

Williams, John E., Records of the Dean of the College

Records of the Dean of the College, John E. Williams
1920-1940



Title Statement

Williams, John E., Records of the Dean of the CollegeRecords of the Dean of the College, John E. Williams, 1920-1940 RG.11.02

Author: Miles Abernethy, Student Worker

Publication Statement

Publisher: Special Collections and University Archives, Virginia Tech

Special Collections and University Archives, University Libraries (0434)
560 Drillfield Drive
Newman Library, Virginia Tech
Blacksburg, Virginia 24061
Business Number: 540-231-6308
specref@vt.edu
URL: <http://spec.lib.vt.edu>



2021 (CC0 1.0)

Profile Description

Creation: This finding aid was produced using ArchivesSpace on 2024-04-18 07:09:06 -0400.

Language Usage: Description is written in: English, Latin script.

Descriptive Summary

Unit ID

RG.11.02

Unit Date

1920-1940

Language

The materials in this collection are in English.

Abstract

This collection contains several series of documents related to Professor John E. Williams's (1867-1943) service as Dean of the College for Virginia Tech between 1924 and 1943. They include correspondence with businesses, governmental organizations, parents, alumni, and other administration members of Virginia Tech. Also included are lists of statistics on enrollment, student organization and university finances, scholarships, as well as reports on the honor and "rat" system. Williams was appointed as professor of mathematics at Virginia Tech in 1903 and served as Dean of the College between 1924 and 1943, when he died.

Creator

Williams, John Edward, 1867-1943

Creator

Virginia Agricultural and Mechanical College and Polytechnic Institute. Office of the Dean of the College (1919-1944)

Extent

8.4 Cubic Feet 6 boxes

Repository

Special Collections and University Archives, Virginia Tech

Administrative Information

Conditions Governing Access

The collection is open for research.

Conditions Governing Reproduction and Use

The copyright status of this collection is unknown. Copyright restrictions may apply. Contact Special Collections and University Archives for assistance in determining the use of these materials.

Reproduction or digitization of materials for personal or research use can be requested using our reproduction/digitization form: <http://bit.ly/squareproduction>. Reproduction or digitization of materials for publication or exhibit use can be requested using our publication/exhibition form: <http://bit.ly/scuapublication>. Please contact Special Collections and University Archives (specref@vt.edu or 540-231-6308) if you need assistance with forms or to submit a completed form.

Source of Acquisition

The Records of the Dean of the College, John E. Williams were transferred to Special Collections and University Archives in March 1973.

Processing Information

The processing, arrangement, and description of the Records of the Dean of the College, John E. Williams was completed in August 2021.

Preferred Citation

Researchers wishing to cite this collection should include the following information:[identification of item], [box], [folder], Records of the Dean of the College, John E. Williams, RG 11/2, Special Collections and University Archives, Virginia Tech, Blacksburg, Va.

Biographical Note

John Edward Williams (1867-1943) was a Virginia Tech mathematics professor and Dean of the College. He was born in Charlotte County, Virginia on September 17, 1867, to Albert H. and Matilda Berkeley Williams. He graduated from Hampden-Sydney College in 1892, before serving as principal of Boydton High School for two years. From 1894 to 1895, Williams served as assistant principal of Roanoke's Commerce Street School, then returned to Boydton as a private instructor for Col. Thomas F. Goode.

Williams next entered a special course in pure mathematics at the University of Virginia in 1896, obtaining his master's degree in 1899 and doctoral degree in 1902. He served as a mathematics instructor at the university from 1899 until 1903, when he was appointed to the mathematics department at Virginia Tech.

In 1924, Williams was named Virginia Tech's Dean of the College, a position he held until his death. Williams also served on the State Board of Education and on the Hampden-Sydney Board of Trustees and was a member of several mathematics- and science-related societies. In 1925, Hampden-Sydney conferred upon him an honorary doctorate of laws.

Williams married Sallie Taylor Patton, daughter of Col. William M. Patton, in 1905. The couple had three children. Williams died in Blacksburg on April 19, 1943.

