

A Guide to the Governor Timothy M. Kaine, Executive Office-Governor, Records, 2005-2009

Governor Timothy M. Kaine, Executive Office-Governor, Records 2005-2009
2005-2009

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History

Processed by: Roger E. Christman

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Accession Number

44695

Language

English

Extent

15.75 cu. ft. (45 boxes)

Repository

The Library of Virginia

Administrative Information

Access Restrictions

Collection is open to research.

Use Restrictions

There are no restrictions.

Acquisition Information

Office of the Governor, Patrick Henry Building, 1111 E. Broad Street, Richmond, Virginia, 23219, accession 44695 transferred on 14 January 2010.

Processing Information

The Weekly Reports series contained Post-It Notes written by Governor Kaine. The processing archivist made a photocopy of each page with a Post-It Note, removed the Post-It Note from the original and placed the photocopy behind the original page.

Preferred Citation

Records of the Executive Office-Governor of Governor Timothy M. Kaine, 2005-2009, Accession 44695, State Records Collection, Library of Virginia

Biographical Information

The Executive Office is a division of the Office of the Governor in the Executive Branch of Virginia state government. Members of the Executive Office include the Governor, Chief of Staff, Counselor to the Governor and their assistants. The Governor is the Chief Executive of the Commonwealth and chief advocate for annual legislative and budget priorities. The Executive Office-Governor records during Governor Timothy M. Kaine's administration (2006-2010) were maintained by Sherrie Harrington, Confidential Assistant to the Governor.

Scope and Content

The Governor Timothy M. Kaine, Executive Office-Governor, Records are housed in 45 boxes. The collection is arranged into three (3) series. Series have been designated for: I. Weekly Status Reports; II. State Budget Files; and III. Briefing Binders and Reports. These records include agreements, briefing books, reports, correspondence, memorandums, budget documents, agendas, handouts, invitations, talking points, and speeches. This collection contains the weekly reports, briefing books and budgetary records of Governor Kaine (2006-2010).

Related Material

OFFICE OF THE GOVERNOR-TIM KAINE

[A Guide to the Governor Timothy M. Kaine Administration Electronic Files, Email, 2002-2010 \(bulk 2006-2009\)](#). This collection documents the email of the Kaine Administration (2006-2010). It includes agreements, briefing books, reports, correspondence, memorandums, agendas, electronic mail, handouts, invitations, meeting notes, press releases (drafts), spreadsheets (budget), talking points, and speeches. The [Library of Virginia Email Project - Governor Tim Kaine Portal](#) provides access to the Kaine email collection and includes guides to other Kaine administration records.

The [Governor Tim Kaine Administration Web Archive Collection, 2006-2010](#) contains archived versions of websites for the Governor's Office, his initiative sites, and the sites of his cabinet secretaries. Also included are the related sites for the First Lady (Anne Holton), as well as the Lt. Governor (Bill Bolling), and Attorney General (Bob McDonnell and William C. Mims), two statewide officials elected in the same cycle as Governor Kaine.

The [Timothy M. Kaine Administration \(2006-2010\) Cabinet Weekly Reports](#) contains the weekly reports submitted to the Governor and Chief of Staff by the Governor's Cabinet, including the Secretaries of Administration (Viola Baskerville), Agriculture and Forestry (Robert S. Bloxom), Commerce and Trade (Patrick O. Gottschalk), Commonwealth (Daniel C. LeBlanc, Jan-Mar. 2006 and Katherine K. Hanley (Mar. 2006-2010), Education (Dr. Thomas R. Morris), Finance (Jody Wagner, 2006-2008 and Richard D. Brown, 2008-2010), Health and Human Resources (Marilyn Tavenner), Natural Resources (Preston Bryant), Public Safety (John W. Marshall), Technology (Aneesh Chopra, 2006-2009 and Leonard M. Pomata, 2009-2010), and Transportation (Pierce Homer). Also included are reports by the Assistant to the Governor for Commonwealth Preparedness (Robert Crouch), Office of Constituent Services (Marc Cheatham, 2006-2007 and Amber Amato, 2007-2010), Press Office, Policy Office and Virginia Liaison Office. Reports were submitted each Thursday and placed in a binder for the Governor that he took with him at the end of the day on Friday. A second copy of the report was made for the Chief of Staff. The level of detail varied for each cabinet officer and items of importance were highlighted by staff for the Governor. Each report contains information on legislation, Governor's initiatives/special projects, agency matters/operations, events/agency visits, audits/investigations/compliance, stakeholder issues and pending decisions. Governor Kaine wrote handwritten notes and/or marked-up some reports with post-it notes and requested follow up information from the person submitting the report. Those questions and answers are included in this series. This series provides a weekly account of the issues and policy decisions of the Kaine Administration.

