

A Guide to the Records of the Secretary of Technology, 1997-2006 (bulk 2002-2005)

Records of the Secretary of Technology, 2002-2005

2002-2005

A Collection in the Library of Virginia 43539

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Descriptive Summary

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43539

Language

English

Creator

Virginia Secretary of Technology

Extent

30.30 cubic feet (87 boxes)

Repository

The Library of Virginia

Administrative Information

Access Restrictions

Various items have been sealed for seventy-five years from the date of the document for privacy and/or security concerns.

Use Restrictions

There are no restrictions.

Acquisition Information

These materials came in several accessions and were combined into one body of records under Acc. 43539. Included are the following accessions: 41045, 42312, and 42495.

Preferred Citation

Virginia. Secretary of Technology, 2002-2006. Accession 43539. State Records Collection, The Library of Virginia.

Adjunct Descriptive Data

Separated Material

Oversized material has been separated to Box 87.

Historical Information

In February 1997, the House of Delegates passed a resolution requesting that "the Governor appoint a Technology and Science Advisor within his Cabinet to advise him with regard to technological and scientific issues in Virginia and assist him and executive branch agencies with the potential reorganization or restructuring of Virginia state government in response thereto." James S. Gilmore III, a Republican candidate for Governor, proposed in an April 23, 1997 speech the creation of a Cabinet-level post for an information technology officer. After his election as Governor in November 1997, Gilmore kept his campaign promise. On May 21, 1998, Gilmore issued Executive Order Number Nine, creating the Office of the Secretary of Technology. The new Secretary's responsibilities included the "coordinated planning and effective development of information technology resources" in Virginia. Gilmore appointed Donald W. Upson, a vice president of Litton/PRC Inc, an information technology company, and a former senior Republican committee staff member in Washington, as the first Secretary of Technology. The Secretary of Technology possessed Cabinet-level status but was not officially made a permanent member of the Governor's cabinet until 1999. The Secretary of Technology is appointed by the governor and subject to confirmation by the General Assembly. The Secretary is responsible to the governor for the Department of Information Technology, Department of Technology Planning, Center for Innovative Technology, and the Virginia Information Providers Network Authority.

Governor Mark R. Warner retained Donald W. Upson, the first Secretary of Technology, in an interim capacity through February 2002. George C. Newstrom, Governor Warner's selection for Secretary of Technology, began work on March 4, 2002. Newstrom previously worked with EDS, a global technology services company. Secretary Newstrom oversaw the Warner Administration's technology reform, including the consolidation of all Information Technology services and IT employees in the Commonwealth into a single agency, the Virginia Information Technologies Agency (VITA). Newstrom also worked to fundamentally change the way Virginia government purchases and manages information technology across the state. Newstrom resigned on October 1, 2004 and was replaced by his deputy, Eugene J. Huang.

Scope and Content

The Secretary of Technology records consist of eighty-seven archival boxes and are divided into ten series. Series have been designated for Appointment Calendars, Cabinet Meeting Records, Correspondence & Supporting Documentation, Commonwealth of Virginia's Innovative Technology Symposium (COVITS), Decision Briefs, Projects & Studies, Public Relations, Strategic Plan for Technology, Virginia Information Technologies Agency (VITA), and Virginia Technology Alliance (VTA). These records document the work of the Secretary of Technology under Governor Mark R Warner. The bulk of the records can be found in the Correspondence and Supporting Documentation series which includes background information on many of the technology issues facing the Warner administration. The Virginia Information Technologies Agency series represents the most significant series since it documents the formation of a new state agency to supply the information technology needs for all state government. The Appointment Calendars series provides an

important glimpse into the day-to-day activities of the Secretary of Technology.

Arrangement

This collection is arranged into the following series:

- Series I: Appointment Calendars, 2002-2006
- Series II: Cabinet Meeting Records, 2002-2004
- Series III: Commonwealth of Virginia's Innovative Technology Symposium (COVITS), 2002-2005
- Series IV: Correspondence & Supporting Documentation, 1997-2005 (bulk 2002-2005)
- Series V: Decision Briefs, 2002-2005
- Series VI: Projects and Studies, 2001-2005 (bulk 2002-2003)
- Series VII: Public Relations, Activities, and Visits, 2002-2005
- Series VIII: Strategic Plan for Technology, 2002-2004
- Series IX: Virginia Information Technologies Agency (VITA), 2002-2005
- Series X: Virginia Technology Alliance (VTA), 2004-2005

Contents List

Series I: Appointment Calendars, 2002-2006.

Boxes 1-24 (box)

Extent

Extent: 24 boxes.

Scope and Content

The Appointment Calendars series is housed in twenty-four archival boxes and is arranged in chronological order by the date of the event. This series consists of appointment calendars belonging to Secretary of Technology, George Newstrom, and his successor Eugene Huang, from February 2002 to January 2006. In addition, there are appointment calendars belonging to Eugene Huang in his role as Deputy Secretary between January 2003 and September 2004. This series contains electronic mail, memorandums, cabinet meeting reports, briefing materials, correspondence, invitations, scheduling recommendation/ request forms, agendas, schedule requests, minutes, appointment calendars, speeches, talking points, publications, and other sundry materials.