Scope and Content

The collection primarily consists of correspondence, dealing with such subjects as absences, athletics, budget, the Civilian Student Union, complaints, Corps of Cadets, curricula changes, diplomas, English requirements, Honor System, influenza epidemic, insurance, job applications (student jobs, faculty positions, and placement of recent graduates), letters of recommendation, loans and scholarships, Mess Hall investigation (1928), rat system, Southern Association of Colleges and Secondary Schools, student activities and organizations, student publications, transfers, and the Virginia General Assembly. There is also a sizable amount of correspondence between Williams and President Burruss.

The collection also contains annual reports of the Academic-Science Division, 1929-1932, which includes separate annual reports for the following departments: Business Administration (1929-1931), Chemistry and Chemical Engineering (1929-1932, 1937-1938), English and Foreign Languages (1929-1932), Geology (1929-1931), Mathematics (1929-1931), Military (1931-1932), Metallurgy and Metallography (1929-1930), Physical Education (1929-1930), Physics (1929-1932), Zoology and Animal Pathology (1931-1932).

There are lists of statistical information for various years, including enrollment, number of students passing various subjects, civilian students, waiterships, non-Virginia students, transfers, resignations, accredited high schools in Virginia, loan recipients, Catholic students, German Club members, and students eligible for Phi Kappa Phi. The collection also has departmental budget sheets, notices and memoranda concerning the Administrative Council, Executive Bulletins (1923-1929), "Report of the President to the Board of Visitors" (April 16, 1924), and requisitions and orders.

Related Archival Materials

See also the John Edward Williams Papers, Ms1956-005 at Virginia Tech Special Collections and University Archives.

Keywords

Faculty and staff

University Archives

University History

Williams, John Edward, 1867-1943

Virginia Agricultural and Mechanical College and Polytechnic Institute (1896-1944)

Virginia Agricultural and Mechanical College and Polytechnic Institute. Office of the Dean of the College (1919-1944)

Rights Statement for Archival Description

The guide to the Records of the Dean of the College, John E. Williams by Special Collections and University Archives, Virginia Tech, is licensed under a CC0 (<https://creativecommons.org/share-your-work/public-domain/cc0/>).

Arrangement

The collection is arranged into six series, and each series is arranged alphabetically. The collection remains in original order as received.

Series

- Series I: VPI Correspondence, 1929-1937, includes letters and notes to college administration members, professors, and other staff.
- Series II: Non-VPI Miscellaneous Correspondence, 1926-1927, 1929-1937, contains correspondence with non-college individuals, such as government officials, business leaders, and private citizens.
- Series III: Subject Files, 1920-1925, contains multiple subjects regarding university administration, arranged alphabetically.
- Series IV: Subject Files, 1925-1930, contains multiple subjects regarding university administration, arranged alphabetically.
- Series V: Subject Files, 1930-1935, contains multiple subjects regarding university administration, arranged alphabetically.
- Series VI: Subject Files, 1935-1936, contains multiple subjects regarding university administration, arranged alphabetically.

Description of Subordinate Components

Series I: VPI Correspondence

Unit Date 1929-1937

A - Miscellaneous

Unit Date 1934-1935

box-folder 1 (box)
Container 1 (folder)

B - Miscellaneous

Unit Date 1931-1933
box-folder 1 (box)
Container 2 (folder)

B - Miscellaneous

Unit Date 1933-1934
box-folder 1 (box)
Container 3 (folder)

B - Miscellaneous

Unit Date 1935-1936
box-folder 1 (box)
Container 4 (folder)

B - Miscellaneous

Unit Date 1936-1937
box-folder 1 (box)
Container 5 (folder)

Burruss, Dr. J. A. - Miscellaneous

Unit Date 1929-1930
box-folder 1 (box)
Container 6 (folder)

Burruss, Dr. J. A. - Elective Bulletins

Unit Date 1929, 1931-1936
box-folder 1 (box)
Container 7 (folder)

Burruss, Dr. J.A. - Miscellaneous

Unit Date 1930-1931
box-folder 1 (box)
Container 8 (folder)

C - Miscellaneous

Unit Date 1931-1936
box-folder 1 (box)
Container 9 (folder)

C - Miscellaneous

Unit Date 1936-1937
box-folder 1 (box)
Container 10 (folder)

