

A Guide to the Minutes of the Virginia Fire Services Board, 1978-2013.

Minutes of the Virginia Fire Services Board,
1978-2013.

A Collection in the Library of Virginia 50267, 50889, 52057

Library of Virginia

2024

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History

Processed by: Library of Virginia Staff.

Title Statement

A Guide to the Minutes of the Virginia Fire Services Board, 1978-2013.

Subtitle: Virginia.50267, 50889, 52057

Author: LVA Staff

Publication Statement

Date: © 2024 By The Library of Virginia. All Rights Reserved.

Publisher: Library of Virginia

Profile Description

Creation: Machine-readable finding aid, 2024 May 20

Language Usage: Description is in English

Descriptive Summary

Unit ID

50267, 50889, 52057

Unit Date

1978-2013.

Creator

Virginia Fire Services Board.

Extent

6.7 cu. ft. and 5.05 mb

Repository

The Library of Virginia

Administrative Information

Access Restrictions

There are no access restrictions

Acquisition Information

Accession 50267 transferred by the Virginia Dept. of Fire Programs, 12 Dec 2011.

Accession 50889 transferred by the Virginia Dept. of Fire Programs, 29 Mar 2013.

Accession 52057 transferred by the Virginia Dept. of Fire Programs, 8 Oct 2017.

Preferred Citation

Minutes of the Virginia Fire Services Board, [cite specific date and accession used]. State government records collection, The Library of Virginia, Richmond, Virginia.

Arrangement

Arranged chronologically.

Historical Information

The Virginia State Fire Services Commission and the Office of Fire Service Training was created by an act of the General Assembly in 1978. This act was amended in 1981 to replace Virginia State Fire Services Commission and the Office of Fire Service Training with the Department of Fire Programs. The agency was established to receive and disburse funds available to the Commonwealth under the Federal Fire Prevention and Control Act. The act also established the Virginia Fire Services Board within the Department of Fire Programs to consist of fifteen members appointed by the governor for a term of four years. The department's mission is to provide funding, training, and educational programs to enhance public safety throughout the Commonwealth.

Scope and Content

Minutes, 1978-2013, document the meetings, activities, discussions, policy decisions and recommendations of the Virginia Fire Services Board. Includes agendas and original signed minutes, as well as draft minutes, committee minutes and subcommittee minutes. Also may include meeting packet information and attachments including budgets, bylaws, correspondence, legislation, memoranda, notices, plans, policies, procedures, public hearing comments, publications, reading material, reports, regulations, resolutions, and training and conference materials. The minutes often provide reports of the Executive Director and reports from the various standing committees. Committees may include Code Change and Development Committee, Executive/Finance/Administration Policy Committee, Fire and EMS Training and Education Committee, Fire Prevention and Control Committee, Legislative/Liaison Committee, and the Residential Sprinkler Committee. Also includes meeting information for the Ad Hoc Committee Studying Concurrent Jurisdiction (1993), Aid to Localities Ad Hoc Committee (2012), Burn Building Subcommittee and the Codes and Standards Subcommittee.

Includes minutes in paper (1978-1984, 1987-1992, 1993-1999, 2000-2007, 2009-2013) and in electronic format (Accession 50267, 2008, 5.05 mb, 56 files). Minutes often consist of Board Books/Packets distributed at meetings that include agendas, draft minutes for the full board and committee meetings for the previous meeting.

Other Descriptive Data

Electronic records in this collection are read-only and are only available in the Archives Research Room at the Library of Virginia. A file list is available through the online catalog entry and the link below in the finding aid. Copies are free of charge and may be requested while using the collection in-house. Copies may also be requested by contacting Archives Reference Services at [Ask a Reference Question](#). Processing will take from 4-8 weeks.

Other Descriptive Data

These records are part of the Virginia Dept. of Fire Programs record group (R.G. 188)

Contents List

Minutes of the Virginia Fire Services Board, 1978-2013.

Accession 50267 (1993-1994, 1999-2007, 2009).

Extent

Extent: 3 cu. ft. (3 boxes); 5.04 mb

Scope and Content

Includes minutes and draft minutes, 1993-1994, 1999-2007, 2009, for the full board as well as for committees. Also includes board meeting packet information and attachments.

Minutes of the Virginia Fire Services Board, 2008, are also available in electronic format (.doc, .pdf) (5.04 mb, 7 folders, 56 files). Includes Board minutes and agendas, and Committee minutes and agendas (Fire Education and Training Committee, Fire Prevention and Control Committee, and Administration, Policy and Finance Committee). Also include 5 Year Master Plan for Training, 2009. For file inventory for this accession, see: [Inventory \(50267\)](#).

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Five Year Master Plan for Training, 2009.

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Accession 52057 (1978-1984, 1987-1992, 1995-1998 and 2013).

Extent

Extent: 3 cu. ft. (3 boxes)

Scope and Content

Includes original, signed minutes and draft minutes, 1978-1984, 1987-1992, 1995-1998 and 2013, for the full board as well as for committees. Later years also include board meeting packet information and attachments.

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Accession 50889 (2010-2012).

Extent

Extent: .7 cu. ft. (2 boxes)

Scope and Content

Includes Board meeting packets with draft minutes and attachments. Also includes meeting packets for the Aid to Localities Ad Hoc Committee, Burn Building Subcommittee and Codes and Standards Subcommittee.

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