This series documents events attended by the Secretary of Technology & Deputy Secretary including cabinet meetings, luncheons, dinners, speaking engagements, Virginia Technology Alliance Board meetings, Information Technology Association of America meetings, Identity Theft Task Force meetings, the Virginia Electronic Commerce Technology Center E-Commerce Forum, the Virginia Technology Summit, Information Technology Investment Board meetings, Virginia Workforce Council meetings, Commonwealth of Virginia's Innovative Technology Symposium (COVITS) meetings, and others. Especially noteworthy are the following events: Governor Warner's Trade Mission to China & Hong Kong (2003 Nov. 13-23), National Association of State Chief Information Officers Conference (NASCIO) (2004 Apr. 25-27 & 2005 Oct. 16-19), World Information Technology & Services Alliance (WITSA) in Athens, Greece (2003 May 14-16) & Vietnam (2003 Nov. 26), Joint Hearing of the Select Committee on Cybersecurity, Science, & Research & Development (2004 Apr. 21), Greater Richmond Technology Council Awards Dinner (2004 May 12), Governor Warner's Trade Mission to Beijing, Shanghai, & Nigbo, China (2004 June 4-13), Northern Virginia Technology Trade Mission to Jordan (2004 Apr. 6), Information Technology Investment Board Meeting (2004 July 7), and the Joint Commission on Technology & Science Meeting at Virginia Tech (2004 Aug. 2-3).

Arrangement

Arranged in chronological order.

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Box 17

Folder 4 (6)

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Folder 5 (6)

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September

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Folder 1 (6)

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Box 18
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November

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Series II: Cabinet Meeting Records, 2002-2004.

Boxes 24-25 (box)

Extent

Extent: 2 boxes.

Scope and Content

The Cabinet Meeting Records series is housed in two archival boxes and is arranged in chronological order by the date of the meeting. The series consists of cabinet meeting records belonging to Secretary of Technology, George Newstrom, between March 2002 and December 2004. The series contains cabinet meeting agenda, cabinet weekly reports, meeting notes, memorandums, briefings, legislation, presentations, and other sundry items.

This series documents weekly cabinet meetings held by Governor Mark R. Warner & William H. Leighty, Chief of Staff, attended by Secretary George Newstrom. Especially usefully in this series are cabinet weekly reports. These reports provide information delivered by Secretary Newstrom in the cabinet meetings regarding legislation, governor's initiatives/special projects including Virginia Information Technologies Agency (VITA), Center for Innovative Technology (CIT), Commonwealth of Virginia's Innovative Technology Symposium (COVITS), etc., agency matters/operations, procurements, events/agency visits, audits/investigations/compliance, stakeholder issues, & pending decisions.

Arrangement

Arranged in chronological order.

2002

March-July**Box 24****Folder 2****August-November****Box 24****Folder 3****December****Box 24****Folder 4****2003****January-June****Box 24****Folder 5****July-October****Box 25****Folder 1****November-December****Box 25****Folder 2****2004****January-June****Box 25****Folder 3****July-November****Box 25****Folder 4****Series III: Commonwealth of Virginia Innovative Technology Symposium (COVITS), 2002-2005.****Boxes 25-27 (box)****Extent**

Extent: 3 boxes.

Scope and Content

The Commonwealth of Virginia's Innovative Technology Symposium (COVITS) series is housed in two archival boxes and is arranged in chronological order by the date of the symposium. The series consists of correspondence, briefing books, news clippings, speeches, programs, media plans, DVDs, and other sundry items.

This series documents the role of the Secretary of Technology in the planning, sponsorship, & implementation of the Commonwealth of Virginia's Innovative Technology Symposiums held in Virginia between 2002 and 2005. The Commonwealth of Virginia's Innovative Technology Symposium is an annual conference of officials from state & local government, business, and academia to discuss Virginia's technology issues. The series includes speeches delivered by Governor Mark Warner & Secretary of Transportation George C. Newstrom. Also useful within this series is program information and press documenting the symposiums.

Arrangement

Arranged in chronological order, then alphabetical.

2002

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Remarks**Box** 27**Folder** 6**2005****Event Briefing Book****Box** 27**Folder** 7**Event Program & Guide****Box** 27**Folder** 8**Miscellaneous****Box** 27**Folder** 9**Sponsorship Letters****Box** 27**Folder** 10**Series IV: Correspondence & Supporting Documentation, 2002-2005.****Boxes** 28-68 (box)**Extent**

Extent: 41 boxes.

Scope and Content

The Correspondence & Supporting Documentation series is housed in forty-one archival boxes and is arranged in two subseries. Subseries have been designated for Constituent Correspondence and Secretary's Correspondence. The Constituent Correspondence subseries relates to correspondence originally sent to the Governor's Office and assigned to the Secretary of Technology. The Secretary's Correspondence documents incoming & outgoing correspondence and legislative files of the Secretary of Technology.

Arrangement

Arranged in alphabetical order.

Subseries A: Constituent Correspondence, 2002-2005.**Box** 28-30**Extent**

3 boxes

Scope and Content

The Constituent Correspondence subseries is housed in three archival boxes and is arranged chronologically. The subseries contains people summary sheets, electronic mail, correspondence, publications, and other sundry documents.

This subseries documents correspondence sent to Governor Mark Warner and assigned to the Secretary of Technology. The correspondence includes a people summary sheet from the Governor's Office which provides the name & address of the correspondent, the action required, people associated with the correspondence, and completed steps in responding to the correspondence. Oftentimes, the secretary's letter in response is included in the file. The correspondence in this subseries relates to the following topics: technology products & services, internet, spam, legislation, identity theft, telecommuting, budget cuts, Virginia's Center for Innovative Technology, Department of Information Technology, information

technology restructuring, Microsoft, VITA, teachers' computer discounts, COVITS, internet pornography, cell phones, and other topics.

Arrangement

Arranged in chronological order.

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March

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May

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July

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Subseries B: Secretary's Correspondence, 2002-2005.