D - Miscellaneous**Unit Date** 1930-1934, 1936**box-folder** 1 (box)**Container** 11 (folder)**F - Miscellaneous****Unit Date** 1931-1932, 1935-1937**box-folder** 1 (box)**Container** 12 (folder)**G - Miscellaneous****Unit Date** 1931-1937**box-folder** 1 (box)**Container** 13 (folder)**H - Miscellaneous****Unit Date** 1930-1937**box-folder** 1 (box)**Container** 14 (folder)**J - Miscellaneous****Unit Date** 1935-1936**box-folder** 1 (box)**Container** 15 (folder)**K - Miscellaneous****Unit Date** 1929-1937**box-folder** 1 (box)**Container** 16 (folder)**L - Miscellaneous****Unit Date** 1930-1931**box-folder** 1 (box)**Container** 17 (folder)**M - Miscellaneous****Unit Date** 1929-1937**box-folder** 1 (box)**Container** 18 (folder)**N - Miscellaneous****Unit Date** 1930, 1932-1934, 1936-1937**box-folder** 1 (box)**Container** 19 (folder)**O - Miscellaneous****Unit Date** 1936-1937**box-folder** 1 (box)**Container** 20 (folder)

P - Miscellaneous

Unit Date 1933-1935

box-folder 1 (box)

Container 21 (folder)

R - Miscellaneous

Unit Date 1931-1934, 1936

box-folder 1 (box)

Container 22 (folder)

S - Miscellaneous

Unit Date 1931-1932, 1936

box-folder 1 (box)

Container 23 (folder)

T - Miscellaneous

Unit Date 1935-1937

box-folder 1 (box)

Container 24 (folder)

W - Miscellaneous

Unit Date 1930-1935

box-folder 1 (box)

Container 25 (folder)

W - Miscellaneous

Unit Date 1936-1937

box-folder 1 (box)

Container 26 (folder)

X, Y - Miscellaneous

Unit Date 1934, 1936-1937

box-folder 1 (box)

Container 27 (folder)

Series II: Non-VPI Miscellaneous Correspondence

Unit Date 1926-1927, 1929-1937

A - Miscellaneous

Unit Date 1926-1927, 1929-1937

box-folder 1 (box)

Container 28 (folder)

B - Miscellaneous

Unit Date 1926, 1928-1937

box-folder 1 (box)

Container 29 (folder)

C - Miscellaneous**Unit Date** 1926-1933, 1935-1937**box-folder** 1 (box)**Container** 30 (folder)**D - Miscellaneous****Unit Date** 1928, 1931-1936**box-folder** 1 (box)**Container** 31 (folder)**E - Miscellaneous****Unit Date** 1927-1937**box-folder** 1 (box)**Container** 32 (folder)**F - Miscellaneous****Unit Date** 1926-1927, 1931-1934, 1936**box-folder** 1 (box)**Container** 33 (folder)**G - Miscellaneous****Unit Date** 1927-1929, 1932, 1934, 1936**box-folder** 1 (box)**Container** 34 (folder)**H - Miscellaneous****Unit Date** 1926-1928**box-folder** 2 (box)**Container** 1 (folder)**H - Miscellaneous****Unit Date** 1927, 1931-1932**box-folder** 2 (box)**Container** 2 (folder)**H - Miscellaneous****Unit Date** 1929-1930**box-folder** 2 (box)**Container** 3 (folder)**H - Miscellaneous****Unit Date** 1933-1935**box-folder** 2 (box)**Container** 4 (folder)**H - Miscellaneous****Unit Date** 1935-1937**box-folder** 2 (box)**Container** 5 (folder)

