

A Guide to the Virginia Secretary of the Commonwealth correspondence, 1891-1911

Virginia Secretary of the Commonwealth correspondence, 1891-1911
1891-1911



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Descriptive Summary

Accession Number

38174

Language

English

Creator

Virginia. Office of the Secretary of the Commonwealth.

Extent

12.35 cu. ft. (13 boxes)

Repository

The Library of Virginia

Administrative Information

Access Restrictions

There are no restrictions.

Use Restrictions

There are no restrictions.

Acquisition Information

Transfer information is unavailable. Accessioned 6 June 2001.

Preferred Citation

Virginia Secretary of the Commonwealth correspondence, 1891-1911. Accession 38174, State government records collection, The Library of Virginia, Richmond, Va.

Historical Information

The Office of the Secretary of the Commonwealth evolved from the position of the Secretary of the Colony during colonial times. Thomas Nelson held the position of the first Secretary of Virginia in 1776. Early Secretaries were elected by the public. An Act of the General Assembly in 1920 changed the election to a joint vote of the General Assembly. In a 1930 act of the General Assembly, the duties of the Secretary were redefined with the Secretary of the Commonwealth serving as the ex officio secretary of the Governor, as custodian of many official State records, and as keeper of the Greater and Lesser Seals of the Commonwealth. The office of the Secretary has gradually acquired other functions, such as: service of out-of-state civil process; appointment and regulation of notaries public; and registration and oversight of lobbyists. The Office became a gubernatorial appointment subsequent to a 1958 Act of the Assembly. The Secretary of the Commonwealth is under the jurisdiction of the Governor's Office and is appointed by the Governor for a term of four years.

Scope and Content

Contains incoming and outgoing correspondence of the Virginia Office of the Secretary of the Commonwealth during the tenure of Secretaries J.T. Lawless and D.Q. Eggleston. Also included are letters to and from the clerk of the Secretary of the Commonwealth, J.G. Hankins.

Arrangement

This collection is arranged into the following series:

- Series I. Secretary's Correspondence, 1894-1909
- Series II. Clerk's Correspondence, 1891-1911

Contents List

Series I. Secretary's Correspondence, 1894-1909.

Extent

Extent: 10.15 cu. ft.

Scope and Content

Contains the official correspondence of the Secretary of the Commonwealth. This series is divided into two subseries: General Correspondence and Subject Correspondence.

Subseries I. General Correspondence, 1897-1909.

Boxes 1-8. (box)

Extent

Extent: 7.5 cu. ft.

Scope and Content

Contains requests for copies of state publications, business incorporation information, charters, and letters regarding various law-related topics.

Arrangement

Arranged alphabetically by sender or recipient's last name and then chronologically within.

A, 1900.

Box 1

Folder 1

A, 1901.

Box 1

Folder 2

A, 1902.

Box 1

Folder 3

A, 1903.

Box 1

Folder 4

A, 1904.

Box 1

Folder 5

A, 1904.

Box 1

Folder 6

A, 1905.

Box 1

Folder 7

A, 1905.

Box 1

Folder 8

A, 1906.

Box 1

Folder 9

A, 1906.

Box 1

Folder 10

A, 1907.

Box 1

Folder 11

A, 1908-1909.

Box 1

Folder 12

B, 1900.

Box 1

Folder 13

B, 1901.

Box 1

Folder 14

B, 1902.

Box 1

Folder 15

B, 1902.

Box 1

Folder 16

B, 1903.

Box 1

Folder 17

B, 1903.

Box 1

Folder 18

B, 1904.

Box 1

Folder 19

B, 1904.

Box 1

Folder 20

B, 1904.

Box 1

Folder 21

B, 1905.

Box 1

Folder 22

B, 1905.

Box 1

Folder 23

B, 1905.

Box 1

Folder 24

B, 1905.

Box 1

Folder 25

B, 1906.

Box 1

Folder 26

B, 1906.

Box 1

Folder 27

B, 1906.

Box 1

Folder 28

B, 1907.

Box 2

Folder 1

B, 1907.

Box 2

Folder 2

B, 1908.

Box 2

Folder 3

C, 1900-1902.