Box 30-68

Extent

39 boxes

Scope and Content

The Secretary's Correspondence subseries is housed in thirty-eight archival boxes and is arranged in three sub-subseries. Sub-subseries have been designated for Chronological Files, General Assembly Information, and Legislative Files & Information. The subseries contains correspondence and supporting documentation received by the Secretary of Technology between 2002 and 2005. The Chronological Files sub-subseries is the largest and most useful of the three sub-subseries. It contains incoming & outgoing correspondence of the Secretary of Technology along with supporting files documenting various technology issues. The General Assembly Information sub-subseries provides documentation on technology-related legislation. Lastly, the Legislative Files & Information sub-subseries provides further background information regarding significant technology-related legislation.

Arrangement

Arranged in alphabetical order.

Sub-Subseries 1: Chronological Files, 1997-2005.

Box 30-59

Extent

30 boxes

Scope and Content

The Chronological Files sub-subseries is housed in twenty-eight archival boxes and is arranged in chronological order, then alphabetical. This sub-subseries contains incoming & outgoing correspondence, publications, reports, legislation, legislative study tracking reports, memorandums, legislative action summaries, news releases, presentations, agency hiring requests, and other sundry items. Correspondence represents the most significant. The incoming correspondence includes correspondence sent to Secretary Donald W. Upson, Secretary George C. Newstrom, and Deputy Secretary Eugene Huang, other secretariats, U.S. Senators & House of Representatives, state senators & delegates, state officials, & constituents. This correspondence relates to the following subjects: congratulatory letters, budget, technology products & services, appearances, conferences, meeting, thank-you letters, and legislation. In most cases, the incoming correspondence can be found with the

Secretary's outgoing response. This correspondence relates to the following subjects: speaking engagements, legislation, budget, recommendations, COVITS, thank-you letters, conferences, workshops, invitations, technology products & services, technology procurement approvals, WITSA, awards, contracts, Governor's trade mission to Asia, congratulatory letters for appointments to boards & commissions, Virginia's Center for Technology Innovation, employment, and agency hiring requests.

Arrangement

Arranged in chronological order.

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Report of the Southern Technology Council

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Report on the Future of the South

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Folder 8

Report on the Southern Technology Council

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Report on the Southern Technology Council

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Technology Forecast: 2001-2003

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Virginia Biotechnology/Biomedical Directory

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Access Solutions Guide

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Briefing (folder 2)

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British Embassy Visit to Richmond

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Budget Amendments

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Budget Amendments

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Chief Information Officer Advisory Board

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ComCare Alliance Briefing

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Congressional Briefing

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eVa

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Executive Orders & Legislative Studies Binder (Sections 1-7)

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Executive Orders & Legislative Studies Binder (Sections 8-12)

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Executive Orders & Legislative Studies Binder (Sections 13-16)

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Executive Orders & Legislative Studies Binder (Sections 20-21)

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Folder 1

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General Assembly Session 2003 (HB 2164-SB 1274)

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Gilmore Administration Briefing (Folder 1)

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Folder 6

Gilmore Administration Briefing (Folder 2)

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Governor's Advisory Board for the Virginia Biotechnology Initiative (Part 1-7)

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Governor's Advisory Board for the Virginia Biotechnology Initiative (Part 8-10)

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Governor's Higher Education Summit Steering Committee Meeting (Part 1-10)

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Governor's Higher Education Summit Steering Committee Meeting (Part 11-19)

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Governing Source Book

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Hampton Roads Partnership

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HJ 206 Report

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Identity Theft Task Force (Folder 1)

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Identity Theft Task Force (Folder 2)

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Information Technology Association of America Board of Directors Meeting & Joint Board retreat

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Information Technology: Challenges & Opportunities

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Folder 10

Innovation U.: New University Roles in a Knowledge Economy

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Folder 11

Integrated Criminal Justice Information System

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Invented Here: The 2002 Southern Innovative Index

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Review of Information Technology Systems

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Study of Workforce Training

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Joint Venture: Silicone Valley Network

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Latinos & Information Technology: The Promise & the Challenge

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National Electronic Commerce Coordinating Council

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New River Valley Companies

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Public Sector CXO Perspectives

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Speeches

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State Council of Higher Education for Virginia (SCHEV) Strategic Planning

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Folder 4

State of Innovation: Benchmarking Virginia's Performance in a Innovation-driven Global Economy

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State Official's Guide to Internet Privacy

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Surveys & Reports (Folder 1)

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Surveys & Reports (Folder 2)

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Surveys & Reports (Folder 3)

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Tobacco Commission e58 Task Force (Folder 2)

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VC 2002: The Premier Educational Conference for Private Equity

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Virginia Workforce Council

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Virginia Workforce Council Briefing Book

Box 44

Folder 3

Working Council for Chief Information Officers

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Folder 4

Working Council for Chief Information Officers - Organizing for Agility: Strategies for IT Efficiency & Continuous IT/Business Alignment in Uncertain Environments

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Folder 5

2003

Budget

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Folder 1

Budget Action Reports

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Folder 2

Center for Innovative Technology

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Correspondence - No Response

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Folder 4

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Folder 7

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Folder 8

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Folder 1

April 2-8

Box 46

Folder 2

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Folder 3

April [Undated]

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Box 47

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Folder 4

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Folder 8

September

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Folder 1

October

Box 50

Folder 2

November

Box 50

Folder 3

December

Box 50

Folder 4

COVITS 2003 Event Program & Guide

Box 50

Folder 5

Effective Use of Information Technology

Box 50

Folder 6

eGovernment Leadership: Engaging the Customer

Box 50

Folder 7

Eight Imperatives for Leaders in a Networked World

Box 50

Folder 8

Federal Action Reports

Box 51

Folder 1

HB 1530 & HB 1957

Box 51

Folder 2

**Information Technology Association of America (ITAA) Board of Directors Meeting, 2003
May 4**

Box 51

Folder 3

**Information Technology Association of America (ITAA) Board of Directors Meeting, 2003
Nov. 9**

Box 51

Folder 4

**Information Technology Association of America (ITAA) Board of Directors
Teleconference, 2003 Mar. 24**

Box 51

Folder 5

Information Technology: Control Structures Are Only Part of Successful Governance