I - Miscellaneous**Unit Date** 1928-1929, 1932, 1934**box-folder** 2 (box)**Container** 6 (folder)**J - Miscellaneous****Unit Date** 1926-1937**box-folder** 2 (box)**Container** 7 (folder)**K - Miscellaneous****Unit Date** 1927-1932, 1935-1936**box-folder** 2 (box)**Container** 8 (folder)**L - Miscellaneous****Unit Date** 1926-1937**box-folder** 2 (box)**Container** 9 (folder)**M - Miscellaneous****Unit Date** 1927-1937**box-folder** 2 (box)**Container** 10 (folder)**N - Miscellaneous****Unit Date** 1926-1937**box-folder** 2 (box)**Container** 11 (folder)**O - Miscellaneous****Unit Date** 1931-1932, 1934-1937**box-folder** 2 (box)**Container** 12 (folder)**P - Miscellaneous****Unit Date** 1927-1937**box-folder** 2 (box)**Container** 13 (folder)**R - Miscellaneous****Unit Date** 1927-1937**box-folder** 2 (box)**Container** 14 (folder)**S - Miscellaneous****Unit Date** 1926-1937**box-folder** 2 (box)**Container** 15 (folder)

State Board of Education

Unit Date 1926-1929

box-folder 2 (box)

Container 16 (folder)

T - Miscellaneous

Unit Date 1927-1928, 1932, 1935-1937

box-folder 2 (box)

Container 17 (folder)

V - Miscellaneous

Unit Date 1926-1929, 1932, 1934-1937

box-folder 2 (box)

Container 18 (folder)

W - Miscellaneous

Unit Date 1926-1937

box-folder 2 (box)

Container 19 (folder)

X, Y, Z - Miscellaneous

Unit Date 1926

box-folder 2 (box)

Container 20 (folder)

Series III: Subject Files

Unit Date 1920-1925

A - Miscellaneous

Unit Date 1923-1924

box-folder 5 (box)

Container 18 (folder)

Applications and Appointments

Unit Date 1924-1930

box-folder 5 (box)

Container 19 (folder)

B-C - Miscellaneous

Unit Date 1923-1928

box-folder 5 (box)

Container 20 (folder)

Budget

Unit Date 1924-1925

box-folder 5 (box)

Container 21 (folder)

Burruss, Dr. J. A.

Unit Date 1923-1928

box-folder 5 (box)

Container 22 (folder)

C-D - Miscellaneous

Unit Date 1923-1928

box-folder 6 (box)

Container 1 (folder)

Dean of College - Duties

Unit Date 1920, 1923, 1925

box-folder 6 (box)

Container 2 (folder)

E-F-G - Miscellaneous

Unit Date 1923-1928

box-folder 6 (box)

Container 3 (folder)

Executive Bulletins

Unit Date 1923-1929

box-folder 6 (box)

Container 4 (folder)

H-K-J - Miscellaneous

Unit Date 1923-1928

box-folder 6 (box)

Container 5 (folder)

L-Ms-M-N - Miscellaneous

Unit Date 1923-1928

box-folder 6 (box)

Container 6 (folder)

Miscellaneous Lists

Unit Date 1924-1930

box-folder 6 (box)

Container 7 (folder)

O - Miscellaneous

Unit Date 1923-1928

box-folder 6 (box)

Container 8 (folder)

Probational Lists

Unit Date 1924-1927

box-folder 6 (box)

Container 9 (folder)

Report of the President to the Board of Visitors

Unit Date 1924-04-16

box-folder 6 (box)

Container 10 (folder)

Requisitions and Orders

Unit Date 1924-1930

box-folder 6 (box)

Container 11 (folder)

Solid Geometry

Unit Date 1924-1925, 1928-1929

box-folder 6 (box)

Container 12 (folder)

State Scholarships

Unit Date 1924-1926

box-folder 6 (box)

Container 13 (folder)

Statistics

Unit Date 1924-1925

box-folder 6 (box)

Container 14 (folder)

Veteran's Bureau

Unit Date 1924-1925

box-folder 6 (box)

Container 15 (folder)

Series IV: Subject Files

Unit Date 1925-1930

Absences, Unexcused

box-folder 4 (box)

Container 27 (folder)

Budget

Unit Date 1927-1928

box-folder 4 (box)

Container 28 (folder)

Commencement and Diplomas

Unit Date 1925-1926

box-folder 4 (box)

Container 29 (folder)

Complaints

Unit Date 1925-1928

box-folder 4 (box)

Container 30 (folder)