Box 2

Folder 4

C, 1903.

Box 2

Folder 5

C, 1904.

Box 2

Folder 6

C, 1904.

Box 2

Folder 7

C, 1904.

Box 2

Folder 8

C, 1905.

Box 2

Folder 9

C, 1905.

Box 2

Folder 10

C, 1906.

Box 2

Folder 11

C, 1906.

Box 2

Folder 12

C, 1907.

Box 2

Folder 13

C, 1907.

Box 2

Folder 14

C, 1908-1909.

Box 2

Folder 15

D, 1900.

Box 2

Folder 16

D, 1901.

Box 2

Folder 17

D, 1902.

Box 2

Folder 18

D, 1903.

Box 2

Folder 19

D, 1904.

Box 2

Folder 20

D, 1905.

Box 2

Folder 21

D, 1906.

Box 2

Folder 22

D, 1907.

Box 2

Folder 23

D, 1909.

Box 2

Folder 24

E, 1900.

Box 2

Folder 25

E, 1901.

Box 2

Folder 26

E, 1902.

Box 2

Folder 27

E, 1903.

Box 2

Folder 28

E, 1904.

Box 2

Folder 29

E, 1905.

Box 2

Folder 30

E, 1906.

Box 3

Folder 1

E, 1907-1909.

Box 3

Folder 2

F, 1898-1900.

Box 3

Folder 3

F, 1901.

Box 3

Folder 4

F, 1902.

Box 3

Folder 5

F, 1903.

Box 3

Folder 6

F, 1904.

Box 3

Folder 7

F, 1905.

Box 3

Folder 8

F, 1906.

Box 3

Folder 9

F, 1907-1909.

Box 3

Folder 10

G, 1900.

Box 3

Folder 11

G, 1901.

Box 3

Folder 12

G, 1902.

Box 3

Folder 13

G, 1903.

Box 3

Folder 14

G, 1904.

Box 3

Folder 15

G, 1904.

Box 3

Folder 16

G, 1905.

Box 3

Folder 17

G, 1906.

Box 3

Folder 18

G, 1907.

Box 3

Folder 19

G, 1908-1909.

Box 3

Folder 20

H, 1900.

Box 3

Folder 21

H, 1901.

Box 3

Folder 22

H, 1902.

Box 3

Folder 23

H, 1902.

Box 3

Folder 24

H, 1903.

Box 3

Folder 25

H, 1903.

Box 3

Folder 26

H, 1904.

Box 3

Folder 27

H, 1904.

Box 3

Folder 28

H, 1905.

Box 3

Folder 29

H, 1905.

Box 4

Folder 1

H, 1905.

Box 4

Folder 2

H, 1906.

Box 4

Folder 3

H, 1906.

Box 4

Folder 4

H, 1906.

Box 4

Folder 5

H, 1907.

Box 4

Folder 6

H, 1907.

Box 4

Folder 7

H, 1908.

Box 4

Folder 8

H, 1909.

Box 4

Folder 9

I, 1900-1901.

Box 4

Folder 10

I, 1902.

Box 4

Folder 11

I, 1903-1904.

Box 4

Folder 12

I, 1905-1907.

Box 4

Folder 13

J, 1900-1901.

Box 4

Folder 14

J, 1902.

Box 4

Folder 15

J, 1903.

Box 4

Folder 16

J, 1904.

Box 4

Folder 17

J, 1905.

Box 4

Folder 18

J, 1906.

Box 4

Folder 19

J, 1907-1908.

Box 4

Folder 20

K, 1900.

Box 4

Folder 21

K, 1901.

Box 4

Folder 22

K, 1902.

Box 4

Folder 23

K, 1903.

Box 4

Folder 24

K, 1904.

Box 4

Folder 25

K, 1905.

Box 4

Folder 26

K, 1906.

Box 4

Folder 27

K, 1907.

Box 4

Folder 28

K, 1908-1909.

Box 4

Folder 29

L, 1900.

Box 4

Folder 30

L, 1901.

Box 4

Folder 31

L, 1902.

Box 4

Folder 32

L, 1903.

Box 4

Folder 33

L, 1904.