Box 51

Folder 6

Institutionalizing IT Cost Efficiency

Box 51

Folder 7

New Economy Strategies (NES) Presentation Materials

Box 51

Folder 8

NIC eGovernment Leadership Summit

Box 51

Folder 9

No Child Left Behind Act of 2001

Box 51

Folder 10

Outsourcing in Government: Pathways to Value

Box 51

Folder 11

Secure Virginia Initiative (Folder 1)

Box 52

Folder 1

Secure Virginia Initiative (Folder 2)

Box 52

Folder 2

Tobacco Commission

Box 52

Folder 3

VC 2003: Exploring the Business of Venture Capital

Box 52

Folder 4

Virginia Research and Technology Advisory Commission (VRTAC)

Capitol Hill Day

Box 52

Folder 5

Quarterly Meeting, February

Box 52

Folder 6

Quarterly Meeting, October

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Folder 7

Quarterly Meeting, November

Box 52

Folder 8

Report Summary

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Folder 9

Working Council for Information Officers

Box 52

Folder 10

World Congress on Information Technology 2006 - Board of Directors Binder

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Folder 11

World Congress on Information Technology 2006 - Board Meeting

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Folder 12

2004

Correspondence - No Response

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Folder 1

February 2-17

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Folder 2

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Folder 3

March 1-3

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Folder 4

March 5-31

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Folder 5

April

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Box 54
Folder 1

July
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October
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Folder 4

November
Box 54
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Box 54
Folder 6

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Box 54
Folder 7

Correspondence - Response

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April
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Folder 1

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July

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Folder 4

August

Box 55

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September

Box 55

Folder 6

October

Box 55

Folder 7

November

Box 55

Folder 8

December

Box 55

Folder 9

Globally Competitive South

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Folder 10

Government Performance Project (Folder 1)

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Folder 11

Government Performance Project (Folder 2)

Box 55

Folder 12

Government Performance Project (Folder 3)

Box 55

Folder 11

Marshall, Bob

Box 56

Folder 1

National Engineers Week

Box 56

Folder 2

Not Invested Here: The 2004 Southern Innovative Index

Box 56

Folder 3

Report on Statewide Financial Management & Compliance

Box 56

Folder 4

Shenandoah Telecommunications Company

Box 56

Folder 5

Working Council for Chief Information Officers

Building the Secure Enterprise

Box 56

Folder 6

Charting the Course for Principled IT Centralization

Box 56

Folder 7

Informed Choices: Disciplines for a Business-Value Makeover in Corporate IT

Box 56

Folder 8

Principled IT Expertise for End-to-End Business Organization

Box 56

Folder 9

2005

**Commonwealth of Technological Opportunity: A Report Back to the Citizens of Virginia
(Folder 1)**

Box 56

Folder 10

**Commonwealth of Technological Opportunity: A Report Back to the Citizens of Virginia
(Folder 2)**

Box 56

Folder 11

Correspondence - Incoming

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Box 56

Folder 12

February 1-24

Box 57

Folder 1

February [Undated]

Box 57

Folder 2

March 3-14

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Folder 3

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April 1-25

Box 57

Folder 5

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Box 57

Folder 6

May 4-19

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Folder 1

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Folder 2

June 1-30

Box 58

Folder 3

June [Undated]

Box 58

Folder 4

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Folder 5

August

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Folder 6

September

Box 58

Folder 7

October

Box 59

Folder 1

Correspondence - Outgoing

January

Box 59

Folder 2

February

Box 59

Folder 3

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Box 59

Folder 4

April

Box 59

Folder 5

May

Box 59

Folder 6

June

Box 59

Folder 7

July

Box 59

Folder 8

Sub-Subseries 2: General Assembly Information, 2003-2005.

Box 59-65

Extent

7 boxes

Scope and Content

The General Assembly Information sub-subseries is housed in seven archival boxes and is arranged in chronological order by session, then alphabetically. This sub-subseries contains legislation, legislative study tracking reports, correspondence, bill summaries, memorandums, calendars of reports, status of studies, annual reports, operating plans, press releases, news clippings, drafting request forms, legislative action summaries, fiscal impact statements, enrolled bill reviews, electronic mail, and presentations. Noteworthy legislation includes the following: E-911 funds, consolidation of the Office of Secretary of Technology with the Secretary of Commerce & Trade (HB 1957); conflict of interest in contracts for research & development or commercialization of intellectual property (HB 2283); remote access to land records (HB 2294); telephone solicitors (HB 2311); fees collected by circuit court clerks (SB 740); workplace privacy (SB 1289); commercial electronic mail (SB 924); joint subcommittee to study the impact of collecting remote sales tax (HJR 176); telephone privacy act (SB 918); creation of the Virginia Information Technologies Agency (VITA) (SB 847 & SB 1247); Photogrammetrists bill, higher education bill (SB 1314); biotechnology partnership (HB 425); electronic meetings (SB 711); intellectual property (SB 1053); hydro energy plan (HB 2913); Technology & Biotechnology Investment Fund (HB 1692); Computer Crimes Act (HB 1729); and the Biotechnology Commercialization Loan Fund (SB 646).

