

Institute of Management

Institute of Management Records

1961-1988

Title Statement

Institute of Management A Guide to the Institute of Management Records RG 23-9A

Author: Sonia Yaco; Mel Frizzell

Publication Statement

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Descriptive Summary

Unit ID

RG 23-9A

Unit ID

/repositories/3/resources/202

Unit Date

1961-1988

Unit Date

Date acquired: 08/10/1977

Language

English

Creator

Old Dominion University. Institute of Management

Creator

Old Dominion University. School of Continuing Education

Extent

1.00 Linear Feet

Extent

1 record center carton boxes

Repository

ODU University Archives

Administrative Information

Conditions Governing Access

Open to researchers without restrictions.

Conditions Governing Use

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Source of Acquisition

Terrance Etter

Method of Acquisition

Gift.

Processing Information

The collection was processed and finding aid created by Sonia Yaco, Special Collections Librarian, in 2012.

Preferred Citation

[Identification of item], Box [insert number], Folder [insert number and title], Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Biographical or Historical Information

Old Dominion University's Institute of Management provides high-quality management-training and executive-development programs for the Tidewater business community. The institute's seminars and training sessions make use of lectures, simulations, case studies, role playing, and demonstrations. The members include experienced faculty from ODU's School of Business Administration, faculty from other schools of business around the country, and leaders from the local business area.

Note written by Special Collections Staff

Scope and Contents

This collection contains discussions, programs, courses, and workshops related to the Institute of Management at Old Dominion University. Tax conferences, acts, and annual reports are also included.

Keywords

Old Dominion University--Reports
Old Dominion University. School of Business Administration
Old Dominion University
Old Dominion University. Institute of Management

Accruals and Additions

A second accession was added on 1/16/1978.

Arrangement Note

This collection is arranged alphabetically.

Description of Subordinate Components

Box 1

Unit ID Box 1

Unit ID /repositories/3/archival_objects/49286

Mixed Materials 1 (box)

Folder 1: Advisory Council--Institute of Labor**Unit ID** Folder 1**Unit ID** /repositories/3/archival_objects/49287**Unit Date** 1972-1973**Mixed Materials** 1 (box)**Container** 1 (folder)**Preferred Citation**

[Identification of item and date], Box 1, Folder 1, Advisory Council--Institute of Labor, 1972-1973, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 2: Affirmative Action**Unit ID** Folder 2**Unit ID** /repositories/3/archival_objects/49288**Unit Date** 1975**Mixed Materials** 1 (box)**Container** 2 (folder)**Preferred Citation**

[Identification of item and date], Box 1, Folder 2, Affirmative Action, 1975, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 3: Annual Reports**Unit ID** Folder 3**Unit ID** /repositories/3/archival_objects/49289**Unit Date** 1971 July 1-1972 June 30**Mixed Materials** 1 (box)**Container** 3 (folder)**Preferred Citation**

[Identification of item and date], Box 1, Folder 3, Annual Reports, 1971 July 1-1972 June 30, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 4: Annual Reports--Dean**Unit ID** Folder 4**Unit ID** /repositories/3/archival_objects/49290**Unit Date** 1971-1972**Mixed Materials** 1 (box)**Container** 4 (folder)**Preferred Citation**

[Identification of item and date], Box 1, Folder 4, Annual Reports--Dean, 1971-1972, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 5: Banking Institute**Unit ID** Folder 5**Unit ID** /repositories/3/archival_objects/49291**Unit Date** 1973 October 9-29**Mixed Materials** 1 (box)**Container** 5 (folder)**Preferred Citation**

[Identification of item and date], Box 1, Folder 5, Banking Institute, 1973 October 9-29, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 6: Business Seminar for Contractors

Unit ID Folder 6

Unit ID /repositories/3/archival_objects/49292

Unit Date 1973

Mixed Materials 1 (box)

Container 6 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 6, Business Seminar for Contractors, 1973, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 7: Communities Service Counselor Course

Unit ID Folder 7

Unit ID /repositories/3/archival_objects/49293

Unit Date 1974

Mixed Materials 1 (box)

Container 7 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 7, Communities Service Counselor Course, 1974, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 8: Cont. Ed. Directors' Meeting--Minutes

