

Capitol Area Agency on Aging records

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1985-2003

Title Statement

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Descriptive Summary

Unit ID

M 361

Unit Date

1985-2003

Language

English .

source

Capital Area Agency on Aging

Extent

3.9 Linear Feet

Repository

VCU James Branch Cabell Library

Administrative Information

Access Restrictions

Collection is open to research.

Use Restrictions

There are no restrictions.

Acquisition Information

Gift of the Capital Area Agency on Aging in 2006.

Processing Information

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Biographical/Historical Information

The Capital Area Agency on Aging was established in 1973. It is a private nonprofit organization dedicated to serving seniors in Richmond, Virginia and its surrounding counties, and it is part of a national network of Area Agencies on Aging. The agency seeks to empower area seniors to optimize their quality of life and maintain their independence as long as they wish. They provide planning assistance to seniors and caregivers and help them identify the public and private service providers that can best meet their needs. Other programs run by the agency provide guidance on care management, assistance finding employment and volunteer opportunities for seniors, caregiver support, insurance counseling, information about elder rights, and meal services. In 2000, the Capital Area Agency on Aging changed its name to Senior Connection, Capital Area Agency on Aging.

Scope and Contents

This collection contains materials created by the Capital Area Agency on Aging that document the agency's operations, programs, and outreach activities. The majority of the collection consists of correspondence, minutes, and other documents generated by the agency's committees. Also included are records concerning various service programs as well as reference materials.

Keywords

Capital Area Agency on Aging

Capital Area Agency on Aging

Arrangement

Collection is divided into three series: Committee Files, 1978-1999; Community Engagement and Program Materials, 1974-1998; and Reference Materials, 1982-2006. Within series, files are arranged alphabetically by subject.

Description of Subordinate Components

Series 1: Committee Files, 1978-1999

Executive Committee - Board of Directors, 1988-1998

Mixed Materials 1 (box)

Executive Committee - Correspondence, 1990-1998

Mixed Materials 1 (box)

Executive Committee - Minutes, 1983-1998

Mixed Materials 1 (box)

Executive Committee - Reference Materials, Chamber of Commerce, 1987-1999, undated

Mixed Materials 1 (box)

Finance Committee - Correspondence, 1980-1997

Mixed Materials 1 (box)

Finance Committee - Financial Documents, Reference Materials, and Notes, 1988-1998, undated

Mixed Materials 1 (box)

Finance Committee - Financial Statements and Audits, 1978-1997

Mixed Materials 1 (box)

Finance Committee - Fiscal Year Plans, 1978-1997

Mixed Materials 2 (box)

Finance Committee - Investment Information and Policies, 1997-1998, undated

Mixed Materials 2 (box)

Finance Committee - Minutes, 1996-1999

Mixed Materials 2 (box)

Grant Review and Evaluation Committee - Correspondence and Grant Materials, 1982-1990, 1998

Mixed Materials 2 (box)

Grant Review and Evaluation Committee - Minutes, 1984-1993

Mixed Materials 2 (box)

Grant Review and Evaluation Committee - Report on In-Home Services, 1983

Mixed Materials 3 (box)

Human Resources Committee - Benefits Materials, 1986, 1994-1998

Mixed Materials 3 (box)

Human Resources Committee - Compensation Materials, Organization Charts, and Position Descriptions, 1991-1993, undated

Mixed Materials 3 (box)

Human Resources Committee - Correspondence, 1981, 1990-1998

Mixed Materials 3 (box)

Human Resources Committee - Minutes, 1986-1998

Mixed Materials 3 (box)

Human Resources Committee - Report of Internal Evaluation, 1981

Mixed Materials 3 (box)

Long Range Planning Committee - Correspondence, 1991, 1996

Mixed Materials 3 (box)

Long Range Planning Committee - Minutes, 1996-1998

Mixed Materials 3 (box)

Long Range Planning Committee - Strategic Plan Materials, 1994-1998

Mixed Materials 3 (box)

Long Range Planning Committee - Reference Materials, 1995-1997

Mixed Materials 3 (box)

Nominating Committee - Correspondence, 1993-1998

Mixed Materials 3 (box)

Nominating Committee - Member Lists, 1995-1998

Mixed Materials 3 (box)

Nominating Committee - Minutes, 1990-1998

Mixed Materials 3 (box)

Nominating Committee - Nominations Lists, 1995-1998

Mixed Materials 3 (box)

Nominating Committee - Reference Materials, 1985, 1995, undated

Mixed Materials 3 (box)

