

A Guide to the Records of the Arlington County Volunteer Fire Department, 1919-2001

Records of the Arlington County Volunteer Fire Department, 1919-2001
1919-2001

A Collection in Arlington Public Library, Center for Local History RG 4
Arlington Public Library, Center for Local History
2005

Title Statement

A Guide to the Records of the Arlington County Volunteer Fire Department, 1919-2001

Subtitle: Arlington County Volunteer Fire Department, Records of

Collection: RG 4

Author: Heather Crocetto

Publication Statement

Date: © 2005 Arlington Public Library, Center for Local History

Publisher: Arlington Public Library, Center for Local History

Profile Description

Creation: Machine-readable finding aid derived from MS Word, created by Gregory Pierce, 14 August 2020

Language Usage: Description is in English

Descriptive Summary

Collection number

RG 4

Language

English

Creator

Arlington County Volunteer Fire Department

Extent

15 boxes.

Repository

Arlington Public Library, Center for Local History

Administrative Information

Access Restrictions

The collection is open for research.

Use Restrictions

There are no restrictions.

Acquisition Information

Largely a gift of Harold LeRoy and Vincent Del Giudice

Preferred Citation

Records of the Arlington County Volunteer Fire Department, Collection # RG 4, Arlington Public Library, Center for Local History

Related Material

Related Material

Researchers can find related information in [RG 82, The Personal Papers of Herb and Mayme Smith](#). Herb was involved with the Clarendon Volunteer Fire Department #3, and the majority of the collection reflects his work with them. Researchers should also see [RG 32, County Manger's Library, Subgroup 2, Fire Department](#), for more information on the County's official Fire Department.

Historical Information

Arlington County has seven volunteer fire departments that help the official county fire department respond to fire and medical emergencies, assist in public education demonstrations, and participate in fundraising activities, administrative duties, and equipment maintenance, among other duties. These volunteer companies began around the start of the 20th century in response to the growing need for organization during a fire emergency. These volunteer companies were eventually supplanted by career firefighters who worked for the County Fire Department, and the volunteers became supplemental staff. The volunteers assist during a large emergency or staff additional units during peak call periods. Each volunteer company has its own staff and board; they also own fire and EMT equipment and vehicles. Many of these companies built station houses at the time of their incorporation; Station 3 (Cherrydale) is on the national and state registers of historic landmarks.

In the 1920s, the individual volunteer fire companies decided to form an association for mutual education and benefit: the Arlington County Fireman's Association. Besides organizing training sessions for the county's volunteer firefighters, it also sponsors many social events such as an annual dance in the spring and a summer/early fall barbeque.

As of 2005, these are the Arlington County volunteer fire departments:

Station 1: Arlington

Station 2: Ballston

Station 3: Cherrydale

Station 4: Clarendon

Station 5: Jefferson District (Aurora Hills)

Station 6: Falls Church, serving both Arlington and Fairfax Counties and Falls Church City

Station 7: Fairlington

Scope and Content

This collection contains materials from both Volunteer Department #5 (Jefferson District) and the Arlington County Fireman's Association (ACFA). The donor has been heavily involved with the ACFA and Department #5, and these papers reflect his involvement. However, as new materials from other departments arrive, they will be added to this collection. The entire collection currently measures 6.26 linear feet.

The Department #5 materials cover the years 1926 to 1996, but the bulk date from the 1950s to the 1970s. There are chronological files that contained meeting minutes, receipts, vouchers for purchases and other administrative documents. Loose material includes membership materials, correspondence, notes, and financial records that were not included in the chronological files. There are many vouchers and accompanying receipts for money spent by volunteers on things like food and equipment. The activity logs hold sheets filled out every time the volunteers went on a call. They are split into fire calls and first aid calls. These sheets contain information such as address and names involved in the emergency, extent of damage, medical actions taken, staff on the call, and notes. There are also duty logs for the department, where staff signed in and out and made notations on activities done around the station house.

The ACFA materials focus on Harold LeRoy's activities organizing the association's social gatherings. This subgroup covers 1960 to 2001, and the bulk of the material is from the 1990s. There are administrative records such as meeting minutes, by-laws and correspondence, but the bulk of the material are receipts and contracts created while putting together training sessions for Volunteer Fire Department members and a variety of social events.

