

A Guide to the Records of the First Virginia Chapter of the Association of Fundraising Professionals 1981-1997

A Guide to the Records of the First Virginia Chapter of the Association of Fundraising Professionals
1981-1982

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History

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Descriptive Summary

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Repository

Roanoke Public Libraries

Administrative Information

Access Restrictions

There are no restrictions.

Use Restrictions

There are no restrictions.

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First Virginia Chapter, Association of Fundraising Professionals

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Historical Information

In January of 2001 the National Society of Fundraising Executives (NSFRE) changed its name to Association of Fundraising Professionals (AFP). The Society had begun when the National Society of Fundraisers (NSFR) was chartered by the state of New York in June 1960. The first local chapter of NSFR was founded in New York City in July 1964 and had formerly been known as the Association of Fund Raising Directors (AFRD). In May 1965 the second chapter of NSFR was formed when the Fund Raisers Association of the National Capital, located in Washington, D.C., also joined NSFR. By the end of the 1970s there were 23 chapters, including one in Canada. In 1977 NSFR moved its national offices from New York to Washington, D.C. and changed its name to the National Society of Fundraising Executives (NSFRE). The First Virginia Chapter of NSFRE began formally meeting in October 1981. The name of the chapter was selected because it was the first chapter in the state of Virginia. Though the official charter date of the First Virginia Chapter of NSFRE was March 1982, preliminary meetings between founding members Clai Wilcox and Jesse Kent go back to early 1981. The first chapter newsletter was published in October 1981 and reported on the election of the first president of the chapter, Claiborne (Clai) Wilcox, Jr. In December 1981 the National Board of NSFRE approved the charter of the First Virginia Chapter of NSFRE, which became the 38th chapter of NSFRE. From the beginning, a primary purpose of the new chapter was to provide educational opportunities for members and the fund raising community. So the chapter began a successful series of institutes on fund raising, which became a national model for fund raising education. Certification became an important issue for the chapter, and many members sought and achieved certification. Chapter meetings were held on the second Tuesday of the month and the chapter's newsletter was named The Second Tuesday in July 1982. The second (1983) president of the chapter, Jesse (Jess) E. Kent, collected and retained a large portion of the records contained in this collection. His records are by far the most numerous of the chapter presidents and extend far beyond his years in office, into the tenures of other presidents.

Scope and Content

The collection of First Virginia Chapter, Association of Fundraising Professionals Records 1981-1997 is contained in 5 record storage boxes, a total of 6.25 linear feet, and is located in the Virginia Room of the Roanoke Public Libraries in Roanoke, Virginia. All materials are foldered in acid free, labeled folders. The collection contains correspondence, financial records, membership lists, meeting agendas and minutes, newsletters, statements of goals and objectives, by-laws and other official records. There are many documents, programs, brochures and various records relating to institutes, conferences, workshops, and other educationally related professional activities sponsored by the chapter and other professional organizations for fund raisers, including the National Society of Fundraising Executives (NFSRE). Also included are detailed lists of presenters and attendees at institutes, workshops and various events sponsored by the chapter. Newspaper clippings related to chapter members and activities are interfiled with related materials. Some audio cassette tapes and VHS video tapes of educational programs are included among the other materials. The oldest dated run of materials in the collection coincides with the tenure of the first president of the chapter, Clai Wilcox, at the time of the founding of the chapter in 1981. The latest materials in the collection are from the tenure of chapter president Harold Uhl in 1997. The original order of the materials was retained in processing and there are several roughly chronological sequences in the collection, which mostly follow the tenures of the chapter presidents. However the order of materials is not strictly chronological and some presidential papers are not chronologically arranged. But to preserve the original order of the materials, the various series are arranged by presidential tenures as they appeared in the unprocessed AFP Collection. And the bulk of many of the materials come from the files of Jesse Kent, the second president of the chapter, who held the office in 1983, and who carefully collected and retained a large portion of the records contained in this collection throughout his association with the chapter. His records are by far the most numerous of the chapter presidents and extend far beyond his years in office into the tenures of other presidents. Some of the chapter presidents retained fewer records and so the documentation of their time in office is not as complete as others. The presidents of the First Virginia Chapter, Association of Fundraising Professionals, from the founding of the chapter through 1997, were: Clai Wilcox (1981-1982), Jesse Kent (1983), Jerry Ocorr (1984), Everett Werness (1985), J. Andre© Brooks (1986), David Prestipino (1987), Jennie Sue Murdock (1988), Donna Massey (1989), Bob Kulinski (1990), Jared

(Jerry) Close (1991), Bill Bowen (1992), Linda Dodge (1993), Nancy Prillaman (1994), Gail Gregory (1995), Katherin Anderson (1996), and Harold Uhl (1997). Series are arranged under their names, but not strictly chronologically.

