

# A Guide to the Minutes of the Virginia Board for Contractors, 1938-2020.

Minutes of the Virginia Board for Contractors,  
1938-2010.

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A Collection in the Library of Virginia 39374, 41522, 41928, 42220, 42987, 43226, 43403, 44796, 44939, 44983, 44984, 44987, 45082, 45397, 45436, 51228, 51548, 51549, 51550, 51551, 51966, 52208, 52968, 54634

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## Title Statement

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## Descriptive Summary

### Unit ID

39374, 41522, 41928, 42220, 42987, 43226, 43403, 44796, 44939, 44983, 44984, 44987, 45082, 45397, 45436, 51228, 51548, 51549, 51550, 51551, 51966, 52208, 52968, 54634

### Unit Date

1938-2010.

### Creator

Virginia. Board for Contractors

### Extent

11 v.

### Extent

2.80 cu. ft.

### Extent

10 compact disks.

### Extent

46.6 mb.

## Repository

The Library of Virginia

# Administrative Information

## Access Restrictions

Meeting attachments must be reviewed for personal information and redacted prior to serving.

## Acquisition Information

Accession 39374 was transferred by the Dept. of Professional and Occupational Regulation on 03/27/2002.  
Accession 41522 was transferred by the Dept. of Professional and Occupational Regulation on 10/28/2004.  
Accession 41928 was transferred by the Dept. of Professional and Occupational Regulation on 05/12/2005  
Accession 42220 transferred by the Dept. of Professional and Occupational Regulation on 09/22/2005.  
Accession 42987 transferred by the Dept. of Professional and Occupational Regulation on 11/27/2006.  
Accession 43403 was transferred by the Dept. of Professional and Occupational Regulation on 08/03/2007.  
Accession 44796 was transferred by the Dept. of Professional and Occupational Regulation on 01/21/2010.  
Accession 44983 transferred by the Dept. of Professional and Occupational Regulation on 04/15/2010.  
Accession 45082 was transferred by the Dept. of Professional and Occupational Regulation on 07/28/2010.  
Accession 42987 was transferred by the Dept. of Professional and Occupational Regulation, 11/27/2006  
Accession 43226 was transferred by the Dept. of Professional and Occupational Regulation on 05/29/2007  
Accession 44984 transferred by the Dept. of Professional and Occupational Regulation on 04/15/2010.  
Accession 43403 was transferred by the Dept. of Professional and Occupational Regulation on 08/03/2007  
Accession 45436 was transferred by the Dept. of Professional and Occupational Regulation on 02/08/2011.  
Accession 51228 was transferred by the Dept. of Professional and Occupational Regulation on 03/04/2014.  
Accession 51548 was transferred by the Dept. of Professional and Occupational Regulation on 04/23/2015.  
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Accession 51550 was transferred by the Dept. of Professional and Occupational Regulation on 04/23/2015.  
Accession 51551 was transferred by the Dept. of Professional and Occupational Regulation on 04/23/2015.  
Accession 51966 was transferred by the Dept. of Professional and Occupational Regulation on 02/17/2017.  
Accession 52208 was transferred by the Dept. of Professional and Occupational Regulation on 01/18/2018.  
Accession 52968 was transferred by the Dept. of Professional and Occupational Regulation on 01/13/2020.  
Accession 54634 was transferred by the Dept. of Professional and Occupational Regulation on 05/24/2022.

## Preferred Citation

Virginia Board for Contractors, Minutes, [cite specific date and accession used]. State government records collection, The Library of Virginia, Richmond, Va. 23219.

# Biographical/Historical Information

The Board for Contractors was established in 1938 to regulate and license businesses that construct or improve facilities on property owned by others. The Dept. of Professional and Occupation Regulation provides administrative support to the Board.

# Scope and Content

Minutes and related attachments documenting the meetings, activities, discussions, policy decisions, and recommendations of the Virginia Board for Contractors. Includes official board minutes, as well committee meeting minutes, agendas and other meeting materials. May also include minutes of informal fact finding conferences related to citizen complaints. May also include informal fact finding hearing minutes, correspondence, legislation, regulations, reports and Virginia Contractor Transaction Recovery Act Fund financial statements.

Electronic records often contain board meeting packets with various attachments and draft minutes, while paper records often include minutes only. There may be some duplication between paper and electronic records. For transfers prior to 2012, records of individual boards were accessioned separately. After this,

transfers of records (records starting in 2008) included all boards, which were accessioned under one accession number. There is a separate finding aid for the later transfers.

## **Keywords**

### **Keywords**

Virginia. -- Board for Contractors

### **Keywords**

Virginia. -- Dept. of Professional and Occupational Regulation.

### **Keywords**

Contractors -- Licenses -- Virginia.

### **Keywords**

Contractors -- Legal status, laws, etc. -- Virginia.

### **Keywords**

Minutes. -- aat.

### **Keywords**

State government records -- Virginia. -- aat.

### **Keywords**

Virginia. -- Dept. of Professional and Occupational Regulation.

## **Other Descriptive Data**

These records are part of the Virginia Dept. of Professional and Occupational Regulation record group (RG 17)

## **Other Descriptive Data**

Electronic records in this collection are read-only and are only available in the Archives Research Room at the Library of Virginia. A file list is available through the online catalog entry and the link below in the finding aid. Copies are free of charge and may be requested while using the collection in-house. Copies may also be requested by contacting Archives Reference Services. Processing will take from 4-8 weeks.

## **Contents List**

### **Virginia Board for Contractors minutes, 1938-2020.**

#### **Minutes, 1938-1997 (Accession 39374).**

##### **Extent**

Extent: 11 v.