Complaints**Unit Date** 1929-1930**box-folder** 4 (box)**Container** 31 (folder)**Corps of Cadets, Constitution and Bylaws****Unit Date** 1927-1928**box-folder** 4 (box)**Container** 32 (folder)**Curricula Changes****Unit Date** 1928**box-folder** 4 (box)**Container** 33 (folder)**DuPont File****Unit Date** 1929-1930**box-folder** 4 (box)**Container** 34 (folder)**Exams, Deferred****Unit Date** 1925-1930**box-folder** 4 (box)**Container** 35 (folder)**Foreign Students****Unit Date** 1926-1927**box-folder** 4 (box)**Container** 36 (folder)**General Assembly****Unit Date** 1928, undated**box-folder** 5 (box)**Container** 1 (folder)**Graduate Work****Unit Date** 1928**box-folder** 5 (box)**Container** 2 (folder)**Honor System****Unit Date** 1929-1930**box-folder** 5 (box)**Container** 3 (folder)**Influenza Epidemic****Unit Date** 1928-1929**box-folder** 5 (box)**Container** 4 (folder)

In Loco Parentis**Unit Date** 1929-1931**box-folder** 5 (box)**Container** 5 (folder)**Letters of Recommendation****Unit Date** 1925-1927**box-folder** 5 (box)**Container** 6 (folder)**Letters of Recommendation****Unit Date** 1927-1929**box-folder** 5 (box)**Container** 7 (folder)**Letters of Recommendation****Unit Date** 1929-1930**box-folder** 5 (box)**Container** 8 (folder)**Mess Hall Investigation****Unit Date** 1928**box-folder** 5 (box)**Container** 9 (folder)**Openings for Graduates****Unit Date** 1926-1927**box-folder** 5 (box)**Container** 10 (folder)**Phi Kappa Phi****Unit Date** 1926**box-folder** 5 (box)**Container** 11 (folder)**Prohibitional Lists****Unit Date** 1927-1930**box-folder** 5 (box)**Container** 12 (folder)**Student Activities****Unit Date** 1929-1930**box-folder** 5 (box)**Container** 13 (folder)**Student Publications****Unit Date** 1929-1930**box-folder** 5 (box)**Container** 14 (folder)

Statistics**Unit Date** 1928-1930**box-folder** 5 (box)**Container** 15 (folder)**Statistical Papers****Unit Date** 1925-1927**box-folder** 5 (box)**Container** 16 (folder)**Statistical Papers****Unit Date** 1927-1928**box-folder** 5 (box)**Container** 17 (folder)**Southern Association of Universities****Unit Date** 1926-1928**box-folder** 5 (box)**Container** 18 (folder)**Westmoreland Davis Agriculture Scholarship****Unit Date** 1928-1929**box-folder** 5 (box)**Container** 19 (folder)**Series V: Subject Files****Unit Date** 1930-1935**Absences - Unexcused****Unit Date** 1930-1931, 1934-1935**box-folder** 2 (box)**Container** 21 (folder)**Academic Science Division****Unit Date** 1930, 1932**box-folder** 2 (box)**Container** 22 (folder)**Administrative Council****Unit Date** 1930, undated**box-folder** 2 (box)**Container** 23 (folder)**Administrative Council****Unit Date** 1930-1932**box-folder** 2 (box)**Container** 24 (folder)

Annual Report, Academic-Science Division**Unit Date** 1930-1932**box-folder** 2 (box)**Container** 25 (folder)**Applications and Appointments - Students****Unit Date** 1930-1931, 1934-1935**box-folder** 2 (box)**Container** 26 (folder)**Applications for Jobs (Not Students)****Unit Date** 1934-1935**box-folder** 3 (box)**Container** 1 (folder)**Applications for Jobs (Recent Graduates)****Unit Date** 1934-1935**box-folder** 3 (box)**Container** 2 (folder)**Athletics****Unit Date** 1931-1932**box-folder** 3 (box)**Container** 3 (folder)**Budget of Staff Estimates****Unit Date** 1933-1934**box-folder** 3 (box)**Container** 4 (folder)**Class of 1933****Unit Date** 1933**box-folder** 3 (box)**Container** 5 (folder)**Complaints****Unit Date** 1930-1931**box-folder** 3 (box)**Container** 6 (folder)**Complaints****Unit Date** 1931-1932**box-folder** 3 (box)**Container** 7 (folder)**Complaints****Unit Date** 1932-1933**box-folder** 3 (box)**Container** 8 (folder)