Box 4

Folder 34

L, 1905.

Box 5

Folder 1

L, 1906.

Box 5

Folder 2

L, 1907.

Box 5

Folder 3

L, 1908.

Box 5

Folder 4

M, 1900.

Box 5

Folder 5

M, 1901.

Box 5

Folder 6

M, 1901.

Box 5

Folder 7

M, 1902.

Box 5

Folder 8

M, 1902.

Box 5

Folder 9

M, 1902.

Box 5

Folder 10

M, 1903.

Box 5

Folder 11

M, 1903.

Box 5

Folder 12

M, 1903.

Box 5

Folder 13

M, 1904.

Box 5

Folder 14

M, 1904.

Box 5

Folder 15

M, 1904.

Box 5

Folder 16

M, 1905.

Box 5

Folder 17

M, 1905.

Box 5

Folder 18

M, 1905.

Box 5

Folder 19

M, 1905.

Box 5

Folder 20

M, 1906.

Box 5

Folder 21

M, 1906.

Box 5

Folder 22

M, 1906.

Box 5

Folder 23

M, 1907.

Box 5

Folder 24

M, 1907.

Box 5

Folder 25

M, 1908-1909.

Box 5

Folder 26

N, 1900.

Box 5

Folder 27

N, 1901.

Box 5

Folder 28

N, 1902.

Box 5

Folder 29

N, 1903.

Box 5

Folder 30

N, 1904.

Box 5

Folder 31

N, 1905.

Box 6

Folder 1

N, 1906.

Box 6

Folder 2

N, 1907.

Box 6

Folder 3

N, 1908.

Box 6

Folder 4

O, 1897-1900.

Box 6

Folder 5

O, 1901.

Box 6

Folder 6

O, 1902.

Box 6

Folder 7

O, 1903.

Box 6

Folder 8

O, 1904.

Box 6

Folder 9

O, 1905.

Box 6

Folder 10

O, 1906.

Box 6

Folder 11

O, 1907.

Box 6

Folder 12

P, 1900.

Box 6

Folder 13

P, 1901.

Box 6

Folder 14

P, 1902.

Box 6

Folder 15

P, 1902.

Box 6

Folder 16

P, 1903.

Box 6

Folder 17

P, 1903.

Box 6

Folder 18

P, 1904.

Box 6

Folder 19

P, 1904.

Box 6

Folder 20

P, 1905.

Box 6

Folder 21

P, 1905.

Box 6

Folder 22

P, 1906.

Box 6

Folder 23

P, 1906.

Box 6

Folder 24

P, 1907.

Box 6

Folder 25

P, 1909.

Box 6

Folder 26

Q, 1900-1908.

Box 6

Folder 27

R, 1900.

Box 6

Folder 28

R, 1901.

Box 6

Folder 29

R, 1902.

Box 6

Folder 30

R, 1903.

Box 6

Folder 31

R, 1904.

Box 6

Folder 32

R, 1905.

Box 6

Folder 33

R, 1906.

Box 6

Folder 34

R, 1907.

Box 6

Folder 35

R, 1908-1909.

Box 6

Folder 36

S, 1900.

Box 6

Folder 37

S, 1901.

Box 6

Folder 38

S, 1902.

Box 7

Folder 1

S, 1903.

Box 7

Folder 2

S, 1903.

Box 7

Folder 3

S, 1904.

Box 7

Folder 4

S, 1904.

Box 7

Folder 5

S, 1905.

Box 7

Folder 6

S, 1905.

Box 7

Folder 7

S, 1905.

Box 7

Folder 8

S, 1905.

Box 7

Folder 9

S, 1906.

Box 7

Folder 10

S, 1906.

Box 7

Folder 11

S, 1906.

Box 7

Folder 12

S, 1907.

Box 7

Folder 13

S, 1907.

Box 7

Folder 14

S, 1908.

Box 7

Folder 15

S, 1909.

Box 7

Folder 16

T, 1903.

Box 7

Folder 17

T, 1904.

Box 7

Folder 18

T, 1905.

Box 7

Folder 19

T, 1905.

Box 7

Folder 20

T, 1906.

