

Guide to the Records of Governor James S. Gilmore, 1998-2002

Records of Virginia Governor James S. Gilmore, 1998-2002
1998-2002

A Collection in the Library of Virginia 38938, 38939, 38990, 38995, 38996, 38997, 39023, 39024, 39044, 39658, 39772, 39773, 39775, 39776, 39777, 40169, 40170, 40171, 40172, 40173, 40174

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Descriptive Summary

Accession Numbers

38938, 38939, 38990, 38995, 38996, 38997, 39023, 39024, 39044, 39658, 39772, 39773, 39775, 39776, 39777, 40169, 40170, 40171, 40172, 40173, 40174

Language

English

Creator

Governor James S. Gilmore

Extent

146 cu. ft.

Repository

The Library of Virginia

Administrative Information

Access Restrictions

Some records have been sealed and access is denied due to legally required privacy protection.

Use Restrictions

Records that are sealed are privacy protected and are not open for research.

Acquisition Information

Office of the Governor

Preferred Citation

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Historical Information

James Stuart Gilmore III was elected Virginia's 68th Governor in November 1997 and served in this capacity from January 1998 to January 2002. Jim Gilmore was born in Richmond, Virginia, on October 6, 1949. He graduated from the University of Virginia in 1971 with a degree in Foreign Policy and then joined the U.S. Army, where he then graduated with honors from the Army Intelligence School. He joined the 650th Military Intelligence Group and was stationed in West Germany. After his tour was completed, he entered law school at the University of Virginia and graduated in 1977. Jim Gilmore was elected in 1987 as Commonwealth's Attorney for Henrico County, was reelected in 1991 and was elected Virginia's Attorney General in 1983. He is married to the former Roxane Gatling of Suffolk.

Records of Governor Gilmore were transferred on January 11, 2002 and November 17, 2002. After the first transfer, it was soon discovered that only a fraction of the records listed on the approved Records Retention and Disposition Schedule for the Governor's Office had been transferred to the Library of Virginia. After this realization, LVA senior management contacted Gov. Gilmore and his former staff members and began discussions in June 2002 that eventually escalated to legal negotiations over the official gubernatorial papers. A final agreement was reached in November 2002 and the contested 228 boxes of records were finally transferred to the Library of Virginia a few days later.

Scope and Content

This collection consists of the executive papers transferred from the office of James Stuart Gilmore III (1998-2002), the sixty-eighth Governor of Virginia. The collection is housed in one hundred (141) boxes and is arranged into twenty-one series. Includes records from the Counselor's Office, Press Office, Executive Mansion, Scheduling Office, and the Constituent Services. Records consist of correspondence, certificates of recognition, event files, invitations, itineraries, photographs, press releases, reports, speeches and other files.

Major issues and initiatives of the Gilmore Administration documented in these records include the car tax, Standards of Learning, several trade missions, and the 9/11 Attack and the response to the threat of terrorism.

Arrangement

This collection is arranged into the following series:

- Series I. Records of the Counsel to the Governor, 1973-2002 (Accession 39024).
- Series II. Press Office: Media Advisories, 1998-2002 (Accession 39773).
- Series III. Press Office: News Releases and Newsclippings, 1998-2002 (Accession 38995).
- Series IIIa. Press Office: News clipping subject and chronological files, 1998-2001 (Accession 40170).
- Series IV. Press Office: Speeches, 1998-2002 (Accession 40172).
- Series V. Press Office: Photographs, 1998-2001 circa (Accession 38996, 40171).
- Series VI. Executive Mansion: Director's Correspondence, 1998-2001 (Accession 39023).
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- Series VIII. Scheduling Office: Invitations, 1997-2001 (Accession 38990).
- Series IX. Constituent Services: Gift Files, 1998-2001 (Accession 38939).
- Series X. Constituent Services: Daily Updates and Website Changes, 1999 (Accession 38939).

- Series XI. Constituent Services: Mass Mailing Lists, 2000 (Accession 38939).
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- Series XIX. Scheduling Office: Event files, 1998-2002 Jan (Accession 40173).
- Series XX. Scheduling Office: Reading files, 1997-2002 Jan (Accession 40173, 40174).
- Series XXI. Chief of Staff: Correspondence and memoranda, 1998-2001 (Accession 39777).
- Series XXII. Executive Office: Executive orders, 1998-2001 (Accession 39775).
- Series XXIII. Policy Office: Executive orders, certificates of recognition and messages, 1998-2001 (Accession 40169).

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Extent

Extent: 5 cu. ft.