Public Policy Committee - Correspondence, 1981, 1988-1997

Mixed Materials 3 (box)

Public Policy Committee - Legislative and Lobbying Materials, 1981-1998, undated

Mixed Materials 3 (box)

Public Policy Committee - Minutes, 1983, 1989-1997

Mixed Materials 3 (box)

Public Policy Committee - Reference Materials, 1981-1997, undated

Mixed Materials 3 (box)

Series 2: Community Engagement and Program Materials, 1974-1998

Better Business Bureau, 1996, undated

Mixed Materials 3 (box)

Business Cards - Harris Spindle, undated

Mixed Materials 3 (box)

CAAA Annual Meetings, 1988-1994, undated

Mixed Materials 3 (box)

Church Presentations 1974, 1981-1997, undated

Mixed Materials 4 (box)

Diversity Workshops, 1994-1997, undated

Mixed Materials 4 (box)

Legal Service Information - AARP Files, 1992, 1994

Mixed Materials 4 (box)

Legal Service Information - Pro-Bono Legal Aid, 1986-1996, undated

Mixed Materials 4 (box)

Legal Service Information - Virginia State Bar, 1987-1995, undated

Mixed Materials 4 (box)

National Aging Program Information System, 1994-1998, undated

Mixed Materials 4 (box)

Richmond Long-Term Care Committee - Companion and Guardian Programs, 1988-1992, undated

Mixed Materials 5 (box)

Richmond Long-Term Care Committee - Correspondence, 1988-1993, undated

Mixed Materials 5 (box)

Richmond Long-Term Care Committee - Minutes, 1992-1994

Mixed Materials 5 (box)

Richmond Long-Term Care Committee - Reference Materials, 1982, 1988

Mixed Materials 5 (box)

Southern Gerontological Society Membership Directory, 1993

Mixed Materials 5 (box)

Triad - Advisory Committee Minutes, 1996-1998

Mixed Materials 5 (box)

Triad - Clippings and Publications, 1980-1998, undated

Mixed Materials 5 (box)

Triad - Correspondence, 1996-1998, undated

Mixed Materials 5 (box)

Triad - Program Materials and Survey, 1996-1998

Mixed Materials 5 (box)

Virginia Association on Aging, 1994-1995

Mixed Materials 5 (box)

Virginia Coalition for the Aging, 1998

Mixed Materials 5 (box)

Virginia Commonwealth University Presentations, 1987-1990

Mixed Materials 5 (box)

Virginia Energy and Aging Consortium - Correspondence, 1987-1988, 1995

Mixed Materials 5 (box)

Virginia Energy and Aging Consortium - Minutes, 1988, 1995-1997

Mixed Materials 5 (box)

Virginia Energy and Aging Consortium - Reference Materials, 1994-1998, undated

Mixed Materials 5 (box)

Virginia Energy and Aging Consortium - Member Lists, 1996-1998

Mixed Materials 5 (box)

Virginia Housing Coalition - Bylaws, 1994

Mixed Materials 5 (box)

Virginia Housing Coalition - Correspondence, 1988-1996, undated

Mixed Materials 5 (box)

Virginia Housing Coalition - Member Lists, 1996

Mixed Materials 5 (box)

Virginia Housing Coalition - Reference Materials, 1993-1997, undated

Mixed Materials 5 (box)

Volunteer Programs for Seniors, 1990-1998, undated

Mixed Materials 6 (box)

White House Conference on Aging, 1981, 1995

Mixed Materials 6 (box)

Series 3: Reference Materials, 1982-2006

Age Care Sourcebook, 1987

Mixed Materials 6 (box)

Aging, 1970, 1984-1997, undated

Mixed Materials 6 (box)

Comprehensive Services Act, 1997

Mixed Materials 6 (box)

Ethics and Euthanasia, 1988-1997, undated

Mixed Materials 6 (box)

The Healing Zone Health Update, 2006

Mixed Materials 7 (box)

Hunger Studies, 1985, 1992-1998, undated

Mixed Materials 7 (box)

Management and Employee Relations 1979-1994, undated

Mixed Materials 7 (box)

Patient Self-Determination Act, 1991-1997, undated

Mixed Materials 7 (box)

Sexuality and Aging Study, 1987

Mixed Materials 7 (box)

Speech Writing, 1982, 1988-1990, undated

Mixed Materials 7 (box)

Viaticus, 1996

Mixed Materials 7 (box)

**Virginia's Area Agencies on Aging: Making a Difference - Best Practices,
2005**

Mixed Materials 7 (box)