There are a small amount of photographs in each subgroup, showing actual emergencies, new vehicles and equipment, training sessions, and the ACFA baseball team in action. There is also a small amount of material from other departments filed at the end of the collection.

Subjects:

Fire departments.
Arlington (Va.)
Arlington County (Va.)
Volunteer fire fighters
Volunteer fire departments

Arrangement

This collection has three subgroups, each split into several series. *Subgroup 1* has the records for Department #5. *Series 1* contains the chronological files for the department. They are labeled and arranged in the manner originally formed by Department #5. In *Series 1*, portions of folder titles in brackets ([]) have been added by the archivist for clarification. The subsequent eight series, for a total of nine, are arranged by the archivist according to type of material: Constitution and By-Laws, Membership, Financial Records, Correspondence, Events, Activity and Log Books, Trial Board, and Miscellaneous. Photographs have been filed in *Series 9, Miscellaneous*. Any folders or envelopes labeled by a member of Department #5 in all series except *Series 1* are put into quotes (""); otherwise, the archivist created the folder titles for these series.

Subgroup 2 holds the records for the Arlington County Fireman's Association, and is split into four series. This subgroup was arranged by the archivist according to the subject and type of the material. The four series are Administrative Files, Training, Events, and Photographs. *Series 3, Events*, is split into three subseries, Spring Dinner Dance, Summer Barbeque, and Other Events. The material for *Series 2, Training*, and *Series 3, Events*, was originally filed in envelopes with the event name and date written on them. In these cases, the title of the folder reflects the title written on the envelope, and is put into quotes ("").

Subgroup 3 has some materials relating to other companies and has been sorted by company. As additional materials are donated, this Subgroup will expand.

There are some oversized materials in this collection, which have been moved to appropriate housing. Separation sheets have been added to mark their original placement. An asterisk (*) at the end of the folder title denotes oversize materials found in this location.

Contents List

Subgroup 1: Records of Jefferson District Volunteer Fire Department #5

Series 1: Chronological files

File 1: [Meeting Minutes, 1933-1935]

Box 1

File 2: Minutes of Meetings, 1945, [1943-1945]

Box 1

File 3: Minutes of Meetings, 1946

Box 1

File 4: Minutes of Meetings, 1947

Box 1

File 5: [Disbursement Vouchers, Unit Date 1946-1947]

Box 1

File 6: Minutes, 1948

Box 1

File 7: Minutes of Meetings, 1949

Box 1

File 8: Minutes of Meetings, 1950

Box 1

File 9: Minutes of Meetings, 1951

Box 1

File 10: Minutes of Meetings, 1952

Box 1

File 11: Minutes of Meetings [Vouchers], 1952

Box 1

File 12: Minutes of Meetings, 1953 [1]

Box 1

File 13: Minutes of Meetings,

Unit Date 1953 [2]