[A Guide to the Records of the Virginia Liaison Office, 2003-2010 \(bulk 2006-2009\)](#). The Virginia Liaison Office records, 2003-2009 (bulk 2006-2009), are housed in 34 boxes. The collection includes series for Director's

correspondence and subject files, Policy Analyst correspondence and subject files, National Governor's Association, and Southern Governor's Association.

LIVE WEBSITES

The Virginia General Assembly's [Legislative Information System](#) contains searchable databases for bills and resolutions from 1994 to the present and reports to the general assembly. It also includes links to the Code of Virginia, Virginia Administrative Code, Constitution of Virginia, Charters, Authorities, Compacts and Uncodified Acts.

The [Virginia State Budget Portal](#) provides information about Budget Bills, Budget Amendments, and Committee Reports related to the budget from 1996 to the present.

The [Virginia Department of Planning and Budget](#) assists the Governor's Office, General Assembly, and state agencies develop and implement the budget. The website contains information on Virginia's budget from 2000 to the present.

The [Secretary of Finance's website](#) contains monthly revenue reports (FY 2000 to the present) and presentations to the joint money committees (1999 to the present).

Arrangement

This collection is arranged into the following series:

- I. Cabinet Weekly Reports, 2006-2009
- II. State Budget Files, 2005-2009
- III. Briefing Books and Reports, 2006-2009

Contents List

I. Cabinet Weekly Reports, 2006-2009.

Boxes 1-20 (box)

Extent

Extent: 7.0 cubic feet (20 boxes).

Scope and Content

The Cabinet Weekly Reports series is housed in 20 boxes, arranged chronologically and contains the weekly reports submitted to the Governor and Chief of Staff by the Governor's Cabinet, including the Secretaries of Administration (Viola Baskerville), Agriculture and Forestry (Robert S. Bloxom), Commerce and Trade (Patrick O. Gottschalk), Commonwealth (Daniel C. LeBlanc, Jan-Mar. 2006 and Katherine K. Hanley (Mar. 2006-2010), Education (Dr. Thomas R. Morris), Finance (Jody Wagner, 2006-2008 and Richard D. Brown, 2008-2010), Health and Human Resources (Marilyn Tavenner), Natural Resources (Preston Bryant), Public Safety (John W. Marshall), Technology (Aneesh Chopra, 2006-2009 and Leonard M. Pomata, 2009-2010), and Transportation (Pierce Homer). Also included are reports by the Assistant to the Governor for Commonwealth Preparedness (Robert Crouch), Office of Constituent Services (Marc Cheatham, 2006-2007 and Amber Amato, 2007-2010), Press Office, Policy Office and Virginia Liaison Office. Reports were submitted each Thursday and placed in a binder for the Governor that he took with him at the end of the day on Friday. A second copy of the report was made for the Chief of Staff. The level of detail varied for each cabinet officer and items of importance were highlighted by staff for the Governor. Each report contains information on legislation, Governor's initiatives/special projects, agency matters/operations, events/agency visits, audits/investigations/compliance, stakeholder issues and pending decisions. Governor Kaine wrote handwritten notes and/or marked-up some reports with post-it notes and requested follow up information from the person submitting the report. Those questions and answers are included in this series. This series provides a weekly account of the issues and policy decisions of the Kaine Administration.

The [Timothy M. Kaine Administration \(2006-2010\) Cabinet Weekly Reports](#) have been digitized and are available online.

