

A Guide to the Minutes of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers, and Landscape Architects, 1920-2020.

Minutes of the Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers, and Landscape Architects,
1920-2020.

A Collection in the Library of Virginia 28197, 34885, 41925, 42984, 43221, 43398, 44791, 44977, 44978, 44933, 45077, 45395, 45436, 51228, 51548, 51549, 51550, 51551, 51725, 51966, 52208, 52968, 53634

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Author: LVA Staff

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Author: LVA Staff

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Unit Date

1920-2020.

Creator

Virginia. Dept. of Professional and Occupational Regulation.

Extent

3 cubic feet; 24 v.; 16 cd/dvd; 24.9 mb.

Repository

The Library of Virginia

Administrative Information

Access Restrictions

There are no access restrictions

Acquisition Information

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Processing Information

Electronic records are in original order with original file names.

Preferred Citation

Minutes of the Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers, and Landscape Architects, [cite specific dates and accession used]. State government records collection, The Library of Virginia, Richmond, Virginia.

Arrangement

Arranged chronologically.

Historical Information

The Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects promulgates regulations governing its own organization, the professional qualifications of applicants, the requirements necessary for passing examinations, the proper conduct of its examinations, the implementation of exemptions from license requirements, and the proper discharge of its duties. It also issues licenses to practice as a professional engineers, architect, land surveyor or certificates to practice as landscape architect or interior designer in the Commonwealth to applicants meeting specified requirements. The board was established in 1920 for architects, engineers and surveyors, but later added landscape architects in 1980 and certified interior designers in 1990. The Department of Professional and Occupational Regulation provides administrative support to the board.

The Dept. of Professional and Occupational Regulation was formed in 1948 under the Government Reorganization Act. On March 24, 1978, the agency's name was changed to the Dept. of Commerce. Effective July, 1993, the Department regained its original name. The mission of the Department of Professional and Occupational Regulation is to protect the health, safety and welfare of Virginians, while promoting a competent workforce, fair housing opportunities, and a productive economy. Major activities include review and evaluation of the regulation of professions, examination of those wishing to enter one of the regulated professions, licensing, consumer complaint resolution, and investigation of alleged violations or

laws.

Scope and Content

Minutes and related attachments, 1920-2020, documenting the meetings, activities, discussions, policy decisions, and recommendations of the Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers, and Landscape Architects. Includes official board minutes and section meeting minutes, as well as board meeting packets that include agendas, draft minutes from the previous meeting and related attachments such as agreements, correspondence, financial statements, guidance documentation, legislation, notes, presentations, press releases, public hearing records and comments, regulations and reports. May also include informal fact finding committee minutes and conflict of interest statements.

Electronic records often contain board meeting packets with various attachments and draft minutes, while paper records often include minutes only. There may be some duplication between paper and electronic records.

For transfers prior to 2012, records of individual boards were accessioned separately. After this, transfers of records included all boards, which were accessioned under one accession number. There is a separate finding aid for the later transfers with links provided below.

Other Descriptive Data

Electronic records in this collection are read-only and are only available in the Archives Research Room at the Library of Virginia. A file list is available through the online catalog entry and the link below in the finding aid. Copies are free of charge and may be requested while using the collection in-house. Copies may also be requested by contacting Archives Reference Services at [Ask a Reference Question](#). Processing will take from 4-8 weeks.

Other Descriptive Data

These records are part of the Virginia Dept. of Professional and Occupational Regulation record group (RG# 17)

Contents List

Minutes of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers, and Landscape Architects, 1920-2020.

Minutes, 1920-1953 (Accession 28197).

Extent

Extent: 1 v.

Scope and Content

Includes original, bound minutes.

Minutes, 1920-1953.

Volume 1

Minutes, 1954-1990 (Accession 34885).

Extent

Extent: 8 v.

Scope and Content

Includes bound minutes for the Board of Architects, Land Surveyors, and Professional Engineers, 1954-1987 (5 v.); as well as minutes for the Architects Section, 1982-1989 (1 v.); Engineers Section, 1982-1989 (1 v.); and Land Surveyors Section, 1983-1990 (1 v.).

Minutes, 1983-2001 (Accession 41925).

Extent

Extent: 15 v. and 1 cu. ft.

Scope and Content

Includes original, bound board minutes, 1988 Mar-1999 Dec. (5 v.), as well as Section minutes: Interior Design, 1990 Nov-1993 Jan, and 1993 Feb-1999 Dec; Landscape Architects, 1983 Mar-1994 Mar, and 1994 May-1999 Dec; Architects, 1989 Sep-1993 Oct, and 1993 Nov-1999 Nov; and Professional Engineers, 1989 Sep-1993 Oct, and 1993 Dec. (10 v.). Also includes board meeting packets, 1997-2001 (1 cu. ft.)

Minutes, 2000-2006 (Accession 42984).

Extent

Extent: 2 cu. ft. (2 boxes)

Scope and Content

Includes official minutes for the Boards of Architects, Professional Engineers, Land Surveyors, Landscape Architects and Interior Designers, 2000 February-2006 January. These minutes also include individual section proceedings for Architects, 2000 February-2006 May; Interior Designers, 2000 March-2006 May; Landscape Architects, 2000 February-2004 November; Land Surveyors, 2000 February-2006 August and Professional Engineers, 2000 February-2006 August.