Arrangement

The documents are generally arranged chronologically by the President of the Chapter, though in some cases they are also arranged topically. The original order of the documents was maintained.

Contents List

Records by President, 1981-1987

Box 1

Claire Wilcox: Correspondence, financial records, meetings, clippings 1981-1982

Folder 1

Claire Wilcox: Newsletters, workshops-lists of attendees and presenters 1981-1982

Folder 2

Claire Wilcox: Charter members, by-laws, evaluations 1981-1982

Folder 3

Jesse Kent: NSFRE Survey Course, 2 cassettes 1983

Folder 4

Jesse Kent: Newsletters 1983

Folder 5

Jesse Kent: Reports, minutes, correspondence 1983

Folder 6-7

Jesse Kent: Institute 1983

Folder 8

Jesse Kent: Boston conference 1983

Folder 9

Jesse Kent: Committees, by-laws 1983

Folder 10

Jesse Kent: Membership 1983

Folder 11

Jesse Kent: Seminars, news clippings 1983

Folder 12

Jerry Ocorr: Financial statements 1984

Folder 13

Jerry Ocorr: Institute, brochures, financial statements, list of participants 1984

Folder 14

Jerry Ocorr: Newsletters, brochures 1984

Folder 15

Jerry Ocorr: Membership lists 1984

Folder 16

Everett Werness: Harrison Heritage Center, news clippings, brochures, by-laws 1985

Folder 17

Jesse Kent: Brochures, newsletters 1985

Folder 18

Jesse Kent: Minutes 1985

Folder 19-20

Everett Werness: Certification, membership rosters, correspondence 1985

Folder 21

Everett Werness: Financial statements, agendas, newsletters, miscellaneous 1985

Folder 22

Everett Werness: Workbook 1985

Folder 22-24

Everett Werness: Financial statements, minutes 1985

Folder 25

David Prestipino: Minutes, financial statements, newsletters, miscellaneous 1987

Folder 23

Records by President, 1988-1989

Box 2

Jennie Sue Murdock: Minutes, newsletters, financial statements, miscellaneous 1988

Folder 1

Donna Massey: Newsletters, financial statements, miscellaneous 1989

Folder 2

Bob Kulinski: Minutes, newsletters, financial statements, miscellaneous 1990

Folder 3

J. AndreÃ© Brooks: Harrison Heritage and Cultural Center, Miscellaneous 1986

Folder 4

J. AndreÃ© Brooks: Philanthropy, National Philanthropy Day, newsletters, miscellaneous 1986

Folder 5

J. AndreÃ© Brooks: Special events seminars, Institute, financial statements, minutes, membership lists, miscellaneous 1986

Folder 6

J. AndreÃ© Brooks: Institute, miscellaneous 1986

Folder 7

J. AndreÃ© Brooks: Public relations, historian, photographs, negatives 1986

Folder 8

J. AndreÃ© Brooks: NSFRE Institute 1986

Folder 9

Jesse Kent: Major Money video 1986

Folder 10

J. AndreÃ© Brooks: Annual reports, newsletters 1986-1987

Folder 11

J. AndreÃ© Brooks: NSFRE Board of Directors 1984-1986

Folder 12

J. AndreÃ© Brooks: NSFRE Chapter Manual 1986

Folder 13

David Prestipino: By-laws, certification, agendas, minutes, Institute 1987

Folder 14

David Prestipino: Meetings, agendas, financial statements, miscellaneous 1987

Folder 15

Jennie Sue Murdock: Handbook, conference program 1988

Folder 16

Jennie Sue Murdock: Chapter manual, by-laws, minutes, financial statements, miscellaneous 1988

Folder 17-18

Jennie Sue Murdock: Library, minority outreach, miscellaneous 1988

Folder 19

Jennie Sue Murdock: The Idea Machine video 1988

Folder 20

Donna Massey: Miscellaneous, membership, meetings, financial statements, keychains, diskette of back issues of NSFRE newsletters, 1989

Folder 21

Records by President, 1989-1994

Box 3

Donna Massey: Miscellaneous, meetings, programs, financial statements 1989

Folder 1

Donna Massey: Committees, Institute, library, philanthropy, newsletter, publicity 1989

Folder 2

Donna Massey: Committees, Institute, miscellaneous 1989

Folder 3

Bob Kulinski: Meetings, minutes, financial statements, newsletters, surveys 1990

Folder 4

Bob Kulinski: Meetings, minutes, financial statements, newsletters, surveys 1990

Folder 5

Jesse Kent: Miscellaneous, seminar, by-laws 1991

Folder 6

Jesse Kent: Miscellaneous, mission, certification 1990

Folder 7

Miscellaneous, certification 1990

Folder 8

Jesse Kent: Statewide conferences on volunteerism, resumes, correspondence 1990

Folder 9

Jesse Kent: The Capital Campaign 1990, financial statements, correspondence, newsletters 1990