2003

Center for Innovative Technology (CIT)

Box 59

Folder 9

Center for Innovative Technology (CIT) Budget Amendment

Box 59

Folder 10

Dept. of Technology Planning

Box 59

Folder 11

E-911 Funds

Box 59

Folder 12

Enrolled Bill Reviews

Box 59

Folder 13

Governor's Legislative Agenda

Box 59

Folder 14

HB 1530

Box 59

Folder 15

HB 1575

Box 59

Folder 16

HB 1719

Box 59

Folder 17

HB 1761

Box 59

Folder 18

HB 1816

Box 59

Folder 19

HB 1925

Box 59

Folder 20

HB 1926

Box 59

Folder 21

HB 1927
Box 59
Folder 22

HB 1931
Box 59
Folder 23

HB 1957
Box 59
Folder 24

HB 2164
Box 60
Folder 1

HB 2283
Box 60
Folder 2

HB 2284
Box 60
Folder 3

HB 2285
Box 60
Folder 4

HB 2294
Box 60
Folder 5

HB 2311
Box 60
Folder 6

HB 2397
Box 60
Folder 7

HB 2426
Box 60
Folder 8

HB 2522
Box 60
Folder 9

HB 2523
Box 60

Folder 10

HB 2639

Box 60

Folder 11

HB 2721

Box 60

Folder 12

HB 2756

Box 60

Folder 13

HB 2760

Box 60

Folder 14

HB 2792

Box 60

Folder 15

Higher Education Issues

Box 60

Folder 16

HJR 176

Box 60

Folder 17

House Appropriation's Committee Subcommittee on Commerce & Technology

Box 60

Folder 18

Legislative Issues to Support Secretary Wood

Box 60

Folder 19

Legislative Studies

Box 60

Folder 20

Legislative Studies Follow-up (Folder 1)

Box 60

Folder 21

Legislative Studies Follow-up (Folder 2)

Box 60

Folder 22

Proposed Legislation

Box 61
Folder 1

SB 740
Box 61
Folder 2

SB 795
Box 61
Folder 3

SB 796
Box 61
Folder 4

SB 847
Box 61
Folder 5

SB 873
Box 61
Folder 6

SB 874
Box 61
Folder 7

SB 875
Box 61
Folder 8

SB 918
Box 61
Folder 9

SB 924
Box 61
Folder 10

SB 925
Box 61
Folder 11

SB 942
Box 61
Folder 12

SB 1203
Box 61

Folder 13

SB 1247

Box 61

Folder 14

SB 1289

Box 61

Folder 15

Veto Session

Box 61

Folder 16

VITA Bill

Box 61

Folder 17

2004

Broadband

Box 62

Folder 1

General Assembly Session 2004

Box 62

Folder 2

HB 73

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Folder 3

HB 148

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Folder 4

HB 165

Box 62

Folder 5

HB 178

Box 62

Folder 6

HB 179

Box 62

Folder 7

HB 243

Box 62

Folder 8

HB 262
Box 62
Folder 9

HB 315
Box 62
Folder 10

HB 425
Box 62
Folder 11

HB 470
Box 62
Folder 12

HB 478
Box 62
Folder 13

HB 508
Box 62
Folder 14

HB 520
Box 62
Folder 15

HB 541
Box 62
Folder 16

HB 543
Box 62
Folder 17

HB 544
Box 62
Folder 18

HB 545
Box 62
Folder 19

HB 546
Box 62
Folder 20

HB 548
Box 62

Folder 21

HB 749

Box 62

Folder 22

HB 842

Box 62

Folder 23

HB 938

Box 62

Folder 24

HB 1000

Box 62

Folder 25

HB 1010

Box 62

Folder 26

HB 1040

Box 62

Folder 27

HB 1043

Box 62

Folder 28

HB 1145

Box 62

Folder 29

HB 1174

Box 62

Folder 30

HB 1201

Box 62

Folder 31

HB 1231

Box 62

Folder 32

HB 1281

Box 62

Folder 33

HB 1304
Box 62
Folder 34

HB 1330
Box 62
Folder 35

HB 1360
Box 62
Folder 36

HB 1380
Box 62
Folder 37

HB 1386
Box 63
Folder 1

HB 1389
Box 63
Folder 2

HB 1403
Box 63
Folder 3

HB 1467
Box 63
Folder 4

HJR 120
Box 63
Folder 5

HJR 176
Box 63
Folder 6

Joint Legislative Audit & review Commission (JLARC)
Box 63
Folder 7

Legislation Action Summaries
Box 63
Folder 8

Legislative Changes
Box 63

Folder 9

Legislative Package

Box 63

Folder 10

SB 11

Box 63

Folder 11

SB 95

Box 63

Folder 12

SB 151

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Folder 13

SB 161

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Folder 14

SB 171

Box 63

Folder 15

SB 182

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Folder 16

SB 241

Box 63

Folder 17

SB 302

Box 63

Folder 18

SB 539

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SB 565

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SB 598

Box 63

Folder 21

SB 646
Box 63
Folder 22

SB 688
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SB 1247 (also HB 1926)
Box 64
Folder 1