##### **Scope and Content**

Includes minutes in paper format.

**Minutes, 1994-2002 (Accession 41522).**

**Extent**

Extent: 1 cu. ft.

**Scope and Content**

Includes minutes in paper format.

**Minutes and board meeting packets, 2001-2003 (Accession 45082).**

**Extent**

Extent: 1 cd.

**Scope and Content**

Minutes in electronic format. Includes draft minutes and related attachments.

**Minutes, 2002 Dec-2003 July; 2007 Jan-July (Accession 43403).**

**Extent**

Extent: .35 cu. ft.

**Scope and Content**

Includes minutes in paper format.

**Minutes, 2003 July-Nov; 2004 May-Dec (Accession 41928).**

**Extent**

Extent: 1 cu. ft.

**Scope and Content**

Includes minutes in paper format.

**Minutes and board meeting packets, 2004 (Accession 44796).**

**Extent**

Extent: 13 mb

**Scope and Content**

Board minutes, 2004, are in electronic format (13 mb, 15 folders, 43 files; format: pdf). Includes agendas, draft minutes and regulations. For file inventory for this accession, see: [Inventory \(44796\)](#).

**Minutes and board meeting packets, 2005 (Accession 44983).**

**Extent**

Extent: 18.1 mb.

**Scope and Content**

Board minutes, 2005, are in electronic format (18.1 mb, 115 files, 59 folders; format: doc, pdf). Includes agendas, draft minutes, regulations and Virginia Contractor Transaction Recovery Act Fund financial statements. For file inventory for this accession, see: [Inventory \(44983\)](#).

**Minutes, 2005 Jan-July (Accession 42220).**

**Extent**

Extent: .35 cu. ft.

**Scope and Content**

Includes minutes in paper format.

**Minutes, 2005 May-Dec (Accession 42987).**

**Extent**

Extent: .25 cu. ft.

**Scope and Content**

Includes minutes in paper format.

### **Minutes, 2006-2007 (Accession 43226).**

#### **Extent**

Extent: .35 cu. ft.

#### **Scope and Content**

Includes minutes in paper format.

### **Minutes and board meeting packets, 2006 (Accession 44984).**

#### **Extent**

Extent: 15.5 mb.

#### **Scope and Content**

Board minutes, 2005, are in electronic format (15.5 mb, 101 files, 49 folders; format: doc, pdf). Includes agendas, draft minutes, regulations and Virginia Contractor Transaction Recovery Act Fund financial statements. For file inventory for this accession, see: [Inventory \(44984\)](#).

### **Minutes and board meeting packets, 2007 (Accession 44987).**

#### **Extent**

Extent: 1 cd.

#### **Scope and Content**

Minutes in electronic format. Includes draft minutes and related attachments.

### **Minutes, 2007 June-Dec (Accession 41928).**

#### **Extent**

Extent: .35 cu. ft.

#### **Scope and Content**

Includes minutes in paper format.

### **Minutes, 2008 (Accession 45436).**

#### **Extent**

Extent: 11 folders.

#### **Scope and Content**

Minutes are in paper format. Folder is included in a box with minutes from other DPOR boards. For guide for this accession, see: [Finding aid \(45436\)](#).

### **Minutes, 2008-2010 (Accession 51228).**

#### **Extent**

Extent: 17 folders and 1 cd.

#### **Scope and Content**

Minutes, 2008, are in electronic format. Minutes, 2009-2010, are in paper format. Folders are included in a box with minutes from other DPOR boards. For guide for this accession, see: [Finding aid \(51228\)](#).

### **Minutes and meeting packets, 2009 (Accession 51548).**

#### **Extent**

Extent: 1 cd.

#### **Scope and Content**

Minutes are in electronic format.

## **Minutes and meeting packets, 2010 (Accession 51549).**

### **Extent**

Extent: 1 cd.

### **Scope and Content**

Minutes are in electronic format.

## **Minutes and meeting packets, 2011 (Accession 51550).**

### **Extent**

Extent: 1 cd.

### **Scope and Content**

Minutes are in electronic format.

## **Minutes and meeting packets, 2012 (Accession 51551).**

### **Extent**

Extent: 1 cd.

### **Scope and Content**

Minutes are in electronic format.

## **Minutes and board meeting packets, 2011-2015 (Accession 51966).**

### **Extent**

Extent: 22 folders and 2 cds.

### **Scope and Content**

Minutes, 2014-2015 are in electronic format. Minutes, 2011-2013, are in paper format. Folders are included in a box with minutes from other DPOR boards. For guide for this accession, see: [Finding aid \(51966\)](#).

## **Minutes, 2014-2015 (Accession 52208).**

### **Extent**

Extent: 10 folders.

### **Scope and Content**

Minutes are in paper format. Folders are included in a box with minutes from other DPOR boards. For guide for this accession, see: [Finding aid \(52208\)](#).

## **Minutes and board meeting packets, 2016-2017 (Accession 52968).**

### **Extent**

Extent: 11 folders and 2 cds.

### **Scope and Content**

Minutes are in both paper format and electronic format. Folders are included in a box with minutes from other DPOR boards. For guide for this accession, see: [Finding aid \(52968\)](#).

## **Minutes and board meeting packets, 2018-2020 (Accession 54634).**

### **Extent**

Extent: 19 folders and 3 cds.

### **Scope and Content**

Minutes are in both paper format and electronic format. Folders are included in a box with minutes from other DPOR boards. For guide for this accession, see: [Finding aid \(54634\)](#).