

A Guide to the University of Virginia Summer School Records, 1909-1959

University of Virginia Summer School Records 1909-1959
1909-1959

A Collection in The University of Virginia Archives Special Collections The University of Virginia Library
RG-13/1/3.601

Special Collections, University of Virginia Library
2008

History

Processed by: Special Collections Staff

Title Statement

A Guide to the University of Virginia Summer School Records, 1909-1959

Subtitle: University of Virginia, Summer School, Records

Collection: RG-13/1/3.601

Publication Statement

Date: © 2008 By the Rector and Visitors of the University of Virginia. All rights reserved.

Publisher: Special Collections, University of Virginia Library

[Conditions of Use](#)

Profile Description

Creation: Machine-readable finding aid derived from MS Word, created by Stephanie Brooks, 8/06/2008

Language Usage: Description is in English

Descriptive Summary

Accession Number

RG-13/1/3.601

Language

English

Repository

Special Collections, University of Virginia Library

Administrative Information

Access Restrictions

There are no restrictions.

Use Restrictions

See the [University of Virginia Library's use policy](#).

Acquisition Information

This collection was an archival transfer from the Summer Session Office, ca. 1960.

Preferred Citation

University of Virginia Summer School Records, Accession #RG-13/1/3.601, Special Collections, University of Virginia Library, Charlottesville, Va.

Scope and Content

The collection contains administrative correspondence concerning various courses and programs; general topical files including a small one on African American applicants and others that document life at the University during World War II as well as various files of a routine administrative nature; reports; form letters; faculty appointments; scholarship applications; personnel files; requests for applications; statistics; budget and cost-income analyses; degree applicants; scholarship applications; clippings; correspondence of Extension Dean George B. Zehmer and miscellaneous correspondence of other deans.

Contents List

Course Materials- Administrative Correspondence, Suggestions ca. 1940-1959

**Art, Architecture, Biology (Mt. Lake), Chemistry, and Commercial
Education,**

Box 1

Commercial Education, Economics, Education, Engineering,

Box 2

English, Foreign Affairs, Modern Languages, Geography,

Box 3

**German, History, Library Science, Math, Music, Nursing Education,
Philosophy, Physical Education, Physics,**

Box 4

**Physics, Political Science, Psychology, Public Speaking, Reading Clinic,
Religion, Secretarial Courses, Rural Social Economics, Sociology, Speech
Correction, Speech & Drama,**

Box 5

Speech & Drama, Dramatic Art, Education Workshop,

Box 6

Alphabetical Files- General Boxes

**Acceptances Withholding Tax Forms, Administrative Board, Administrative
Committee, Adult Education, Advertising, Alderman Library, American
County Life Ass., Announcements, Annual Report 1948, Applications for
Positions,**

Box 7

**Boaz, Miss Brydon, Building and Grounds, Bulletins other Colleges, Bursar,
CCC Director's Conference, Cabell Hall Exhibit Space, Calendar,**

Box 8

**Caps and Gowns (Cotrell & Leonard), Catalogue, Certification of Other
States, Changes, Charlottesville Chamber of Commerce, Children's Art
Classes, Classrooms, Class Schedules,**

Box 9

Colored Applicants, Minutes of Executive Committee, Committee on Higher Education, Comm. Nat. Ed. Ass., Summer Quarter Committee, Commons, Conference, Banker's Conference,

Box 10

Convocation, Co-operative Education Assistance, Counselorship Applications-Appointments, Dance Reciepts, Darden, Direction of Masters Theses, Doctor's Certificates, Eight weeks Session, Special Examination, Re-exams, Extensions,

Box 11

Faculty, Faculty housing, Prospects, Federal Aid, Final exercise, Fletcher, Richard R., Fraternity Houses,

Box 12

Fraternity Houses Occupied, Golf course, Grades, Graduate Studies,

Box 13

Graduation Exercises, Dr. Hall, Dr. Hammond, Honor Committee, Hostess, Housing,

Box 14

Housing, Institute on Public Housing, Institute of Professional Relations, International Student Club, Law, Leaves of Absence, Lectures, Library, Library Acquisitions, Library Committee, Loans, Madison Hall Hostess, Dr. Manahan's Letters, Marine Corps, Dean of Medicine,

Box 15

Maphis, Meetings- Engagements, Methodist Church 1940, Military Service, Mimeograph Correspondence, etc. (I. P. Dick Co.), Minister, Ministers & Choir Directors, Miscellaneous,

Box 16

Miscellaneous,

Box 17

Miscellaneous, National Science Foundation, Newspaper clippings, Night Watchmen, Notes, Orders,