Box 2

File 14: Vouchers [Accounts Disbursement, January-June], 1953

Box 2

File 15: Vouchers [Accounts Disbursement, July-December], 1953

Box 2

File 16: Vouchers [Accounts Received], 1953

Box 2

File 17: [Meeting Attendance Sheets], 1954

Box 2

File 18: Minutes of Meetings, 1954

Box 2

File 19: Vouchers [Accounts Disbursement, January-June], 1954

Box 2

File 20: Vouchers [Accounts Disbursement, July-December], 1954

Box 2

File 21: Vouchers [Accounts Received], 1954

Box 2

File 22: 1955

Box 2

File 23: [Canceled Checks], 1955

Box 2

File 24: [Vouchers, January-June], 1954

Box 2

File 25: [Vouchers, July-December], 1955

Box 3

File 26: Board of Directors Minutes, 1955

Box 3

File 27: Company Meeting Minutes, 1956

Box 3

File 28: 1956

Box 3

File 29: [Meeting Minutes], 1956

Box 3

File 30: [Vouchers - Accounts Disbursement], 1956

Box 3

File 31: [Vouchers - Accounts Received], 1956

Box 3

File 32: 1957

Box 3

File 33: [First Aid Squad Report, August], 1957

Box 3

File 34: [Vouchers - Accounts Disbursement, January-June], 1957

Box 2

File 35: [Vouchers - Accounts Disbursement, July-December], 1957

Box 3

File 36: Vouchers [Accounts Received], 1957

Box 3

File 37: Minutes and Vouchers, 1958

Box 3

File 38: Minutes and Vouchers [Accounts Disbursement, January-June], 1958

Box 3

File 39: Minutes and Vouchers [Accounts Disbursement, July-December], 1958

Box 3

File 40: Minuts and Vouchers [Accounts Received], 1958

Box 3

File 41: Vouchers and Minutes, 1959

Box 4

File 42: Vouchers [Accounts Disbursement] and Minutes, [January-June], 1959

Box 4

File 43: Vouchers [Accounts Disbursement] and Minutes, July-December], 1959

Box 4

File 44: Vouchers [Accounts Received], 1959

Box 4

File 45: Minutes and Vouchers, 1960

Box 4

File 46: Minutes and Vouchers [Accounts Disbursement, January-May], 1960

Box 4

File 47: Minutes and Vouchers [Accounts Disbursement, June-December], 1960

Box 4

File 48: Minutes and Vouchers [Accounts Received], 1960

Box 4

File 49: Vouchers and Minutes, 1961

Box 4

File 50: Vouchers [Accounts Disbursement] and Minutes, January-April], 1961

Box 4

File 51: Vouchers [Accounts Disbursement] and Minutes, May-August], 1961

Box 4

File 52: Vouchers [Accounts Disbursement] and Minutes, September-December], 1961

Box 5

File 53: Vouchers [Accounts Received], 1961

Box 5

File 54: 1962

Box 5

File 55: [Vouchers, Accounts Disbursement, , January-April], 1962

Box 5

File 56: [Vouchers, Accounts Disbursement, May-August], 1962

Box 5

File 57: [Vouchers, Accounts Disbursement, September-December], 1962

Box 5

File 58: [Vouchers, Accounts Received], 1962

Box 5

File 59: Minutes and Miscellaneous Papers, 1963

Box 5

File 60: Minutes and Miscellaneous Papers [Accounts Disbursement], 1963

Box 5

File 61: Minutes and Miscellaneous Papers [Accounts Received], 1963

Box 5

File 62: Minutes and Records, 1964

Box 5

File 63: Minutes and Records, [Meeting Minutes], 1964

Box 5

File 64: Minutes and Records [Accounts Disbursement, January-June], 1964

Box 6

File 65: Minutes and Records [Accounts Disbursement, July-December], 1964

Box 6

File 66: Minutes and Records [Accounts Received], 1964

Box 6

File 67: 1965

Box 6

File 68: [Vouchers, Accounts Disbursement, January-June], 1965

Box 6

File 69: Vouchers, Accounts Disbursement, July-December], 1965

Box 6

File 70: [Vouchers, Accounts Received], 1965

Box 6

File 71: 1966

Box 6

File 72: [Vouchers, Accounts Disbursement], 1966

Box 6

File 73: [Vouchers, Accounts Received], 1966

Box 6

File 74: 1967

Box 6

File 75: [Vouchers], 1967

Box 6

File 76: [Bank Statements/Canceled Checks], 1967

Box 7

File 77: 1968

Box 7

File 78: [Meeting Minutes], 1968

Box 7

File 79: 1970*

Box 7

File 80: [Bank Statements/Canceled Checks], 1970

Box 7

File 81: [Vouchers, Accounts Disbursement, January-June], 1970

Box 7

File 82: [Vouchers, Accounts Disbursements, July-December], 1970

Box 7

File 83: [Vouchers, Accounts Received], 1971

Box 7

File 84: 1971

Box 7

File 85: [Bank Statements/Canceled Checks], 1971

Box 7

File 86: [Vouchers, Accounts Disbursement, January-June], 1971

Box 7

File 87: [Vouchers, Accounts Disbursement, July-December], 1971

Box 8

File 88: [Vouchers, Accounts Received], 1971

Box 8

File 89: 1972

Box 8

File 90: [Vouchers, Accounts Disbursement], 1972

Box 8

File 91: [Vouchers, Accounts Received], 1972

Box 8

File 92: 1975

Box 8

File 93: [Vouchers, Accounts Disbursement], 1975

Box 8

File 94: [Vouchers, Accounts Received]. 1975

Box 8

File 95: 1977

Box 8

File 96: 1978

Box 8

File 97: [Bank Statements], 1978

Box 8

File 98: [Canceled Checks], 1978

Box 8

File 99: [Vouchers], 1978

Box 8

File 100: 1979

Box 8

File 101: Minutes, etc., 1983

Box 8

File 102: Minutes, etc., [Meeting Minutes], 1983

Box 9

File 103: Minutes, etc., [Vouchers], 1983

Box 9

File 104: [1984]