Scope and Content

The majority of the records in this series document Walter S. Felton Jr.'s role as Deputy Chief of Policy and Deputy Counselor to the Governor. These records document advice provided to the Governor and his staff to assist in decision making efforts. Records include budget materials, correspondence, feasibility studies, legislative proposals and memoranda. Topics covered include the Property Tax Relief Act of June 1999 ("No Car Tax" proposal), Short Pump Development Project, major league baseball team and stadium proposals, transportation issues, tobacco settlement fund, Virginia's response to the 9/11 terrorist attacks and Governor Gilmores' participation as chair of an advisory panel to assess the country's capabilities to prevent any further terrorist attack.

These records also include files related to the nominations of members to the Judicial Inquiry Review Commission, preparations for the visit of Ms. Coretta Scott King to commemorate the life and legacy of Dr. Martin Luther King Jr., and recognize the state's agreement to officially acknowledge the national holiday in his honor, and records related to two controversial issues during the Gilmore administration, the Hugh Finn life support case and Ricky Cullipher criminal juvenile justice case. (these files contain some restricted materials sealed due to legal confidentiality laws).

This series also includes many reports and studies covering a variety of topics of concern to the Commonwealth, among them are the following: Department of Transportation Consultants Report, 1998; Six Year Improvement Plan, Department of Transportation 1998-1999; Internet Policy for the Commonwealth, 1998. These records are part of accession 39024.

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Extent: .35 cu. ft.

Scope and Content

This series consists media advisories that include news announcements sent from the Press Office to reporters, news editors and other members of the media alerting them of the Governor's public schedule of appearances, major announcements, attendance at certain events, bill signing, speeches given and radio interviews. The records also include First Lady Roxanne Gilmore's public announcements and appearances. These records are also available electronically on compact disk. (Accession 39773).

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(Accession 38995 and 39772), 1998-2002.****Boxes** 6-8 (box)**Extent**

Extent: 3 cu. ft.

Scope and Content

This series consists of daily news releases (accession 38995) provided to the press by the Governor's Office and daily clippings of news (accession 39772) provided to the Governor and his staff for review. The press releases include information on such topics as appointments to boards, proclamations, recognition of important events, announcements related to new businesses in Virginia, and information on clemency and or executions. The releases have an alphabetical/chronological index before each year, providing both subject access and date access for the news releases. The news clippings consist of pertinent clippings on compact disk, selected each day by press office staff for review by the Governor and his staff.

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Scope and Content

This series consists of Governor Gilmore's speeches and includes his inaugural address as well as the State of the Commonwealth addresses he gave before the General Assembly each year. These records include speeches given to associations, local and state government, municipal leagues, colleges and universities, or other public policy or announcement forums. Topics include budget considerations of the Commonwealth, higher education priorities and future ideas for internet commerce use without involving taxation. The speeches are in paper format (Accessions 38997 and 40172) and are also available on compact disc (Accession 39744). Speeches are arranged chronologically and are identified by speech topic or title, or by the group being addressed.

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Arranged chronologically by date and event number.

A. Photographs, negatives and contact sheets, 1998-2000.

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Box 129

CD 2 (folder)

Compact disk, 2001 June 21-22.

Box 129

CD 3 (folder)

Compact disk, 2001 June 21-24.

Box 129

CD 4 (folder)

Compact disk, 2001 June 22-July 25.

Box 129

CD 5 (folder)

Compact disk, 2001 July 16.

Box 129

CD 6 (folder)

Compact disk, 2001 July 17.

Box 129

CD 7 (folder)

Compact disk, 2001 July 23.

Box 129

CD 8 (folder)

Compact disk, 2001 July 23.

Box 129

CD 9 (folder)

Compact disk, 2001 July 25.

Box 129

CD 10 (folder)

Compact disk, 2001 Aug 1.

Box 129

CD 11 (folder)

Compact disk, 2001 Aug 2.

Box 129

CD 12 (folder)

Compact disk, 2001 Aug 7-23.

Box 129

CD 13 (folder)

Compact disk, 2001 Aug 7-Sep 19.

Box 129

CD 14 (folder)

Compact disk, 2001 Aug 8.

Box 129

CD 15 (folder)

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Box 129

CD 16 (folder)

Compact disk, 2001 Aug 17.

Box 129

CD 17 (folder)

Compact disk, 2001 Aug 7-Sep 19.

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CD 18 (folder)

Compact disk, 2001 Sep 6-25.

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CD 19 (folder)

Compact disk, 2001 Sep 1.

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CD 20 (folder)

Compact disk, 2001 Sep 6.

Box 129

CD 21 (folder)

Compact disk, 2001 Sep 15.

Box 129

CD 22 (folder)

Compact disk, 2001 Sep 15.

Box 129

CD 23 (folder)

Compact disk, 2001 Sep 15.

Box 129

CD 24 (folder)

Compact disk, 2001 Sep 18.

Box 129

CD 25 (folder)

Compact disk, 2001 Sep 18.

Box 129

CD 26 (folder)

Compact disk, 2001 Sep 20.