Special Session
Box 64
Folder 2

Veto Session
Box 64
Folder 3

Virginia Biotechnology Partnership
Box 64
Folder 4

Virginia Information Technology Transformation Project
Box 64
Folder 5

VITA Bill
Box 64
Folder 6

VITA Bill Amendments
Box 64
Folder 7

VITA Legislative Proposal
Box 64
Folder 8

Virginia research & Technology Advisory Commission (VRTAC)
Box 64
Folder 9

2005

HB 1572
Box 65
Folder 1

HB 1661

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Folder 2

HB 1691
Box 65
Folder 3

HB 1692
Box 65
Folder 4

HB 1729
Box 65
Folder 5

HB 1733
Box 65
Folder 6

HB 1801
Box 65
Folder 7

HB 1804
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Folder 8

HB 2051
Box 65
Folder 9

HB 2054
Box 65
Folder 10

HB 2151
Box 65
Folder 11

HB 2158
Box 65
Folder 12

HB 2395
Box 65
Folder 13

HB 2397
Box 65
Folder 14

HB 2404
Box 65
Folder 15

HB 2419
Box 65
Folder 16

HB 2470
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Folder 17

HB 2495
Box 65
Folder 18

HB 2534
Box 65
Folder 19

HB 2556
Box 65
Folder 20

HB 2586
Box 65
Folder 21

HB 2672
Box 65
Folder 22

HB 2753
Box 65
Folder 23

HB 2760
Box 65
Folder 24

HB 2797
Box 65
Folder 25

HB 2845
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Folder 26

HB 2860
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HB 2866

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HB 2880

Box 65

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HB 2908

Box 65

Folder 31

HB 2913

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HB 2924

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Folder 33

Legislative Package

Box 65

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Photogrammetrists

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Folder 35

SB 711

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Folder 36

SB 879

Box 65

Folder 37

SB 882

Box 65

Folder 38

SB 902

Box 65

Folder 39

SB 959
Box 65
Folder 40

SB 960
Box 65
Folder 41

SB 963
Box 65
Folder 42

SB 992
Box 65
Folder 43

SB 1005
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Folder 44

SB 1027
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Folder 45

SB 1053
Box 65
Folder 46

SB 1107
Box 65
Folder 47

SB 1148
Box 65
Folder 48

SB 1159
Box 65
Folder 49

SB 1192
Box 65
Folder 50

SB 1196
Box 65
Folder 51

SB 1249
Box 65

Folder 52

SB 1252

Box 65

Folder 53

SB 1286

Box 65

Folder 54

SB 1306

Box 65

Folder 55

SB 1314

Box 65

Folder 56

SB 1327

Box 65

Folder 57

SB 1337

Box 65

Folder 58

Secretary of Technology Watch Bills

Box 65

Folder 59

Sub-Subseries 3: Legislative Files & Information, 1999-2004.

Box 66-68

Extent

3 boxes

Scope and Content

The Legislative Files & Information sub-subseries is housed in three archival boxes and is arranged in alphabetical order. This sub-subseries contains legislation, reports, correspondence, memorandums, presentations, and other sundry items. Significant is legislation concerning technology issues such as the Commonwealth Technology Research Fund, the Virginia Anti-Spamming Act, the Virginia Information Technologies Agency, and the Information Technology Investment Board.

Arrangement

Arranged in alphabetical order.

Audit Reports, 2001-2003 .

Box 66

Folder 1

Budget Amendments, 2002 .

Box 66

Folder 2

Governor's Cabinet Secretary's Report on Audit, 2004 .

Box 66

Folder 3

House Appropriations, House Finance, & Senate Finance Committees, 2002 .

Box 66

Folder 4

Innovative Technology Authority Annual Financial Statements, 2004 .

Box 66

Folder 5

JLARC Interim Report, 2002 .

Box 66

Folder 6

Legislation, 1999 .

Box 66

Folder 7

Legislation, 2003 .

Box 66

Folder 8

Legislation, 2003 .

Box 66

Folder 9

Legislation, 2003 .

Box 67

Folder 1

Legislative Session 2002, 2002 .

Box 67

Folder 2

Legislative Session 2002, 2002 .

Box 67

Folder 3

Legislative Session 2002, 2002 .

Box 67

Folder 4

Legislative Session 2003

Box 67

Folder 5

Reports on Statewide Financial Management & Compliance, 2001-2004 .

Box 67

Folder 6

Review of the Dept. of Taxation Public-Private Partnership with American Management Systems, 2002 .

Box 67

Folder 7

Standards & Procedures, 2003 .

Box 68

Folder 1

Technology Investment Projects, 2003 .

Box 68

Folder 2

Technology Investment Projects, 2003-2004 .

Box 68

Folder 3

Technology Investment Projects, 2004 .

Box 68

Folder 4

Virginia Commercial Space Flight Authority Reports on Audit, 2002-2004 .

Box 68

Folder 5

Virginia Financial Perspective, 2001 .

Box 68

Folder 6

Virginia Information Providers Network Authority Report on Audit, 2003 .

Box 68

Folder 7

VITA Draft Operating Plan, 2003 .

Box 68

Folder 8

VITA Reprt on Policies & Procedures, 2004 .

Box 68

Folder 9

VITA Special Report, 2004 .

Box 68

Folder 10

Seires V: Decision Briefs, 2002-2005.

Boxes 69 (box)

Extent

Extent: 1 box.

Scope and Content

The Decision Briefs series is housed in one archival folder and is arranged in chronological order. The series contains decision briefs submitted to Governor Mark R. Warner by secretariats for approval. The decision briefs include a synopsis of the request, a recommendation of the secretariat, background information, discussion, and a conclusion. The decision briefs relate to the renewal of a contract for the Relay Center in Norton, Va., the role of the governor as chair of the Southern Technology Council, additional positions for the start-up of the new Virginia Information Technologies Authority (VITA), the proposal of the Southern Technology Council & South Growth Policies Board to develop a brand for the "Technological South," a deficit loan for the Virginia Information Technologies Agency, transitional severance benefits for state employees, the request for the governor to serve as project chairman for the Southern Technology Council's taskforce on venture capital in the south, known as VentureSouth, and the funding for the Virginia Modeling and Simulation Initiative (VIMSIM).

Arrangement

Arranged in chronological order.

Decision Briefs, 2002-2005.

Box 69

Folder 1

Series VI: Projects & Studies, 2002-2005.