Complaints**Unit Date** 1933-1934**box-folder** 3 (box)**Container** 9 (folder)**Curricula Changes****Unit Date** 1934**box-folder** 3 (box)**Container** 10 (folder)**Equipment****Unit Date** 1932-1933**box-folder** 3 (box)**Container** 11 (folder)**Gary-Moffett Bill****Unit Date** 1933**box-folder** 3 (box)**Container** 12 (folder)**Honor System****Unit Date** 1932-1933**box-folder** 3 (box)**Container** 13 (folder)**Insurance****Unit Date** 1933-1934**box-folder** 3 (box)**Container** 14 (folder)**Letters of Recommendation****Unit Date** 1930-1931**box-folder** 3 (box)**Container** 15 (folder)**Letters of Recommendation****Unit Date** 1931-1932**box-folder** 3 (box)**Container** 16 (folder)**Letters of Recommendation****Unit Date** 1932-1933**box-folder** 3 (box)**Container** 17 (folder)**Letters of Recommendation****Unit Date** 1933-1934**box-folder** 3 (box)**Container** 18 (folder)

Letters of Recommendation**Unit Date** 1934-1935**box-folder** 3 (box)**Container** 19 (folder)**Loan Fund****Unit Date** 1933-1934**box-folder** 3 (box)**Container** 20 (folder)**Miscellaneous Lists****Unit Date** 1930-1931**box-folder** 3 (box)**Container** 21 (folder)**Out of Military Students Regulations****Unit Date** 1930-1931**box-folder** 3 (box)**Container** 22 (folder)**Rat System****Unit Date** 1934**box-folder** 3 (box)**Container** 23 (folder)**Statistics****Unit Date** 1931-1932**box-folder** 3 (box)**Container** 24 (folder)**Statistics****Unit Date** 1932-1933**box-folder** 3 (box)**Container** 25 (folder)**Statistics****Unit Date** 1933-1934**box-folder** 3 (box)**Container** 26 (folder)**Statistics****Unit Date** 1934-1935**box-folder** 3 (box)**Container** 27 (folder)**Student Activities****Unit Date** 1930-1931**box-folder** 3 (box)**Container** 28 (folder)

Student Activities**Unit Date** 1931-1932**box-folder** 3 (box)**Container** 29 (folder)**Student Activities****Unit Date** 1932-1933**box-folder** 3 (box)**Container** 30 (folder)**Student Activities****Unit Date** 1933-1934**box-folder** 3 (box)**Container** 31 (folder)**Student Activities****Unit Date** 1934-1935**box-folder** 3 (box)**Container** 32 (folder)**Student Organization Finances****Unit Date** 1934-1935**box-folder** 3 (box)**Container** 33 (folder)**Student Publications****Unit Date** 1930-1931**box-folder** 3 (box)**Container** 34 (folder)**Student Welfare Committee****Unit Date** 1930-1931**box-folder** 3 (box)**Container** 35 (folder)**Tennessee Valley Authority****Unit Date** 1933-1934**box-folder** 3 (box)**Container** 36 (folder)**Transfers****Unit Date** 1933-1934**box-folder** 3 (box)**Container** 37 (folder)**Tuition and Scholarships****Unit Date** 1932-1933**box-folder** 3 (box)**Container** 38 (folder)

Unit System

Unit Date undated

box-folder 3 (box)

Container 39 (folder)

Virginia Mechanics Institute

Unit Date 1931-1932

box-folder 3 (box)

Container 40 (folder)

Waterships; F. E. R. A., etc.