Box 9

File 105: [Meeting Minutes, 1984]

Box 9

File 106: [Vouchers, 1984]

Box 9

File 107: 1985

Box 9

File 108: [Meeting Minutes], 1985

Box 9

File 109: [Vouchers], 1985

Box 9

File 110: Minutes, etc., 1983

Box 9

File 111: [Meeting Minutes], Records, 1987

Box 9

File 112: [Vouchers], Records, 1987

Box 9

Series 2: Constitution and By-Laws

File 1: Certificate of Incorporation, 1919

Box 9

File 2: Constitution and By-Laws, 1950, 1951, 1976

Box 9

File 3: Constitution and By-Laws with LeRoy Annotations 1946, 1976, 1981, 1985, 1986, 1988

Box 10

Series 3: Membership

File 1: Membership, 1952

Box 10

File 2: Co. 5 Honor Roll

Box 10

Series 4: Financial Records

File 1: Bank Statements/Canceled Checks, 1968

Box 10

File 2: Bond Certificates, 1928[1]

Box 10

File 3: Bond Certificates, 1928[2]

Box 10

File 4: Bond Sale Receipts, 1928

Box 10

File 5: Receipts, "Asst. Receipts Co. 5", 1991-1992

Box 10

File 6: Receipts, "Co. 5 Blank Checks and Receipts", 1993-1994

Box 10

File 7: Receipts, "EMT Cours", 1993

Box 10

File 8: Vouchers, 1946-1947

Box 10

File 9: Vouchers, 1948

Box 10

File 10: Vouchers, 1949

Box 10

File 11: Vouchers, 1950

Box 10

File 12: Vouchers, 1951

Box 11

File 13: Vouchers, 1967[1]

Box 11

File 14: Vouchers, 1967[2]

Box 11

File 15: Vouchers, 1968[1]

Box 11

File 16: Vouchers, 1968[2]

Box 11

File 17: Vouchers, 1977

Box 11

File 18: Vouchers, 1979

Box 11

File 19: Miscellaneous, 1956, 1968

Box 11

File 20: Account Books, 1928-1931, 1947-1960

Box 11

Series 5: Correspondence

File 1: Correspondence, 1927-1930

Box 11

File 2: Correspondence (Typed Copies), 1927-1930

Box 11

File 3: Correspondence, 1945-1948, 1950-1952, 1972, 1977, 1992

Box 12

File 4: Correspondence, Miscellaneous, 1946, 1949

Box 12

Series 6: Events

File 1: 70th Anniversary Dinner, 1996

Box 12

File 2: "Annual Dinner", 1986

Box 12

File 3: "Annual Dinner", 1991

Box 12

File 4: "Annual Dinner", 1992

Box 12

File 5: "Annual Dinner", 1994

Box 12

File 6: "Association Meeting", 1992

Box 12

File 7: "Association Meeting", 1994

Box 12

File 8: "Association Meeting", 1996

Box 12

File 9: "Dinner Dance", 1982

Box 12

File 10: "Dinner Dance", 1983

Box 12

File 11: "Dinner Dance", 1984

Box 12

File 12: "F.F.I. Expenses", 1992

Box 12

File 13: Calendar, 1985

Box 12

Series 7: Activity and Log Books

File 1: Log Books, 1931-1969

Box 12

File 2: Activity Reports, January-June, 1951

Box 12

File 3: Activity Reports, July-September, 1951

Box 12

File 4: Activity Reports, October-December, 1951

Box 12

File 5: Activity Reports, January-March, 1952

Box 12

File 6: Activity Reports, April-May, 1952

Box 12

File 7: Activity Reports, June-July, 1952

Box 13

File 8: Activity Reports, August-October, 1952

Box 13

File 9: Activity Reports, November-December, 1952

Box 13

File 10: Activity Reports, November-December, 1957

Box 13

File 11: Activity Reports, Miscellaneous, 1952, 1954, n.d.