Box 18

Parent-Teachers, Payroll & Approval Data '48, Permits-Cars '43, Petition for S. S. Committee, Pledges (Teachers), Positions Wanted, Post Office, Practice Teaching, Printers Copy, Copy of Printing Material 1943, Professional Relations, Radio, Receipts '39, Recommendations,

Box 19

Reduced Railroads, References, Personal Refunds of 1943, Registrar, Registration, Conduct and Regulations, Requests from Other schools and Businesses, Room Assignments, 1944,

Box 20

Schedule, 1943, Schedule Changes 1944, Schedule for Ringing Bells, Scholarships, Seminars for Naval Officers 1942, Frank M. Sibley, Jr., Edward R. Slaughter, Lindsay J. Stiler, Student Council, Student Health, Suggestions,

Box 21

Summer Quarter (S. Q.), Miscellaneous 1945, S. Q. Room Fees, S. Q. Second Term 1943, Letters Superintendents Questionnaires, S. Q. Texts 1945, S. Q. 1945, S. Q. General 1943-1944, S. Q. Pending, S. Q. State Organizations, Summer School Docket, Summer Session Enrollment Data, Summer Session (correspondence with students), Summer Session, Virginia Deans and Directors, Supplies and Equipment, Suspension, Tabulating Division, Tax Exemption,

Box 22

Teaching Training, Telegrams, Traditional Forms of Social Recreation, Traffic Control, Vesper Service, Veterans, Veterans Administration, Virginia State Chamber of Commerce, 1929,

Box 23

Virginia Academy of Science, Virginia Resources of Southern Assistance of Science and Industry 1944, WCHV, Washington Celebration, Withdrawals, Workshops, Workshop of Community Development, Workshop, Meeting on, Workshop of School and Community Relations '43,

Box 24

Summer Session Report of the Ass. of Deans and Directors

Summer Session Reports of the Ass. of Deans and Directors, 1925-1934

Box 25

Summer Session Reports of the Ass. of Deans and Directors, 1935-1947

Box 26

Summer Session Reports of the Ass. of Deans and Directors, 1948-1952

Box 27

Summer Session Reports of the Ass. of Deans and Directors, 1952-1959

Box 28

Summer School Reports

Scope and Content

Boxes 29-32

Summer School Reports, 1909-1927

Box 29

Summer School Reports, 1924-1931

Box 30

Summer Reports, 1931-1943

Box 31

Summer School Reports, 1944-1959

Box 32

Form Letters, 1924-1958

Scope and Content

Boxes 33-37.

Form Letters, 1924-1930

Box 33

Form Letters, 1925-1939

Box 34

Form Letters, 1934-1943

Box 35

Form Letters, 1948-1956

Box 36

Form Letters, 1957-1958

Box 37

Faculty Appointments, 1951-1958

Box 38-39

Scope and Content

Loose form letters of appointment.

Education Courses and Applications for Scholarships, 1942-1959

Box 40-41

Personnel Boxes, 1939-1960

Box 42-43

Requests for Applications, Applications, Handbooks,

Statistics Boxes, 1922-1959

Scope and Content

Boxes 44-45.

Statistics Box, 1922-1944

Box 44

Statistic Box, 1944-1959

Box 45

Budget and Cost-Income Analysis, 1927-1959

Scope and Content

Boxes 46-47.

Budget and Cost-Income Analysis, 1927-1951

Box 46

Budget and Cost-Income Analysis, 1951-1959

Box 47

Entertainment- concerts, films, programs, advertisint correspondence, 1934-1957

Box 48

Radio- University Programs; Others, Manuals, 1937-1942

Box 49

Degree Applicants- List, Correspondence with, Excuses from Exercise, 1943-1959

Box 50

Scholarship Applications, announcements, administrative correspondence,

Box 51

College topics (1951,1956); Degree Applicants: Lists, Excuses from exercises, correspondence, 1947-1955

Box 52

Newspaper clippings (Daily Progress, College Topics: 1951-1958), College Topics correspondence,

Box 53

Zehmer Correspondence, 1938-1951

Box 54

Zehmer Correspondence, 1938-1951

Box 55

Eason correspondence- St. Department of Education, 1924-1939

Box 56

Miscellaneous Correspondence, 1923-1959

Scope and Content

Marion H. Hamilton, Secretary 1946. Dean R. W. Cherry, 1956; J. B. Chase, 1954-1956; Parker C. Griffin, Assistant Dean, 1956-1957; Registrar, 1956-1959; Ruth Richer, Registrar, 1933-1947; Dean Lewis Hammond, 1947-1950; Dean R. J. Costen, 1927-1941; Dean Charles G. Maphis, 1923-1935.