Unit Date 1930-1931, 1934-1935

box-folder 3 (box)

Container 41 (folder)

Westmoreland Davis Scholarship

Unit Date 1930-1931

box-folder 3 (box)

Container 42 (folder)

Wine Scholarship

Unit Date 1930-1931

box-folder 3 (box)

Container 43 (folder)

Series VI: Subject Files

Unit Date 1935-1940

Absences, Unexcused

Unit Date 1935-1936

box-folder 3 (box)

Container 43 (folder)

Administrative Council

Unit Date 1935-1938

box-folder 3 (box)

Container 44 (folder)

Applications and Appointments

Unit Date 1935-1936

box-folder 3 (box)

Container 45 (folder)

Athletic Association

Unit Date 1935-1936

box-folder 3 (box)

Container 46 (folder)

Chemistry Department (Dr. Watson's Annual Report)**Unit Date** 1937-1938**box-folder** 3 (box)**Container** 47 (folder)**Civilian Students Union****Unit Date** 1935-1936**box-folder** 3 (box)**Container** 48 (folder)**Complaints****Unit Date** 1938-1939**box-folder** 3 (box)**Container** 49 (folder)**Diplomas****Unit Date** 1939-1940**box-folder** 3 (box)**Container** 50 (folder)**English Requirements - H. W. Sanders, Chairman of Committee****Unit Date** 1936-1938**box-folder** 3 (box)**Container** 51 (folder)**Finances****Unit Date** 1939-1940**box-folder** 3 (box)**Container** 52 (folder)**Financial Aid Committee****Unit Date** 1936-1937**box-folder** 3 (box)**Container** 53 (folder)**Finances - Miscellaneous****Unit Date** 1938-1939**box-folder** 3 (box)**Container** 54 (folder)**Financial Aid Applications****Unit Date** 1937-1938**box-folder** 3 (box)**Container** 55 (folder)**General Assembly****Unit Date** 1936**box-folder** 4 (box)**Container** 1 (folder)

Graham Plan**Unit Date** 1937-1938**box-folder** 4 (box)**Container** 2 (folder)**Jobs - Students Placed****Unit Date** 1939-1940**box-folder** 4 (box)**Container** 3 (folder)**Letters of Recommendation****Unit Date** 1935-1936, 1939-1940**box-folder** 4 (box)**Container** 4 (folder)**Loan Fund****Unit Date** 1939-1940**box-folder** 4 (box)**Container** 5 (folder)**Loan Fund Applications****Unit Date** 1936-1937**box-folder** 4 (box)**Container** 6 (folder)**Loan Fund Applications****Unit Date** 1937-1938**box-folder** 4 (box)**Container** 7 (folder)**Loan Fund Applications****Unit Date** 1938-1939**box-folder** 4 (box)**Container** 8 (folder)**Loan Fund List****Unit Date** 1935-1937**box-folder** 4 (box)**Container** 9 (folder)**Military - Applications to be Excused From (New Students)****Unit Date** 1937-1938**box-folder** 4 (box)**Container** 10 (folder)**Miscellaneous Lists****Unit Date** 1935-1936, 1939-1940**box-folder** 4 (box)**Container** 11 (folder)

Opening for Graduates**Unit Date** 1936-1938**box-folder** 4 (box)**Container** 12 (folder)**Requisition and Orders****Unit Date** 1935-1936, 1939-1940**box-folder** 4 (box)**Container** 13 (folder)**Southern Association Report****Unit Date** 1935-1939**box-folder** 4 (box)**Container** 14 (folder)**Statistics****Unit Date** 1935-1936**box-folder** 4 (box)**Container** 15 (folder)**Statistics****Unit Date** 1936-1937**box-folder** 4 (box)**Container** 16 (folder)**Statistics****Unit Date** 1937-1938**box-folder** 4 (box)**Container** 17 (folder)**Statistics****Unit Date** 1938-1939**box-folder** 4 (box)**Container** 18 (folder)**Statistics****Unit Date** 1939-1940**box-folder** 4 (box)**Container** 19 (folder)**Statistics****Unit Date** 1939-1940**box-folder** 4 (box)**Container** 20 (folder)**Student Activities****Unit Date** 1935-1936**box-folder** 4 (box)**Container** 21 (folder)

Student Activities**Unit Date** 1936-1937**box-folder** 4 (box)**Container** 22 (folder)**Student Activities****Unit Date** 1937-1938**box-folder** 4 (box)**Container** 23 (folder)**Student Activities****Unit Date** 1938-1939**box-folder** 4 (box)**Container** 24 (folder)**Student Activities****Unit Date** 1939-1940**box-folder** 4 (box)**Container** 25 (folder)**Waiterships****Unit Date** 1935-1936**box-folder** 4 (box)**Container** 26 (folder)