Boxes 69-73 (box)

Extent

Extent: 5 boxes.

Scope and Content

The Projects & Studies series is housed in five archival boxes and is arranged in three subseries. Subseries have been designated for the Center for Innovative Technology, the Department of Information Technology, & the Department of Technology Planning. This series documents special projects managed by the Secretary of Technology. Both the Department of Information Technology & the Department of Technology Planning were superseded by the newly created Virginia Information Technologies Agency in 2003.

Arrangement

Arranged in alphabetical order.

Subseries A: Center for Innovative Technology (CIT),2002-2005.

Box 69-72

Extent

4 boxes

Scope and Content

The Center for Innovative Technology (CIT) subseries is housed in four archival boxes and is arranged in alphabetical order. This subseries contains correspondence, presentations, press releases, reports, and other sundry items. The subseries documents the work of the Center for Innovative Technology, Virginia's state-chartered nonprofit corporation to enhance federal research funding to Virginia's colleges, universities, & industry, to commercialize intellectual property from universities & laboratories, and promote technology-based economic development. Noteworthy are files related to board meetings, the Governor's Advisory Board for the Virginia Biotechnology Initiative, Higher Education Research Projects, and the Virginia Research & Technology Advisory Council (VRTAC).

Arrangement

Arranged in alphabetical order.

Board of Directors, 2002 .

Box 69

Folder 2

Board Meeting, 2002 .

Box 69

Folder 3

Board Meeting, 2003 .

Box 69

Folder 4

Board Profiles, 2003 .

Box 69

Folder 5

Budget Press Release, 2003 .

Box 69

Folder 6

Building Appraisal, 2002 .

Box 69

Folder 7

Executive Agreements, 2003 .

Box 70

Folder 1

General Assembly Opposition, 2003 .

Box 70

Folder 2

Governor's Advisory Board for the Virginia Biotechnology Initiative (Folder 1), 2003 .

Box 70

Folder 3

Governor's Advisory Board for the Virginia Biotechnology Initiative (Folder 2), 2003 .

Box 70

Folder 4

Governor's Advisory Board for the Virginia Biotechnology Initiative (Folder 3), 2003 .

Box 70

Folder 5

Higher Education Research Projects(Folder 1), 2005 .

Box 70

Folder 6

Higher Education Research Projects(Folder 2), 2005 .

Box 70

Folder 7

Innovative Technology Authority, 2002-2003 .

Box 70

Folder 8

Higher Education Research Projects(Folder 1), 2005 .

Box 70

Folder 6

Jobse, Peter, 2002-2003 .

Box 71

Folder 1

Land Committee 2002 .

Box 71

Folder 2

Land Use Study 2002 .

Box 71

Folder 3

Lobbying Efforts 2003 .

Box 71

Folder 4

Miscellaneous 2002 .

Box 71

Folder 5

Presentations 2002-2003 .

Box 71

Folder 6

President's Briefing 2005 .

Box 71

Folder 7

Southwest Virginia 2002 .

Box 71

Folder 8

STARS Management Group 2003 .

Box 71

Folder 9

Strategic Plan 2003 .

Box 71

Folder 10

Strategic Plan 2003 .

Box 72

Folder 1

Virginia Election & Registration Information System (VERIS) 2005 .

Box 72

Folder 2

**Virginia Research & Technology Advisory Council (VRTAC) Quarterly Meeting
2005 May 17 .**

Box 72

Folder 3

**Virginia Research & Technology Advisory Council (VRTAC) Quarterly Meeting
2005 Sept. 20 .**

Box 72

Folder 4

Subseries B: Department of Information Technology (DIT), 2002-2003.

Box 72

Extent

1 box

Scope and Content

The Department of Information Technology (DIT) subseries is housed in one archival box and is arranged in chronological order. This subseries contains correspondence, memorandums, publications, and other sundry items. Included in this subseries are letters & memorandums from Bruce G. Gordon, Acting Director of the Department of Information Technology, and later Cheryl Clark, Director.

Arrangement

Arranged in chronological order.

2002 January-March 8 .

Box 72

Folder 5

2002 March 11-December .

Box 72

Folder 6

2003 .

Box 72

Folder 7

Subseries C: Department of Technology Planning (DTP), 2001-2003.

Box 73

Extent

1 box

Scope and Content

The Department of Technological Planning subseries is housed in one archival box and is arranged in chronological order. This subseries contains correspondence, reports, memorandums, decision papers, and other sundry items. Included are letters & memorandums from N. Jerry Simonoff, Director of the Department of Information Technology, & George C. Newstrom, Secretary of Technology. In addition, there are various procurement requests from the Department of Technology Planning to the Secretary of Technology and requests for staff to attend conferences.

Arrangement

Arranged in chronological order.

2001 .
Box 73
Folder 1

2002 January-May .
Box 73
Folder 2

2002 June-December .
Box 73
Folder 3

2003 .
Box 73
Folder 4

Series VII: Public Relations, Activities, & Visits, 2002-2005.

Boxes 74-80 (box)

Extent

Extent: 7 boxes.

Scope and Content

The Public Relations, Activities, & Visits series is housed in six archival boxes and is arranged in two subseries. Subseries have been designated for Press Clips & Releases and Speeches. This series mainly documents media information about the Secretary of Technology & technology issues and speeches, rather than the planning of public relations, activities, & visits. See Series I: Appointment Calendars for information on public appearances.

Arrangement

Arranged in alphabetical order.

Subseries A. Press Clips & Releases, 2002-2004.