Box 7

Folder 21

T, 1906.

Box 7

Folder 22

T, 1907.

Box 7

Folder 23

T, 1908-1909.

Box 7

Folder 24

U, 1903-1904.

Box 7

Folder 25

U, 1905.

Box 7

Folder 26

U, 1906.

Box 7

Folder 27

U, 1907.

Box 7

Folder 28

V, 1903-1904.

Box 7

Folder 29

V, 1905.

Box 7

Folder 30

V, 1906.

Box 7

Folder 31

V, 1907.

Box 7

Folder 32

V, 1908.

Box 7

Folder 33

W, 1900.

Box 7

Folder 34

W, 1901.

Box 7

Folder 35

W, 1901.

Box 7

Folder 36

W, 1902.

Box 7

Folder 37

W, 1902.

Box 8

Folder 1

W, 1902.

Box 8

Folder 2

W, 1903.

Box 8

Folder 3

W, 1903.

Box 8

Folder 4

W, 1903.

Box 8

Folder 5

W, 1904.

Box 8

Folder 6

W, 1904.

Box 8

Folder 7

W, 1904.

Box 8

Folder 8

W, 1905.

Box 8

Folder 9

W, 1905.

Box 8

Folder 10

W, 1905.

Box 8

Folder 11

W, 1906.

Box 8

Folder 12

W, 1906.

Box 8

Folder 13

W, 1906.

Box 8

Folder 14

W, 1907.

Box 8

Folder 15

W, 1908-1909.

Box 8

Folder 16

Y, 1900-1902.

Box 8

Folder 17

Y, 1903-1907.

Box 8

Folder 18

Z, 1900-1907.

Box 8

Folder 19

Miscellaneous, 1901; undated.

Box 8

Folder 20

Subseries II. Subject Correspondence, 1894-1907.

Boxes 8-11. (box)

Extent

Extent: 2.65 cu. ft.

Scope and Content

Contains letters to and from the Secretary of the Commonwealth which were grouped according to common topics such as automobile matters, appointments (the letters were originally addressed to Governor Andrew J. Montague), pardon requests (also addressed to Governor Montague), and notices of candidacy.

Arrangement

Arranged alphabetically and then chronologically within.

Automobiles: A, 1906.

Box 8

Folder 21

Automobiles: A, 1907.

Box 8

Folder 22

Automobiles: B, 1906.

Box 8

Folder 23

Automobiles: B, 1907.

Box 8

Folder 24

Automobiles: C, 1906.

Box 8

Folder 25

Automobiles: C, 1907.

Box 8

Folder 26

Automobiles: D, 1906.

Box 8

Folder 27

Automobiles: D, 1907.

Box 8

Folder 28

Automobiles: E, 1906-1907.

Box 8

Folder 29

Automobiles: F, 1906-1907.

Box 8

Folder 30

Automobiles: G, 1906.

Box 8

Folder 31

Automobiles: G, 1907.

Box 8

Folder 32

Automobiles: H, 1906.

Box 8

Folder 33

Automobiles: H, 1907.

Box 8

Folder 34

Automobiles: I, 1907.

Box 8

Folder 35

Automobiles: J, 1906-1907.

Box 8

Folder 36

Automobiles: K, 1906-1907.

Box 8

Folder 37

Automobiles: L, 1906-1907.

Box 8

Folder 38

Automobiles: M, 1906.

Box 8

Folder 39

Automobiles: M, 1907.

Box 9

Folder 1

Automobiles: N, 1906-1907.

Box 9

Folder 2

Automobiles: O, 1906.

Box 9

Folder 3

Automobiles: P, 1906.

Box 9

Folder 4

Automobiles: P, 1907.

Box 9

Folder 5

Automobiles: R, 1906.

Box 9

Folder 6

Automobiles: R, 1907.

Box 9

Folder 7

Automobiles: S, 1906.

Box 9

Folder 8

Automobiles: S, 1907.

Box 9

Folder 9

Automobiles: T, 1906-1907.

Box 9

Folder 10

Automobiles: U, 1906-1907.

Box 9

Folder 11

Automobiles: V, 1906-1907.

