects/447724**Unit Date** 1994-1998, undated**Mixed Materials** 5 (Box)**Container** 2 (Folder)**Miscellaneous Program Schedules and Meetings****Unit ID** id231125**Unit ID** /repositories/2/archival\_objects/447725**Unit Date** 1999-2009, undated**Mixed Materials** 5 (Box)**Container** 3 (Folder)**Miscellaneous Employee of the Month****Unit ID** id231126**Unit ID** /repositories/2/archival\_objects/447726**Unit Date** 2001-2003, undated**Mixed Materials** 5 (Box)**Container** 4 (Folder)

### **Miscellaneous Membership, Elections, and Nominations**

**Unit ID** id231127

**Unit ID** /repositories/2/archival\_objects/447727

**Unit Date** 2000-2002, undated

**Mixed Materials** 5 (Box)

**Container** 5 (Folder)

### **Miscellaneous Treasury Reports**

**Unit ID** id231128

**Unit ID** /repositories/2/archival\_objects/447728

**Unit Date** 2005-2008, undated

**Mixed Materials** 5 (Box)

**Container** 6 (Folder)

### **Miscellaneous**

**Unit ID** id231129

**Unit ID** /repositories/2/archival\_objects/447729

**Unit Date** 2000-2007, undated

**Mixed Materials** 5 (Box)

**Container** 7 (Folder)

### **Classified Staff Association - Bylaws, Minutes and Meos**

**Unit ID** id231130

**Unit ID** /repositories/2/archival\_objects/447730

**Unit Date** 1998-1991

**Mixed Materials** 5 (Box)

**Container** 8 (Folder)

### **Name plate, floppy discs, and CD rom**

**Unit ID** id231131

**Unit ID** /repositories/2/archival\_objects/447731

**Unit Date** undated

**Mixed Materials** 5 (Box)

**Container** 9 (Folder)

#### **Scope and Contents**

Floppy discs and CD-rom containing HACE documents and archival material. Housed with Archives AV Collection.

### **Series 3: Acc. 2012.305, Administrative Files, Minutes and Printed Material**

**Unit ID** id150100

**Unit ID** /repositories/2/archival\_objects/447649

**Unit Date** 1986-2007

#### **Scope and Contents**

Contains minutes, committee records, newsletters, and other material related to the Hourly and Classified Employees Association (HACE), a staff organization at the College of William and Mary. Also included is a scrapbook of the early years of the organization, from its creation in 1986 through 1989. All William and Mary News, which had articles on the employee of the month, have been removed. This series is only partially processed, though all material has been put into acid free folders. The original order and folder headings have been maintained. The material is in loose chronological order.

**Handouts 1992-93****Unit ID** /repositories/2/archival\_objects/447732**Mixed Materials** 6 (Box)**Container** 1 (Folder)**Publicity Flyers, Minutes 1998****Unit ID** /repositories/2/archival\_objects/447733**Mixed Materials** 6 (Box)**Container** 2 (Folder)**Constitution 2001****Unit ID** /repositories/2/archival\_objects/447734**Mixed Materials** 6 (Box)**Container** 3 (Folder)**Holiday Projects 1995****Unit ID** /repositories/2/archival\_objects/447735**Mixed Materials** 6 (Box)**Container** 4 (Folder)**Bylaws, Correspondence 2005-07****Unit ID** /repositories/2/archival\_objects/447736**Mixed Materials** 6 (Box)**Container** 5 (Folder)**Advisory Board 1985-1991****Unit ID** /repositories/2/archival\_objects/447737**Mixed Materials** 6 (Box)**Container** 6 (Folder)**By-Laws Committee 1991****Unit ID** /repositories/2/archival\_objects/447738**Mixed Materials** 6 (Box)**Container** 7 (Folder)**Miscellaneous - Sandy's files****Unit ID** /repositories/2/archival\_objects/447739**Mixed Materials** 6 (Box)**Container** 8 (Folder)**Minutes 1990****Unit ID** /repositories/2/archival\_objects/447740**Mixed Materials** 6 (Box)**Container** 9 (Folder)**Minutes 1990****Unit ID** /repositories/2/archival\_objects/447741**Mixed Materials** 6 (Box)**Container** 10 (Folder)