Box 13

Series 8: Trial Board

File 1: "Trial Board - James Douglas," August-September, 1994

Box 13

File 2: "Trial Board - Pifilo," November 1994

Box 13

Series 9: Miscellaneous

File 1: State Corporation Commission, 1950, 1979

Box 13

File 2: "Certificate of Incorporation of Arlington-Fairfax Fireman's Association", 1928

Box 13

File 3: Fire Calls, 1926, 1927

Box 13

File 4: Virginia Law on Lights and Sirens, n.d.

Box 13

File 5: "Smuzynski - Fire Department Sale of Old Building", 1976-1978, 1986

Box 13

File 6: Photographs, 1960, n.d.

Box 13

Subgroup 2: Arlington County Fireman's Association

Series 1: Administrative Files

File 1: By-Laws with LeRoy Annotations (1), 1981, 1989

Box 13

File 2: By-Laws with LeRoy Annotations (2), 1960, 1981, n.d.

Box 13

File 3: Correspondence, 1992

Box 13

File 1: Meeting Minutes, 1926-27

Box 13

File 5: Membership, "Binns Problem", 1992

Box 14

File 6: Membership, "Patricia Copeland - Dropped)", 1992

Box 14

File 7: Miscellaneous, 1990, 1998, n.d.

Box 14

File 8: "Steward's Fund", 1994-1997

Box 14

File 9: Supplies, 1982, 1998

Box 14

Series 2: Training

File 1: "B. L. S. Training Course", 1995

Box 14

File 2: "E. M. T. Course", 1996

Box 14

File 3: "F. F. I Course", 1994

Box 14

File 4: "F. F. I Course", 1996

Box 14

File 5: "F. F. I/II Course", 1995

Box 14

File 6: "Firefighter II Expenses", 1992

Box 14

File 7: "Hazmat Course and F. F. I and II Certification", 1992

Box 14

Series 3: Events

Subseries 1: Spring Dinner Dance

File 1: "Dinner Dance - 50th", 1985

Box 14

File 2: "Dinner Dance", 1987

Box 14

File 3: "Dinner Dance", 1988

Box 14

File 4: "Dinner Dance", 1989
Box 14

File 5: "Dinner Dance", 1990
Box 14

File 6: "Dinner Dance", 1991
Box 14

File 7: "Dinner Dance", 1992
Box 14

File 8: "Dinner Dance", 1993
Box 14

File 9: "Dinner Dance", 1994
Box 14

File 10: "Dinner Dance", 1995
Box 14

File 11: "Dinner Dance", 1996
Box 14

File 12: "Dinner Dance", 1997
Box 14

File 13: "Dinner Dance", 1998
Box 15

File 14: "Dinner Dance", 1999
Box 15

File 15: "65th Anniversary Year Commemoration" Dinner Dance, 2000
Box 15

File 16: "Dinner Dance", 2001
Box 15

Subseries 2: Summer Barbeque

File 1: "Swim Party - Barbecue", 1991
Box 15

File 2: "Barbecue Swim Party", 1992
Box 15

File 3: "Barbecue Swim Party", 1993
Box 15

File 4: "BBQ Swim Party", 1994
Box 15

File 5: "Barbecue Party", 1995
Box 15

File 6: "Barbecue", 1996
Box 15

File 7: "Assoc. Swim Party BBQ", 1998
Box 15

File 8: "BBQ", 1999
Box 15

File 9: "Barbecue", 2000
Box 15

Subseries 3: Other Events

File 1: "Las Vegas Night and Barbeque", 1988
Box 15

File 2: Dinner Social, 1990
Box 15

File 3: "Assoc. Annual Meeting and Dinner", 1992
Box 15

File 4: "Training Academy Dedication", 1992
Box 15

File 5: Chief Dove's Dinner, 1993
Box 15

File 6: "Hawkins Good-by Reception", 1993
Box 15

File 7: "President's Fund Receipts", 1995-1999
Box 15

Series 4: Photographs

File 1: 1951, 1953, 1954, n.d.
Box 15

File 2: 1959-1963, n.d.
Box 15

Subgroup 3: Other Companies

File 1: Station 1 - Arlington, 1998

Box 15

File 2: Station 2 - Ballston, 1991, 1992

Box 15

File 3: Station 4 - Clarendon, 1984

Box 15

File 4: Station 7 - Fairington, 1992

Box 15