Box 9

Folder 12

Automobiles: W, 1906.

Box 9

Folder 13

Automobiles: W, 1907.

Box 9

Folder 14

Automobiles: Y, 1906-1907.

Box 9

Folder 15

Automobiles: Z, 1906-1907.

Box 9

Folder 16

Automobiles: City and County Laws (Automobile Act), 1906-1907.

Box 9

Folder 17

Boards: Board of Agriculture, 1902.

Box 9

Folder 18

Boards: Board of Medical Examiners, 1901.

Box 9

Folder 19

Boards: Board of Pharmacy, 1902.

Box 9

Folder 20

Boards: Central State Hospital (Board of Directors), 1901-1902.

Box 9

Folder 21

Boards: College of William and Mary (Board of Visitors), 1903.

Box 9

Folder 22

Boards: Eastern State Hospital (Board of Directors), 1903.

Box 9

Folder 23

Boards: Institution for the Deaf and Dumb and for the Blind (Board of Visitors), 1901-1902.

Box 9

Folder 24

Boards: Mount Vernon (Board of Visitors), 1902.

Box 9

Folder 25

Boards: Normal School, Farmville (Board of Visitors), 1902.

Box 9

Folder 26

Boards: Normal School, Petersburg (Board of Visitors), 1901-1902.

Box 9

Folder 27

Boards: Penitentiary Board, 1903.

Box 9

Folder 28

Boards: Southwestern State Hospital (Board of Directors), 1902-1903.

Box 9

Folder 29

Boards: Southwestern State Hospital (Board of Directors), 1902-1903.

Box 9

Folder 30

Boards: Southwestern State Hospital (Board of Directors), 1902-1903.

Box 9

Folder 31

Boards: State Hospitals and Institution for the Deaf and Dumb and of the Blind, 1902.

Box 9

Folder 32

Boards: University of Virginia (Board of Visitors), 1901-1902.

Box 9

Folder 33

Boards: Virginia Military Institute (Board of Visitors), 1902.

Box 9

Folder 34

Boards: Virginia Polytechnic Institute (Board of Visitors), 1901-1902.

Box 9

Folder 35

Boards: Ter-Centennial Committee, 1902.

Box 9

Folder 36

Boards: Western State Hospital (Board of Directors), 1901-1903.

Box 9

Folder 37

Boards: Unspecified, 1901-1902.

Box 9

Folder 38

Elections: Attorney General opinions, 1896.

Box 9

Folder 39

Elections: Attorney General opinions, 1897.

Box 9

Folder 40

Elections: Candidates for Congress (notices), 1894.

Box 9

Folder 41

Elections: Candidates for Congress (notices), 1894.

Box 9

Folder 42

Elections: Candidates for Congress (notices), 1896.

Box 9

Folder 43

Elections: Candidates for Congress (official notices sent to Secretary of the Electoral Board from Secretary of the Commonwealth), 1896.

Box 9

Folder 44

Elections: Candidates for Congress (notices), 1898.

Box 9

Folder 45

Elections: Candidates for Congress (notices), 1898.

Box 9

Folder 46

Elections: Candidates for Congress (notices), 1898.

Box 9

Folder 47

Elections: Candidates for Congress (notices), 1899.

Box 9

Folder 48

Elections: Candidates for Congress (notices), 1900.

Box 9

Folder 49

Elections: Candidates for Congress (official notices sent to Secretary of the Electoral Board from Secretary of the Commonwealth), 1902.

Box 9

Folder 50

Elections: Candidates for Governor, Lt. Governor and Attorney General, 1897.

Box 9

Folder 51

Elections: List of electors (various political parties), year.

Box 9

Folder 52

Elections: List of electors (Electoral College), 1896.

Box 9

Folder 53

Elections: Memorandum from the Secretary, 1896-1897.

Box 9

Folder 54

Elections: Receipts of notification, 1894.

Box 9

Folder 55

Jamestown Exposition: Commissioner appointment, undated.

Box 9

Folder 56

Pardons: A, 1903-1905.

Box 9

Folder 57

Pardons: B, 1901-1905.