Box 74-75

Extent

2 boxes

Scope and Content

The Press Clips & Releases subseries is housed in two archival boxes and is arranged chronologically with press clips filed separately from press releases. This subseries documents news clippings & magazine articles related to the appointment of George C. Newstrom as Secretary of Technology, the creation of the Virginia Information Technologies Agency, and technology-related issues in Virginia. The press releases relate to various announcements from the Governor's Office, Virginia's Center for Innovative Technology, and the Secretary of Technology.

Arrangement

Arranged in chronological order with press clips separated from press releases.

Press Clips

2002 January-June
Box 74
Folder 1

2002 July-December**Box 74****Folder 2****2003 January-April****Box 74****Folder 3****2003 May-August****Box 74****Folder 4****2003 September-November****Box 74****Folder 5****2004 January-May****Box 74****Folder 6****2004 June-December****Box 74****Folder 7****Press Releases****2003****Box 75****Folder 1****2004****Box 75****Folder 2****Subseries B: Speeches, 1998-2005.****Box 75-80, 87****Extent**

7 boxes

Scope and Content

The Speeches subseries is housed in six archival boxes and is arranged in chronological order, then alphabetically. This subseries documents various speeches made by the Secretary of Technology between 2002 and 2005. In addition, there is background information including articles, publications, phone conversation logs, & correspondence. Noteworthy is Secretary George C. Newstrom's Congressional testimony before the House Select Committee on Homeland Security in 2004. There are also transcripts & drafts of speeches given by the secretary at various technology conferences such as COVITS & NASCIO.

Arrangement

Arranged in chronological order, then alphabetical.

1998**Civic.com Magazine**

Citizen Magazine

Box 75

Folder 3

2000

Government Technology Magazine (See Oversized)

Box 75

Folder 4

2002

Broadband

Box 75

Folder 5

Digital State 2002

Box 75

Folder 6

E-Government

Box 75

Folder 7

General

Box 75

Folder 8

Government Technology Magazine (See Oversized)

Box 75

Folder 9

Government Technology Magazine Supplements

Box 75

Folder 10

Governor's Intro

Box 75

Folder 11

Governor's Technology Awards

Box 75

Folder 12

North American High-Tech Convention

Box 75

Folder 13

Richmond Export Import Club

Box 75

Folder 14

Richmond Times-Dispatch

Box 75

Folder 15

Small Business Innovative Research (SBIR)

Box 75

Folder 16

Speech Writers

Box 75

Folder 17

Wilder Commission

Box 75

Folder 18

Wireless Portal

Box 75

Folder 19

2003

Arlington Economic Development Tech Luncheon

Box 75

Folder 20

British-American Business Association Luncheon

Box 76

Folder 1

Broadband

Box 76

Folder 2

Commonwealth of Virginia Innovation Technology Symposium (COVITS)

Box 76

Folder 3

Emerging Leaders Institute

Box 76

Folder 4

General

Box 76

Folder 5

Governing Magazine

Box 76

Folder 6

Government Technology Magazine (See Oversized)

Box 76
Folder 7

Homeland Security (Folder 1)
Box 76
Folder 8

Homeland Security (Folder 2)
Box 76
Folder 9

Indian Institute of technology
Box 76
Folder 10

Industry Advisory Council
Box 76
Folder 11

Information Technology Association of America (ITAA)
Box 76
Folder 12

Joint Commission on Technology & Science (JCOTS)
Box 76
Folder 13

Kojo Nnamdi Show
Box 76
Folder 14

Korean Delegation Luncheon
Box 76
Folder 15

National Electronic Commerce Coordinating Council (NECCC)
Box 77
Folder 1

Newstrom, George
Box 77
Folder 2

Old Dominion University
Box 77
Folder 3

Press Inquiries
Box 77
Folder 4

Style Weekly

Box 77

Folder 5

Tappahannock/Essex Chamber of Commerce

Box 77

Folder 6

Technology Goddesses: Women in technology

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Extent: 2 boxes.

Scope and Content

The Strategic Plan for Technology series is housed in two archival boxes and is arranged alphabetically. This series documents the development of a Strategic Plan for Technology. The series includes presentations, memorandums, correspondence, talking points, and other sundry items. The series contains a Strategic Planning binder kept by the Secretary of Technology. Also useful are the presentations given by the Secretary of Technology.

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Series IX: Virginia Information Technologies Agency (VITA), 2002-2005.

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Extent: 5 boxes.

Scope and Content

The Virginia Information Technologies Agency (VITA) series is housed in five archival boxes and is arranged alphabetically. This series documents the Virginia Information Technologies Agency which was created in 2003. The series also documents the Information Technology Investment Board (ITIB) which was created along with VITA to review & prioritize enterprise-wide technology investments across state government. The series includes quarterly reports, plans, proposals, correspondence, and other sundry items. Noteworthy are VITA's final operating plan from 2003, quarterly reports from 2004 to 2005, and the ITIB meeting records.

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Arranged in alphabetical order.

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Council on Technology Services (COTS), 2004.

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Information Technology Investment Board (ITIB) 2003.

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Strategic Direction & Operating Manual, 2003 .

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Project Manager Selection & Training Standard, 2003.

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Public-Private Education Facilities & Infrastructure Act of 2002, 2003-2004.

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Quarterly Status Report, 2004.

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Team CGI-AMS Presentation of the Virginia Enterprise Applications Architecture Initiative, 2005.

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VITA Bill Signing & Agency Head Meeting, 2003.

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Series X: Virginia Technology Alliance (VTA), 2004-2005.

Boxes 86 (box)

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Extent: 1 box.

Scope and Content

The Virginia Technology Alliance (VTA) series is housed in one archival box and is arranged alphabetically. This series documents the Virginia Technology Alliance and its ten regional technology councils. The series includes a report from each technology council in 2005 and general information about the councils.

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