Folder 10

Jesse Kent: Special Event Fundraising 1990

Folder 11

Jared Close: Goals and objectives, minutes, meetings, investments, newsletters 1991

Folder 12

Jared Close: Financial statements, newsletters, conferences 1991

Folder 13

Bill Bowen: By-laws, list of files, nominations, conferences, miscellaneous 1992-1993

Folder 14

Bill Bowen: Conferences, newsletters, meetings, financial reports 1992-1993

Folder 15

Linda Dodge: Membership, conferences, financial reports, miscellaneous 1993-1994

Folder 16

Linda Dodge: Meetings, newsletters, financial reports, miscellaneous 1993-1994

Folder 17

Linda Dodge: By-laws, policies, miscellaneous 1993-1994

Folder 18

Nancy Prillaman: Annual report, goals, income tax form, financial reports, meetings, minutes, 1994-1995

Folder 19

Nancy Prillaman: Chapter service program, financial records, membership, meetings, correspondence, newsletters 1994-1995

Folder 20

Nancy Prillaman: Chapter service program, financial records, minutes, membership, correspondence, newsletters 1994-1995

Folder 21

Records by President, 1995-1997

Box 4

Nancy Prillaman: Minutes, meetings, reports, financial reports, recognition luncheon, miscellaneous 1994-1995

Folder 1

Gail Gregory: Minutes, newsletter, financial statements, IRS form, miscellaneous 1995-1996

Folder 2

Gail Gregory: Minutes, newsletter, financial statements, policies, nominations, miscellaneous 1995-1996

Folder 3

Gail Gregory: Minutes, newsletter, 1995 National Philanthropy Day 1995-1996

Folder 4

Katherin Anderson: National Philanthropy Day 1995

Folder 5

Katherin Anderson: National Philanthropy Day 1996

Folder 6

Katherin Anderson: National Philanthropy Day Manual 1996

Folder 7

Harold Uhl: NSFRE Anniversary Celebration 1997

Folder 8

Harold Uhl: Newsletters, financial statements, goals, minutes, also includes information from Katherin Anderson 1997

Folder 9

Jesse Kent: Fundraising Conference 1992

Folder 10

Jesse Kent: Fundraising Conference 1992

Folder 11

Jesse Kent: NSFRE Institute planning 1992

Folder 12

Jesse Kent: NSFRE Institute planning 1993

Folder 13

Jesse Kent: NSFRE Institute planning 1994

Folder 14

Jesse Kent: NSFRE Institute planning 1995

Folder 15

Jessie Kent: NSFRE Institute and National Conference 1995

Folder 16

Jesse Kent: NSFRE Institute, news clippings 1995

Folder 17

Jesse Kent: Roanoke Museum of Fine Arts Study Report 1990

Folder 18

Jesse Kent: Roanoke Museum of Fine Arts miscellaneous documents 1990

Folder 19

Jesse Kent: Roanoke Museum of Fine Arts interview forms and miscellaneous documents 1990

Folder 20

Jesse Kent: Roanoke Museum of Fine Arts brochures and exhibition catalogs 1990

Folder 21

Jesse Kent Records, 1982-1992

Box 5

Giles Memorial Hospital 1987

Folder 1

Objectives, meetings, glossary, membership, miscellaneous records 1990

Folder 2

Miscellaneous collection of citations 1968

Folder 3

NSFRE Membership Directory 1985

Folder 4

Special events, miscellaneous correspondence unknown

Folder 5

By-laws, special events unknown

Folder 6

Membership list unknown

Folder 7

NSFRE Correspondence, Fall membership drive 1986

Folder 8

Membership drives, by-laws 1984-1985

Folder 9

Satellite videoconference program guide for Major Money 1986

Folder 10

NSFRE correspondence, membership lists, miscellaneous 1982, 1986, 1990

Folder 11

NSFRE Institute 1989

Folder 12

NSFRE Institute brochures and guides 1989

Folder 13

NSFRE First Virginia Chapter conference on fund raising 1984

Folder 14

NSFRE correspondence, certification, brochures, newsletters, miscellaneous 1986-1990

Folder 15

NSFRE certification, newsletters, International Conference, miscellaneous 1990-1992

Folder 16

Charitable contributions undated

Folder 17

Fundraising Seminar 1988

Folder 18

Certification, miscellaneous unknown

Folder 19

NSFRE/PRSA Institute 1984

Folder 20

4 audio cassette tapes, unlabelled undated

Folder 21

NSFRE certification undated

Folder 22

NSFRE certification 1984

Folder 23

NSFRE certification, membership roster undated

Folder 24

NSFRE certification, glossary 1990

Folder 25

NSFRE seminars 1990, 1992

Folder 26