**Minutes 1990****Unit ID** /repositories/2/archival\_objects/447742**Mixed Materials** 6 (Box)**Container** 11 (Folder)**Special Projects Committee****Unit ID** /repositories/2/archival\_objects/447743**Mixed Materials** 6 (Box)**Container** 12 (Folder)**HACE ByLaws - Revision 1993****Unit ID** /repositories/2/archival\_objects/447744**Mixed Materials** 6 (Box)**Container** 13 (Folder)**Photographs****Unit ID** /repositories/2/archival\_objects/447745**Mixed Materials** 7 (Box)**Container** 1 (Folder)**Photographs****Unit ID** /repositories/2/archival\_objects/447746**Mixed Materials** 7 (Box)**Container** 2 (Folder)**Photographs****Unit ID** /repositories/2/archival\_objects/447747**Mixed Materials** 7 (Box)**Container** 3 (Folder)**Photographs****Unit ID** /repositories/2/archival\_objects/447748**Mixed Materials** 7 (Box)**Container** 4 (Folder)**Printed Material****Unit ID** /repositories/2/archival\_objects/447749**Mixed Materials** 8 (Box)**Container** 1 (Folder)**Printed Material****Unit ID** /repositories/2/archival\_objects/447750**Mixed Materials** 8 (Box)**Container** 2 (Folder)**Printed Material****Unit ID** /repositories/2/archival\_objects/447751**Mixed Materials** 8 (Box)**Container** 3 (Folder)

**Printed Material****Unit ID** /repositories/2/archival\_objects/447752**Mixed Materials** 8 (Box)**Container** 4 (Folder)**Printed Material****Unit ID** /repositories/2/archival\_objects/447753**Mixed Materials** 8 (Box)**Container** 5 (Folder)**Printed Material****Unit ID** /repositories/2/archival\_objects/447754**Mixed Materials** 8 (Box)**Container** 6 (Folder)**Printed Material****Unit ID** /repositories/2/archival\_objects/447755**Mixed Materials** 9 (Box)**Container** 1 (Folder)**Holiday Projects****Unit ID** /repositories/2/archival\_objects/447756**Mixed Materials** 9 (Box)**Container** 2 (Folder)**Special Project Committee 1993, 1997****Unit ID** /repositories/2/archival\_objects/447757**Mixed Materials** 9 (Box)**Container** 3 (Folder)**Administrative 1997****Unit ID** /repositories/2/archival\_objects/447758**Mixed Materials** 9 (Box)**Container** 4 (Folder)**Printed Material****Unit ID** /repositories/2/archival\_objects/447759**Mixed Materials** 9 (Box)**Container** 5 (Folder)**Administrative****Unit ID** /repositories/2/archival\_objects/447760**Mixed Materials** 9 (Box)**Container** 6 (Folder)**Administrative****Unit ID** /repositories/2/archival\_objects/447761**Mixed Materials** 9 (Box)**Container** 7 (Folder)**Scrapbook**