Minutes, 2006 (Accession 43221).

Extent

Extent: 1 cu. ft. (1 box)

Scope and Content

Accession 43221 includes official minutes for the Boards of Architects, Professional Engineers, Land Surveyors, Landscape Architects and Interior Designers, 2006 Sept-October. Also includes minutes of individual sections for Architects, 2006 July; October; Certified Interior Design, 2006 November; Land Surveyors, 2006 Sept; November and Professional Engineers, 2006 October.

Minutes, 2007 (Accession 43398).

Extent

Extent: 1 cu. ft. (1 box)

Scope and Content

Includes board minutes, 2007 March-May. Also includes minutes of individual section meetings for the Architect Section and Land Surveyors Section

Minutes and meeting packets, 2004 (Accession 44791).

Scope and Content

Minutes, 2004, are in electronic format (7.66 mb, 8 folders, 10 files; format: pdf). For file inventory for this accession, see: [Inventory \(44791\)](#).

Minutes and meeting packets, 2005 (Accession 44977).

Extent

Extent: 5.54 mb

Scope and Content

Minutes, 2005, are in electronic format (5.54 mb, 5 files, 8 folders; format: pdf). For file inventory for this accession, see: [Inventory \(44977\)](#).

Board meeting packets include agendas, draft board and section minutes, and related attachments, including compliance and investigation activity reports, financial statements, legislation, public hearing records and regulations. Also include draft minutes for the Photogrammetry Facilitation Committee.

Minutes and meeting packets, 2006 (Accession 44978).

Extent

Extent: 11.7 mb

Scope and Content

Minutes, 2006, are in electronic format (11.7 mb, 4 files, 8 folders; format: pdf). For file inventory for this accession, see: [Inventory \(44977\)](#).

Board meeting packets include agendas, draft board and section minutes, and related attachments, including compliance and investigation activity reports, financial statements, legislation, public hearing records and regulations. Also include draft minutes for the Photogrammetry Facilitation Committee.

Minutes and meeting packets, 2007 June-Dec (Accession 44933).

Extent

Extent: 1 folder.

Minutes and meeting packets, 2001-2003 (Accession 45077).

Extent

Extent: 1 cd

Scope and Content

Electronic format (227 mb). Includes board and section minutes.

Minutes and meeting packets, 2007 (Accession 45395).

Extent

Extent: 1 cd

Scope and Content

Electronic format (26.2 mb). Includes board and section minutes.

Minutes, 2008 (Accession 45436).

Extent

Extent: 1 folder.

Scope and Content

Minutes are in paper format. Folder is included in a box with minutes from other DPOR boards. For guide for this accession, see: [Finding aid \(45436\)](#).

Minutes, 2008-2010 (Accession 51228).

Extent

Extent: 8 folders and 1 cd.

Scope and Content

Minutes, 2008, are in electronic format. Minutes, 2009-2010, are in paper format. Folders are included in a box with minutes from other DPOR boards. For guide for this accession, see: [Finding aid \(51228\)](#).

Minutes and meeting packets, 2009 (Accession 51548).

Extent

Extent: 1 cd.

Scope and Content

Minutes are in electronic format.

Minutes and meeting packets, 2010 (Accession 51549).

Extent

Extent: 1 cd.

Scope and Content

Minutes are in electronic format.

Minutes and meeting packets, 2011 (Accession 51550).**Extent**

Extent: 1 cd.

Scope and Content

Minutes are in electronic format.

Minutes and meeting packets, 2012 (Accession 51551).**Extent**

Extent: 1 cd.

Scope and Content

Electronic format.

Minutes and meeting packets, 2013 (Accession 51725).**Extent**

Extent: 1 cd.

Scope and Content

Electronic format.

Minutes and board meeting packets, 2011-2015 (Accession 51966).**Extent**

Extent: 10 folders and 2 cds.

Scope and Content

Minutes, 2014-2015 are in electronic format. Minutes, 2011-2013, are in paper format. Folders are included in a box with minutes from other DPOR boards. For guide for this accession, see: [Finding aid \(51966\)](#).

Minutes and board meeting packets, 2014-2015 (Accession 52208).**Extent**

Extent: 3 folders.

Scope and Content

Minutes are in paper format. Folders are included in a box with minutes from other DPOR boards. For guide for this accession, see: [Finding aid \(52208\)](#).

Minutes and board meeting packets, 2016-2017 (Accession 52968).**Extent**

Extent: 7 folders and 2 cds.

Scope and Content

Minutes are in both paper format and electronic format. Folders are included in a box with minutes from other DPOR boards. For guide for this accession, see: [Finding aid \(52968\)](#).

Minutes and board meeting packets, 2018-2020 (Accession 54634).**Extent**

Extent: 5 folders and 3 cds.

Scope and Content

Minutes are in both paper format and electronic format. Folders are included in a box with minutes from other DPOR boards. For guide for this accession, see: [Finding aid \(54634\)](#).