Box 9

Folder 58

Pardons: C, 1902-1905.

Box 9

Folder 59

Pardons: D, 1902-1905.

Box 9

Folder 60

Pardons: E, 1904-1905.

Box 9

Folder 61

Pardons: F, 1903-1905.

Box 9

Folder 62

Pardons: G, 1902-1903.

Box 9

Folder 63

Pardons: H, 1902-1905.

Box 9

Folder 64

Pardons: J, 1901-1905.

Box 9

Folder 65

Pardons: K, 1903.

Box 9

Folder 66

Pardons: L, 1902-1905.

Box 9

Folder 67

Pardons: M, 1902-1905.

Box 9

Folder 68

Pardons: N-O, 1902-1905.

Box 9

Folder 69

Pardons: P, 1902-1906.

Box 9

Folder 70

Pardons: R, 1903-1904.

Box 9

Folder 71

Pardons: S, 1902-1904.

Box 9

Folder 72

Pardons: T, 1902-1904.

Box 9

Folder 73

Pardons: V-Y, 1900-1905.

Box 9

Folder 74

State Board of Education: Appointments, E-J, 1903.

Box 10

Folder 1

State Board of Education: Appointments, R-W, 1903.

Box 10

Folder 2

State Board of Education: Miscellaneous, 1904.

Box 10

Folder 3

State Corporation Commission: Appointments, A, 1902.

Box 10

Folder 4

State Corporation Commission: Appointments, B, 1902.

Box 10

Folder 5

State Corporation Commission: Appointments, B, 1902.

Box 10

Folder 6

State Corporation Commission: Appointments, C, 1902.

Box 10

Folder 7

State Corporation Commission: Appointments, D, 1902.

Box 10

Folder 8

State Corporation Commission: Appointments, F, 1902.

Box 10

Folder 9

State Corporation Commission: Appointments, G, 1902.

Box 10

Folder 10

State Corporation Commission: Appointments, Goodman, E.S., 1902.

Box 10

Folder 11

State Corporation Commission: Appointments, Goodman, E.S., 1902.

Box 10

Folder 12

State Corporation Commission: Appointments, Goodman, E.S., 1902.

Box 10

Folder 13

State Corporation Commission: Appointments, Goodman, E.S., 1902.

Box 10

Folder 14

State Corporation Commission: Appointments, H, 1902.

Box 10

Folder 15

State Corporation Commission: Appointments, K-L, 1902.

Box 10

Folder 16

State Corporation Commission: Appointments, M, 1902.

Box 10

Folder 17

State Corporation Commission: Appointments, O, 1902.

Box 10

Folder 18

State Corporation Commission: Appointments, P, 1902.

Box 10

Folder 19

State Corporation Commission: Appointments, S, 1902.

Box 10

Folder 20

State Corporation Commission: Appointments, S, 1902.

Box 10

Folder 21

State Corporation Commission: Appointments, T, 1902.

Box 10

Folder 22

State Corporation Commission: Appointments, W, 1902.

Box 10

Folder 23

St. Louis Exposition, 1902-1903.

Box 10

Folder 24

Superintendents of Public Schools: Appointments, Albemarle, 1905.

Box 10

Folder 25

Superintendents of Public Schools: Appointments, Alexandria, 1905.

Box 10

Folder 26

Superintendents of Public Schools: Appointments, Alleghany, 1905.

Box 10

Folder 27

Superintendents of Public Schools: Appointments, Amelia, 1905.

Box 10

Folder 28

Superintendents of Public Schools: Appointments, Amherst, 1905.

Box 10

Folder 29

Superintendents of Public Schools: Appointments, Augusta, 1905.

Box 10

Folder 30

Superintendents of Public Schools: Appointments, Bath, 1905.

Box 10

Folder 31

Superintendents of Public Schools: Appointments, Bedford, 1905.

Box 10

Folder 32

Superintendents of Public Schools: Appointments, Bland, 1905.

Box 10

Folder 33

Superintendents of Public Schools: Appointments, Botetourt/Brunswick/Buckingham, 1905.

Box 10

Folder 34

Superintendents of Public Schools: Appointments, Campbell, 1905.