**Unit ID** /repositories/2/archival\_objects/448892

**Unit Date** 1986-1989

**Mixed Materials** 10 (Box)

**Container** 1 (Folder)

**Language** English

### **Holiday Projects 1996**

**Unit ID** /repositories/2/archival\_objects/447762

**Mixed Materials** 11 (Box)

**Container** 1 (Folder)

### **Scrapbook - Extras and Originals**

**Unit ID** /repositories/2/archival\_objects/447763

**Mixed Materials** 11 (Box)

**Container** 2 (Folder)

### **Scrapbook - Extras and Originals**

**Unit ID** /repositories/2/archival\_objects/447764

**Mixed Materials** 11 (Box)

**Container** 3 (Folder)

### **Scrapbook Stuff**

**Unit ID** /repositories/2/archival\_objects/447765

**Mixed Materials** 11 (Box)

**Container** 4 (Folder)

### **Printed Material**

**Unit ID** /repositories/2/archival\_objects/447766

**Mixed Materials** 11 (Box)

**Container** 5 (Folder)

### **Printed Material**

**Unit ID** /repositories/2/archival\_objects/447767

**Mixed Materials** 12 (Box)

**Container** 1 (Folder)

### **Printed Material**

**Unit ID** /repositories/2/archival\_objects/447768

**Mixed Materials** 12 (Box)

**Container** 2 (Folder)

### **Printed Material**

**Unit ID** /repositories/2/archival\_objects/447769

**Mixed Materials** 12 (Box)

**Container** 3 (Folder)

### **Printed Material**

**Unit ID** /repositories/2/archival\_objects/447770

**Mixed Materials** 12 (Box)

**Container** 4 (Folder)

**Printed Material****Unit ID** /repositories/2/archival\_objects/447771**Mixed Materials** 12 (Box)**Container** 5 (Folder)**Nominations Committee****Unit ID** /repositories/2/archival\_objects/447772**Mixed Materials** 12 (Box)**Container** 6 (Folder)**HACE Brochure (Former)****Unit ID** /repositories/2/archival\_objects/447773**Mixed Materials** 13 (Box)**Container** 1 (Folder)**By-Laws Committee 1989-90****Unit ID** /repositories/2/archival\_objects/447774**Mixed Materials** 13 (Box)**Container** 2 (Folder)**Administrative Files 1989-1991****Unit ID** /repositories/2/archival\_objects/447775**Mixed Materials** 13 (Box)**Container** 3 (Folder)**Administrative Files 1989-1992****Unit ID** /repositories/2/archival\_objects/447776**Mixed Materials** 13 (Box)**Container** 4 (Folder)**Administrative Files 1988-91****Unit ID** /repositories/2/archival\_objects/447777**Mixed Materials** 13 (Box)**Container** 5 (Folder)**Administrative Files****Unit ID** /repositories/2/archival\_objects/447778**Mixed Materials** 13 (Box)**Container** 6 (Folder)**Series 4: Acc. 2013.239, Administrative Files****Unit ID** id216687**Unit ID** /repositories/2/archival\_objects/447650**Unit Date** 1988-2006**Scope and Contents**

This series contains administrative records for the Hourly and Classified Staff Association at the College of William and Mary. Some of the topics include the staff appreciation day and other events, fundraising, bylaws, committee records,

**Committee on Employment Opportunity****Unit ID** /repositories/2/archival\_objects/447779**Mixed Materials** 14 (Box)**Container** 1 (Folder)**HACE Concerns****Unit ID** /repositories/2/archival\_objects/447780**Mixed Materials** 14 (Box)**Container** 2 (Folder)**Benefit Fair****Unit ID** /repositories/2/archival\_objects/447781**Mixed Materials** 14 (Box)**Container** 3 (Folder)**Employee Assistant****Unit ID** /repositories/2/archival\_objects/447782**Mixed Materials** 14 (Box)**Container** 4 (Folder)**ODU - HACE****Unit ID** /repositories/2/archival\_objects/447783**Mixed Materials** 14 (Box)**Container** 5 (Folder)**HACE - Logo****Unit ID** /repositories/2/archival\_objects/447784**Mixed Materials** 14 (Box)**Container** 6 (Folder)**Contributions & Donations****Unit ID** /repositories/2/archival\_objects/447785**Mixed Materials** 14 (Box)**Container** 7 (Folder)**Employee Appreciation, 2005****Unit ID** /repositories/2/archival\_objects/447786**Mixed Materials** 14 (Box)**Container** 8 (Folder)**Employee of the Month, 1987****Unit ID** /repositories/2/archival\_objects/447787**Mixed Materials** 14 (Box)**Container** 9 (Folder)**Logo****Unit ID** /repositories/2/archival\_objects/447788**Mixed Materials** 14 (Box)**Container** 10 (Folder)