Unit ID Folder 8

Unit ID /repositories/3/archival_objects/49294

Unit Date 1973-1974

Mixed Materials 1 (box)

Container 8 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 8, Cont. Ed. Directors' Meeting--Minutes, 1973-1974, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 9: CPM--PDM Seminar

Unit ID Folder 9

Unit ID /repositories/3/archival_objects/49295

Unit Date 1974

Mixed Materials 1 (box)

Container 9 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 9, CPM--PDM Seminar, 1974, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 10: Current--Inter-Government Institute Advisory Council

Unit ID Folder 10

Unit ID /repositories/3/archival_objects/49296

Unit Date 1972-1973

Mixed Materials 1 (box)

Container 10 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 10, Current--Inter-Government Institute Advisory Council, 1972-1973, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 11: Dean DelRolfe**Unit ID** Folder 11**Unit ID** /repositories/3/archival_objects/49297**Unit Date** 1974 July 29-1975 November 12**Mixed Materials** 1 (box)**Container** 11 (folder)**Preferred Citation**

[Identification of item and date], Box 1, Folder 11, Dean DelRolfe, 1974 July 29-1975 November 12, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 12: Dr. Doherty--School of Business**Unit ID** Folder 12**Unit ID** /repositories/3/archival_objects/49298**Unit Date** 1973 July 19**Mixed Materials** 1 (box)**Container** 12 (folder)**Preferred Citation**

[Identification of item and date], Box 1, Folder 12, Dr. Doherty--School of Business, 1973 July 19, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 13: Essential Series ,Summer**Unit ID** Folder 13**Unit ID** /repositories/3/archival_objects/49299**Unit Date** 1973**Mixed Materials** 1 (box)**Container** 13 (folder)**Preferred Citation**

[Identification of item and date], Box 1, Folder 13, Essential Series ,Summer, 1973, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 14: Institute of Labor--ODU**Unit ID** Folder 14**Unit ID** /repositories/3/archival_objects/49300**Unit Date** 1971 September-1973**Mixed Materials** 1 (box)**Container** 14 (folder)**Preferred Citation**

[Identification of item and date], Box 1, Folder 14, Institute of Labor--ODU, 1971 September-1973, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 15: Institute of Labor, Spring**Unit ID** Folder 15**Unit ID** /repositories/3/archival_objects/49301**Unit Date** 1972**Mixed Materials** 1 (box)**Container** 15 (folder)**Preferred Citation**

[Identification of item and date], Box 1, Folder 15, Institute of Labor, Spring, 1972, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 16: Institute of Labor

Unit ID Folder 16

Unit ID /repositories/3/archival_objects/49302

Unit Date 1974-1975

Mixed Materials 1 (box)

Container 16 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 16, Institute of Labor, 1974-1975, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 17: Institute of Management, Correspondence

Unit ID Folder 17

Unit ID /repositories/3/archival_objects/49303

Unit Date 1967 January 10-1973 August 24

Mixed Materials 1 (box)

Container 17 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 17, Institute of Management, Correspondence, 1967 January 10-1973 August 24, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 18: Institute of Management--ODU

Unit ID Folder 18

Unit ID /repositories/3/archival_objects/49304

Unit Date 1973

Mixed Materials 1 (box)

Container 18 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 18, Institute of Management--ODU, 1973, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 19: Institute of Management

Unit ID Folder 19

Unit ID /repositories/3/archival_objects/49305

Unit Date 1977-1988

Mixed Materials 1 (box)

Container 19 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 19, Institute of Management, 1977-1988, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 20: Inter-Government Institute

Unit ID Folder 20

Unit ID /repositories/3/archival_objects/49306

Unit Date 1972

Mixed Materials 1 (box)

Container 20 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 20, Inter-Government Institute, 1972, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 21: Labor**Unit ID** Folder 21**Unit ID** /repositories/3/archival_objects/49307**Unit Date** 1972-1974**Mixed Materials** 1 (box)**Container** 21 (folder)**Preferred Citation**

[Identification of item and date], Box 1, Folder 21, Labor, 1972-1974, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 22: Labor Management Relations and Labor Law**Unit ID** Folder 22**Unit ID** /repositories/3/archival_objects/49308**Unit Date** 1961**Mixed Materials** 1 (box)**Container** 22 (folder)**Preferred Citation**