Box 10

Folder 35

Superintendents of Public Schools: Appointments, Carroll, 1905.

Box 10

Folder 36

Superintendents of Public Schools: Appointments, Charlotte/Clarke, 1905.

Box 10

Folder 37

Superintendents of Public Schools: Appointments, Craig/Culpeper, 1905.

Box 10

Folder 38

Superintendents of Public Schools: Appointments, Danville, 1905.

Box 10

Folder 39

Superintendents of Public Schools: Appointments, Dickenson/Dinwiddie/Essex, 1905.

Box 10

Folder 40

Superintendents of Public Schools: Appointments, Fauquier/Floyd, 1905.

Box 10

Folder 41

Superintendents of Public Schools: Appointments, Fluvanna, 1904-1905.

Box 10

Folder 42

Superintendents of Public Schools: Appointments, Giles/Gloucester/Goochland, 1904-1905.

Box 10

Folder 43

Superintendents of Public Schools: Appointments, Hanover, 1905.

Box 10

Folder 44

Superintendents of Public Schools: Appointments, Halifax, 1905.

Box 10

Folder 45

Superintendents of Public Schools: Appointments, Henrico/Highland, 1905.

Box 10

Folder 46

Superintendents of Public Schools: Appointments, King and Queen/King William, 1904-1905.

Box 10

Folder 47

Superintendents of Public Schools: Appointments, Lancaster, 1905.

Box 10

Folder 48

Superintendents of Public Schools: Appointments, Lee, 1905.

Box 10

Folder 49

Superintendents of Public Schools: Appointments, Madison/Mecklenburg, 1905.

Box 10

Folder 50

Superintendents of Public Schools: Appointments, Nelson/Newport News/Norfolk, 1905.

Box 10

Folder 51

Superintendents of Public Schools: Appointments, Northampton/Orange, 1905.

Box 10

Folder 52

Superintendents of Public Schools: Appointments, Patrick, 1905.

Box 10

Folder 53

Superintendents of Public Schools: Appointments, Powhatan/Prince Edward, 1905.

Box 10

Folder 54

Superintendents of Public Schools: Appointments, Pulaski, 1905.

Box 10

Folder 55

Superintendents of Public Schools: Appointments, Roanoke, 1905.

Box 11

Folder 1

Superintendents of Public Schools: Appointments, Rockbridge/Russell, 1904-1905.

Box 11

Folder 2

Superintendents of Public Schools: Appointments, Shenandoah, 1905.

Box 11

Folder 3

Superintendents of Public Schools: Appointments, Southampton/Spotsylvania, 1905.

Box 11

Folder 4

Superintendents of Public Schools: Appointments, Surry/Sussex, 1905.

Box 11

Folder 5

Superintendents of Public Schools: Appointments, Tazewell/Warren, 1905.

Box 11

Folder 6

Superintendents of Public Schools: Appointments, Washington, 1905.

Box 11

Folder 7

Superintendents of Public Schools: Appointments, Williamsburg/Wise, 1904-1905.

Box 11

Folder 8

Series II. Clerk's Correspondence, 1891-1911.

Extent

Extent: 2.2 cu. ft.

Scope and Content

Contains the official and personal correspondence of the clerk to the Secretary of the Commonwealth, J.G. Hankins. Mr. Hankins served as clerk or in some capacity in the office of the secretary under Secretaries of the Commonwealth H.W. Flournoy, J.T. Lawless, and D.Q. Eggleston. This series is divided into two subseries: General Correspondence and Subject Correspondence.

Subseries I. General Correspondence, 1891-1911.

Boxes 11-12 (box)

Extent

Extent: 1.7 cu. ft.

Scope and Content

Contains a mixture of personal and official correspondence written to and from J.G. Hankins during his employment in the Office of the Secretary of the Commonwealth. The business-related correspondence is very similar to the Secretary's general correspondence and contains mostly requests for legal information and publications. The personal correspondence includes letters pertaining to Hankins' attempt to become State Librarian, letters to and from family members, information about Masonic events, and invitations to weddings and graduations.

Arrangement

Arranged alphabetically and then chronologically within.