**Miscellaneous**

**Unit ID** /repositories/2/archival\_objects/447789

**Mixed Materials** 14 (Box)

**Container** 11 (Folder)

**Self Study Committee on Organization + Administration**

**Unit ID** /repositories/2/archival\_objects/447790

**Mixed Materials** 14 (Box)

**Container** 12 (Folder)

**Self Study Committee on Community**

**Unit ID** /repositories/2/archival\_objects/447791

**Mixed Materials** 14 (Box)

**Container** 13 (Folder)

**Special Events, 1994-2006**

**Unit ID** /repositories/2/archival\_objects/447792

**Mixed Materials** 14 (Box)

**Container** 14 (Folder)

**Tercentenary**

**Unit ID** /repositories/2/archival\_objects/447793

**Mixed Materials** 14 (Box)

**Container** 15 (Folder)

**Talent Show**

**Unit ID** /repositories/2/archival\_objects/447794

**Mixed Materials** 14 (Box)

**Container** 16 (Folder)

**Coleman Bridge 1996**

**Unit ID** /repositories/2/archival\_objects/447795

**Mixed Materials** 14 (Box)

**Container** 17 (Folder)

**Virginia Governmental Employee's Association, 2004-2006**

**Unit ID** /repositories/2/archival\_objects/447796

**Mixed Materials** 14 (Box)

**Container** 18 (Folder)

**Work Release**

**Unit ID** /repositories/2/archival\_objects/447797

**Mixed Materials** 14 (Box)

**Container** 19 (Folder)

**Reimbursement Sheets**

**Unit ID** /repositories/2/archival\_objects/447798

**Mixed Materials** 14 (Box)

**Container** 20 (Folder)

### **Bylaws and Constitution**

**Unit ID** /repositories/2/archival\_objects/447799

**Mixed Materials** 14 (Box)

**Container** 21 (Folder)

### **Committees, 2006-2007**

**Unit ID** /repositories/2/archival\_objects/447800

**Mixed Materials** 14 (Box)

**Container** 22 (Folder)

### **Employee Service Awards**

**Unit ID** /repositories/2/archival\_objects/447801

**Mixed Materials** 14 (Box)

**Container** 23 (Folder)

### **Special Projects**

**Unit ID** /repositories/2/archival\_objects/447802

**Mixed Materials** 14 (Box)

**Container** 24 (Folder)

### **Programs, 1998-2006**

**Unit ID** /repositories/2/archival\_objects/447803

**Mixed Materials** 14 (Box)

**Container** 25 (Folder)

## **Series 5: Accession 2022.056: Newsletters and Meeting Minutes**

**Unit ID** /repositories/2/archival\_objects/592793

**Unit Date** 1986

**Unit Date** 1999-2000

### **Scope and Contents**

Materials related to the Hourly and Classified Employees Association (HACE), which was a precursor to the current Staff Assembly. This addition consists of administrative records and communications from HACE.

Feb 2000 Newsletter Oct(?) 1999 Solicitation for nominations for executive board election w/ 28 Sep. 1999 member roster Oct 1999 Newsletter Flyer advertising HACE sponsored Millington Greenhouse tour (12Oct1999) 14 Sept. 1999 meeting minutes 10 Aug. 1999 meeting minutes 11 May 1999 meeting minutes April 1999 Newsletter Flyer announcing 13 April 1999 meeting March 1999 member roster 9 Oct. 1986 Constitution March 1999 Special Edition of VGEA's Foresight newsletter w/ membership application

### **Keywords**

Newsletters

Minutes

### **Newsletters and Meeting Minutes**

**Unit ID** /repositories/2/archival\_objects/592795

**Unit Date** 1989

**Unit Date** 1999-2000

**Mixed Materials** 14 (Box)

**Container** 26 (Folder)

**Extent** 0.1 Linear FeetOne legal sized folder.

### **Arrangement**

An addition added in 2022 by Veronica Parker.