Notable topics and issues include: avian flu, Blue Crab disaster relief, Defense Base Closure and Realignment Commission (BRAC), Capitol Square and Capital Building renovations, Civil Rights Memorial, Dulles Corridor Rail Project, 8th and 9th Street Office Buildings, Early Childhood Education, Education for a Lifetime, eVa, Governor's Campus Security Conference, Health IT, Hurricane Evaluation and Sheltering Task Force, Presidential Inaugural Planning, Land Conservation, minority procurement and SWAM (Small, Women and Minority) business, Outlying Landing Field, Public Safety Memorial Commission, Telework, gubernatorial transition, tribal recognition for Virginia Indians, Virginia Information Technologies Agency

(VITA) problems, Virginia Tech shooting, and Weekly Ford Plant Reports (closure of Norfolk Assembly Plant).

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II. State Budget Files, 2005-2009.

Boxes 21-37 (box)

Extent

Extent: 5.95 cubic feet (17 boxes).

Scope and Content

The State Budget Files series is housed in 17 boxes and is arranged chronologically by budget cycle. This series documents the budgetary process during the Kaine Administration. Subjects include: Kaine's 2006 transportation plan, 2006 budget stalemate, 2007 electricity regulation, 2007 transportation compromise, development of the 2008-2010 biennium budget, 2008 special session on transportation, 2009 budget amendments and the development of the 2010-2012 biennium budget.

Notable documents on the **2006 budget stalemate** include: email from Brian Shepard describing a potential continuity of operations timeline for June 2006; memorandum to Governor Kaine from Larry Roberts, 23 May 2006, describing the Governor's authority in the event that Virginia does not have a budget in place as of July 1, 2006; and notes from 6 May 2006 meeting; draft of an advisory opinion written by Attorney General Robert F. McDonnell, dated 23 May 2006, on the Governor's authority to initiate a spending plan in the event a budget bill is not passed by July 1, 2006 (all b22, f3).

Notable documents on the **2007 electricity regulation** include: memorandum to Governor Kaine from Hullihen Williams Moore, former chair of the Virginia State Corporation Commission, 8 March 2007 on SB 1416; memorandum to Governor Kaine through Mark Rubin from Steve Walz, 14 March 2007 on proposed amendments to HB 3068 and SB 1416; Recommended Changes to Electric Re-regulation Legislation HB 3068/SB 1416, 20 March 2007; and Enrolled SB 1416/HB 3068 Electric Re-regulation Analysis (all b24, f2)

Notable documents on the **2007 transportation compromise** include: email to Governor Kaine from Deputy Chief of Staff Wayne Turnage, 9 March 2007, on Kaine's 11 March 2007 meeting with his transportation team. Email describes the team's 3 camps on the issue: hardliners who believe that the Republicans will not compromise and the Governor may have to veto the bill; advisors who believe the administration is in a strong position to cut a deal with House Republicans; and the third group is unsure if the administration can cut a deal and the governor may have to sign a flawed bill. Email also includes as an attachment a Status Report on Transportation Strategic Plan (b24, f4); memorandum to Governor Kaine

from Mark Rubin, undated, outline of structure of negotiations on transportation bill (b24, f5); and Gov. Kaine's handwritten notes on the transportation bill, undated, but probably used for meetings with groups in Northern Virginia and Hampton Roads (b24, f5)

Notable documents on the development of the **2008-2010 biennium budget** include: Governor's Biennial Budget Memos, Summer 2007, Briefing Book (b25, f1-f2) - arranged by Secretary, lists objectives, a review of performances, Secretariat priorities and opportunities, and how priorities are to be funded; Pre-K Communications Plan, July 2007 (b25, f3); Email to Brian Shepard, Director of Policy, from Governor Kaine, 23 April 2007 - subject: Policy Development Agenda through Year End (b25, f3); and Budget Meeting Agendas and Supporting Documents for meetings with Governor Kaine, October-December 2007 (b26-b27).

Notable documents on the **2008 special session on transportation** include: Briefing Book - 2008 Transportation Special Session (volume)(b30); Email from Gov. Kaine to senior staff giving his thoughts on tax information and transportation plan, 20 March 2008 (b30, f1); and Transportation Poll - Report to Governor Tim Kaine, by Pete Brodnitz, Benenson Strategy Group, 5 April 2008 (b30, f1).

Notable documents on the development of the **2010-2012 biennium budget** include: Talking Points on Budget Outlook, 6 May 2009, 15 June 2009 (b34, f2); and Budget Meeting Agendas and Supporting Documents for meetings with Governor Kaine, June-December 2009 (b34-b37).

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