A, 1896-1910.

Box 11

Folder 9

B, 1895-1903.

Box 11

Folder 10

B, 1904-1905.

Box 11

Folder 11

B, 1906-1910.

Box 11

Folder 12

C, 1896-1903.

Box 11

Folder 13

C, 1904-1906.

Box 11

Folder 14

C, 1906-1910.

Box 11

Folder 15

D, 1896-1910.

Box 11

Folder 16

E, 1898-1905.

Box 11

Folder 17

E, 1906-1909.

Box 11

Folder 18

F, 1891-1910.

Box 11

Folder 19

G, 1897-1904.

Box 11

Folder 20

G, 1905-1910.

Box 11

Folder 21

H, 1897-1901.

Box 11

Folder 22

H, 1902-1904.

Box 11

Folder 23

H, 1904.

Box 11

Folder 24

H, 1905-1906.

Box 11

Folder 25

H, 1907-1909.

Box 11

Folder 26

I, 1905-1909.

Box 11

Folder 27

J, 1898-1911.

Box 11

Folder 28

K, 1894-1906.

Box 11

Folder 29

K, 1907-1910.

Box 11

Folder 30

L, 1897-1903.

Box 11

Folder 31

L, 1904-1908.

Box 11

Folder 32

M, 1891-1903.

Box 12

Folder 1

M, 1904-1905.

Box 12

Folder 2

M, 1906-1907.

Box 12

Folder 3

M, 1908-1911.

Box 12

Folder 4

N, 1896-1904.

Box 12

Folder 5

N, 1905-1910.

Box 12

Folder 6

O, 1897-1910.

Box 12

Folder 7

P, 1894-1903.

Box 12

Folder 8

P, 1904-1910.

Box 12

Folder 9

R, 1894-1905.

Box 12

Folder 10

R, 1906-1910.

Box 12

Folder 11

S, 1895-1903.

Box 12

Folder 12

S, 1904-1905.

Box 12

Folder 13

S, 1905-1906.

Box 12

Folder 14

S, 1907.

Box 12

Folder 15

S, 1908-1911.

Box 12

Folder 16

T, 1897-1904.

Box 12

Folder 17

T, 1905-1910.

Box 12

Folder 18

U, 1904-1910.

Box 12

Folder 19

V, 1896-1910.

Box 12

Folder 20

W, 1896-1903.

Box 12

Folder 21

W, 1904.

Box 12

Folder 22

W, 1906-1907.

Box 12

Folder 23

W, 1908-1909.

Box 12

Folder 24

Y-Z, 1901-1910.

Box 12

Folder 25

Miscellaneous, 1900-1906; undated.

Box 12

Folder 26

Subseries II. Subject Correspondence, 1898-1907.

Boxes 12-13. (box)

Extent

Extent: .5 cu. ft.

Scope and Content

Contains letters to and from clerk J.G. Hankins that were grouped according to common topics such as Hankins' unsuccessful campaign to become Secretary of the Commonwealth in 1901, his candidacy for office in 1909, and various receipts.

Arrangement

Arranged alphabetically by topic.

Campaign, A-B, 1901.

Box 12
Folder 27

Campaign, C, 1901.
Box 12
Folder 28

Campaign, D-F, 1901.
Box 12
Folder 29

Campaign, G, 1901.
Box 12
Folder 30

Campaign, H, 1901.
Box 12
Folder 31

Campaign, I-K, 1901.
Box 12
Folder 32

Campaign, L, 1901.
Box 12
Folder 33

Campaign, M, 1901.
Box 13
Folder 1

Campaign, N-R, 1901.
Box 13
Folder 2

Campaign, S, 1901.
Box 13
Folder 3

Campaign, T-V, 1901.
Box 13
Folder 4

Campaign, W-Y, 1901.
Box 13
Folder 5

Candidacy for Secretary of the Commonwealth, 1909.
Box 13
Folder 6

Receipts, 1898-1907.

Box 13

Folder 7

Receipts, 1898-1907.

Box 13

Folder 8

Receipts, 1898-1907.

Box 13

Folder 9

Receipts, 1898-1907.

Box 13

Folder 10