[Identification of item and date], Box 1, Folder 22, Labor Management Relations and Labor Law, 1961, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 23: Labor Program Courses**Unit ID** Folder 23**Unit ID** /repositories/3/archival_objects/49309**Unit Date** 1973**Mixed Materials** 1 (box)**Container** 23 (folder)**Preferred Citation**

[Identification of item and date], Box 1, Folder 23, Labor Program Courses, 1973, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 24: Labor Program--Spring**Unit ID** Folder 24**Unit ID** /repositories/3/archival_objects/49310**Unit Date** 1973**Mixed Materials** 1 (box)**Container** 24 (folder)**Preferred Citation**

[Identification of item and date], Box 1, Folder 24, Labor Program--Spring, 1973, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 25: Marketing Chair**Unit ID** Folder 25**Unit ID** /repositories/3/archival_objects/49311**Unit Date** 1975**Mixed Materials** 1 (box)**Container** 25 (folder)**Preferred Citation**

[Identification of item and date], Box 1, Folder 25, Marketing Chair, 1975, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 26: New People Met!

Unit ID Folder 26

Unit ID /repositories/3/archival_objects/49312

Unit Date 1974-1975

Mixed Materials 1 (box)

Container 26 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 26, New People Met!, 1974-1975, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 27: Outer Continental Shelf

Unit ID Folder 27

Unit ID /repositories/3/archival_objects/49313

Unit Date 1975 April

Mixed Materials 1 (box)

Container 27 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 27, Outer Continental Shelf, 1975 April, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 28: Peitac

Unit ID Folder 28

Unit ID /repositories/3/archival_objects/49314

Unit Date 1973

Mixed Materials 1 (box)

Container 28 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 28, Peitac, 1973, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 29: President Bugg

Unit ID Folder 29

Unit ID /repositories/3/archival_objects/49315

Unit Date 1974-1975

Mixed Materials 1 (box)

Container 29 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 29, President Bugg, 1974-1975, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 30: Programs

Unit ID Folder 30

Unit ID /repositories/3/archival_objects/49316

Unit Date 1973-1975

Mixed Materials 1 (box)

Container 30 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 30, Programs, 1973-1975, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 31: Proposed Life Insurance

Unit ID Folder 31

Unit ID /repositories/3/archival_objects/49317

Unit Date 1973-1974

Mixed Materials 1 (box)

Container 31 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 31, Proposed Life Insurance, 1973-1974, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 32: Real Estate Seminar

Unit ID Folder 32

Unit ID /repositories/3/archival_objects/49318

Unit Date 1974 May

Mixed Materials 1 (box)

Container 32 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 32, Real Estate Seminar, 1974 May, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 33: SBA (Small Business Achievement) How...If Your Black

Unit ID Folder 33

Unit ID /repositories/3/archival_objects/49319

Unit Date 1970 June

Mixed Materials 1 (box)

Container 33 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 33, SBA (Small Business Achievement) How...If Your Black, 1970 June, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 34: Second Annual Estate Planning Conference

Unit ID Folder 34

Unit ID /repositories/3/archival_objects/49320

Unit Date 1976 May 28

Mixed Materials 1 (box)

Container 34 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 34, Second Annual Estate Planning Conference, 1976 May 28, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 35: Tax Conference

Unit ID Folder 35

Unit ID /repositories/3/archival_objects/49321

Unit Date 1976

Mixed Materials 1 (box)

Container 35 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 35, Tax Conference, 1976, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 36: Tax Reform Act

Unit ID Folder 36

Unit ID /repositories/3/archival_objects/49322

Unit Date 1976

Mixed Materials 1 (box)

Container 36 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 36, Tax Reform Act, 1976, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 37: Tidewater Union Retiree Council

Unit ID Folder 37

Unit ID /repositories/3/archival_objects/49323

Unit Date 1975

Mixed Materials 1 (box)

Container 37 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 37, Tidewater Union Retiree Council, 1975, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.

Folder 38: Womangement

Unit ID Folder 38

Unit ID /repositories/3/archival_objects/49324

Unit Date 1974 September-1975 October

Mixed Materials 1 (box)

Container 38 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 38, Womangement, 1974 September-1975 October, Institute of Management Records, Special Collections and University Archives, Old Dominion University Libraries.