

Willard, Raymond L. Shelter Management/Civil Defense Collection

Raymond L. Willard Shelter Management/Civil Defense Collection
1961-1965



Title Statement

Willard, Raymond L. Shelter Management/Civil Defense Collection
Raymond L. Willard Shelter Management/Civil Defense Collection, 1961-1965 Ms.2025.056

Author: Olivia Tingle, Student Assistant

Publication Statement

Publisher: Special Collections and University Archives, Virginia Tech

Special Collections and University Archives, University Libraries (0434)
560 Drillfield Drive
Newman Library, Virginia Tech
Blacksburg, Virginia 24061
Business Number: 540-231-6308
specref@vt.edu
URL: <http://spec.lib.vt.edu>



2025 (CC0 1.0)

Profile Description

Creation: This finding aid was produced using ArchivesSpace on 2025-10-22 07:01:46 -0400.

Language Usage: Description is written in: English, Latin script.

Descriptive Summary

Unit ID

Ms.2025.056

Unit Date

1961-1965

Language

The material in this collection is in English.

Abstract

The collection contains materials collected by Raymond L. Willard (1924-1994) in the 1960s, including instructional pamphlets on how to construct community and family shelters in case of a nuclear attack. There are notes from the University of Virginia and Virginia Polytechnic Institute for a class for shelter managers and instructions for rations, work schedules, and community entry for the shelters.

Creator

Willard, Raymond L.

Extent

0.2 Cubic Feet 1 box

Repository

Special Collections and University Archives, Virginia Tech

Administrative Information

Conditions Governing Access

The collection is open for research.

Conditions Governing Reproduction and Use

The copyright status of this collection is unknown. Copyright restrictions may apply. Contact Special Collections and University Archives for assistance in determining the use of these materials.

Reproduction or digitization of materials for personal or research use can be requested using our reproduction/digitization form: <http://bit.ly/squareproduction>.

Reproduction or digitization of materials for publication or exhibit use can be requested using our publication/exhibition form: <http://bit.ly/scuapublication>.

Please contact Special Collections and University Archives (specref@vt.edu or 540-231-6308) if you need assistance with forms or to submit a completed form.

Source of Acquisition

The Raymond L. Willard Shelter Management/Civil Defense Collection was donated to Special Collections and University Archives in July 2018.

Processing Information

The processing, arrangement, and description of the Raymond L. Willard Shelter Management/Civil Defense Collection was completed in July 2025.

Preferred Citation

Researchers wishing to cite this collection should include the following information: [identification of item], [box], [folder], Raymond L. Willard Shelter Management/Civil Defense Collection, 1961-1965, Ms2025-056, Special Collections and University Archives, Virginia Tech, Blacksburg, Va.

Biographical note

Raymond L. Willard was born in Virginia on August 22, 1924, to James and Elva Willard. He was married to Patsy Eileen Willard, born March 30, 1926, and they had two daughters Sandra and Susan Willard. Patsy died on November 10, 2015. Raymond was a police officer in Blacksburg, Virginia, and earned a certificate of shelter management in 1965 from the Commonwealth of Virginia. Raymond died on March 7, 1994.

External Sources:

Raymond Lee Willard in the U.S., Social Security Applications and Claims Index, 1936-2007. Ancestry Library. <https://www.ancestrylibrary.com/search/collections/60901/records/48137181>. Accessed July 24, 2025.

Patsy Eileen Thompson Willard. November 17, 2015. Find a Grave. <https://www.findagrave.com/memorial/155088986/patsy-eileen-willard>. Accessed July 24, 2025.

Raymond Lee Willard. June 7, 2014. Find a Grave. https://www.findagrave.com/memorial/130999607/raymond_lee-willard. Accessed July 24, 2025.

Scope and Content

The collection contains materials collected by Raymond L. Willard in the 1960s, including instructional pamphlets on how to construct community and family shelters in case of a nuclear attack. There are notes from the University of Virginia and Virginia Polytechnic Institute for a class for shelter managers and instructions for rations, work schedules, and community entry for the shelters.

Folder one includes three instructional pamphlets/guides from the United States Department of Defense. First, a pamphlet titled "Fallout Protection: What to Know and Do About Nuclear Attack." It contains definitions of common nuclear terms, the stages of fallout after an attack, models of community shelters, and instructions for single family shelters. The second, "Family Shelter Designs," is a guide that has instructions on different family shelter designs, how to make them, and how to stock them for short-term protection. The last, published June 22, 1962, is a comprehensive guide for fallout community shelter management. It contains instructions for community entry, rations, work scheduling, and exiting the shelter.

Folder two contains information about a shelter management course offered at the University of Virginia and letters and paperwork from the Virginia Polytechnic Institute in regard to the "Civil Defense Shelter Managers and Shelter Management Instructors" course. Class schedules for both courses are included, as well as a certificate of completion from the Commonwealth of Virginia, given to Raymond L. Willard on February 26, 1965.

Folder three has the notes from Williard's binder from the shelter management course.

Separated Materials

Several Virginia Polytechnic Institute publications were separated to the Rare Book Collection.

Keywords

Blacksburg (Va.)
Civil defense
Faculty and staff
Local/Regional History and Appalachian South
University History

Rights Statement for Archival Description

The guide to the Raymond L. Willard Shelter Management/Civil Defense Collection by Special Collections and University Archives, Virginia Tech, is licensed under a CC0 (<https://creativecommons.org/share-your-work/public-domain/cc0/>).

Arrangement

The material in this collection is arranged by subject.

Description of Subordinate Components

Preparation and Shelter Instructions

Unit Date 1961-1965

box-folder Box 1

Container 1 (folder)

Class Information and Paperwork

Unit Date 1961-1965

box-folder Box 1

Container 2 (folder)

Class Notes

Unit Date 1961-1965

box-folder Box 1

Container 3 (folder)