Box 129

CD 27 (folder)

Compact disk, 2001 Sep 20.

Box 129

CD 28 (folder)

Compact disk, 2001 Sep 9-Oct 19.

Box 129

CD 29 (folder)

Compact disk, 2001 Oct 19.

Box 129

CD 30 (folder)

Compact disk, 2001 Oct 22-29.

Box 129

CD 31 (folder)

Compact disk, 2001 Oct 26.

Box 129

CD 32 (folder)

Compact disk, 2001 Oct 28.

Box 129

CD 33 (folder)

Compact disk, 2001 Oct 28.

Box 129

CD 34 (folder)

Compact disk, 2001 Nov 1.

Box 130

CD 1 (folder)

Compact disk, 2001 Nov 1.

Box 130

CD 2 (folder)

Compact disk, 2001 Nov 1-14.

Box 130

CD 3 (folder)

Compact disk, 2001 Nov 2.

Box 130

CD 4 (folder)

Compact disk, 2001 Nov 2.

Box 130

CD 5 (folder)

Compact disk, 2001 Nov 2.

Box 130

CD 6 (folder)

Compact disk, 2001 Nov 2.

Box 130

CD 7 (folder)

Compact disk, 2001 Nov 2.

Box 130

CD 8 (folder)

Compact disk, 2001 Nov 14.

Box 130

CD 9 (folder)

Compact disk, 2001 Nov 15-30.

Box 130

CD 10 (folder)

Compact disk, 2001 Nov 21.

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CD 11 (folder)

Compact disk, 2001 Nov 26.

Box 130

CD 12 (folder)

Compact disk, 2001 Nov 15-Dec 12.

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CD 13 (folder)

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CD 17 (folder)

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CD 18 (folder)

Compact disk, 2001 Dec 14.

Box 130

CD 19 (folder)

Compact disk, 2001 Dec 20.

Box 130

CD 20 (folder)

Compact disk, 2001 Dec 20-2002 Jan 7.

Box 130

CD 21 (folder)

Compact disk, 2002 Jan 7.

Box 130

CD 22 (folder)

Compact disk, 2002 Jan 9.

Box 130

CD 23 (folder)

Compact disk - Governor's portrait (photograph), 2002 Jan 16.

Box 130

CD 24 (folder)

Compact disk - Governor's portrait (painting), 2002 Jan 2.

Box 130

CD 25 (folder)

Compact disk - Queen Elizabeth painting, 2001 Oct 17.

Box 130

CD 26 (folder)

Compact disk - Louis Rossiter, Secretary of Health and Human Resources, 2001 June 20.

Box 130

CD 27 (folder)

Compact disk - John W. Forbes, Secretary of Finance, 2001 June 26.

Box 130

CD 28 (folder)

Compact disk - R. Beales, Acting Attorney General, 2001 June 12.

Box 130

CD 29 (folder)

Series VI. Executive Mansion: Director's Correspondence (Accession 39023), 1998-2001 circa..

Boxes 1 (box)

Extent

Extent: .5 cu. ft.

Scope and Content

This series is comprised of the files of Donna Case, Director of Executive Mansion and includes incoming correspondence and copies of outgoing correspondence. Topics may include maintenance issues, arrangement of mansion tours, catering, and issues related to the renovations on the Capitol. These records are part of accession 39023.

Arrangement

Arranged chronologically by date.

Director's Correspondence, January-February, 1998.

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Director's Correspondence, March-April, 1998.

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Folder 2

Director's Correspondence, May-June, 1998.

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Folder 3

Director's Correspondence, July-August, 1998.

Box 11

Folder 4

Director's Correspondence, September-October, 1998.

Box 11

Folder 5

Director's Correspondence, November-December, 1998.

Box 11

Folder 6

Director's Correspondence, January-February, 1999.

Box 11

Folder 7

Director's Correspondence, March-April, 1999.

Box 11

Folder 8

Director's Correspondence, May-June, 1999.

Box 11

Folder 9

Director's Correspondence, July-August, 1999.

Box 11

Folder 10

Director's Correspondence, September-October, 1999.

Box 11

Folder 11

Director's Correspondence, December, 1999.

Box 11

Folder 12

Director's Correspondence, January-February, 2000.

Box 11

Folder 13

Director's Correspondence, March-April, 2000.

Box 11

Folder 14

Director's Correspondence, May-June, 2000.

Box 11

Folder 15

Director's Correspondence, July-August, 2000.

Box 11

Folder 16

Director's Correspondence, October-December, 2000.

Box 11

Folder 17

Director's Correspondence, January-February, 2001.

Box 11

Folder 18

Director's Correspondence, March-April, 2001.

Box 11

Folder 19

Director's Correspondence, May-June, 2001.

Box 11

Folder 20

Director's Correspondence, July-August, 2001.

Box 11

Folder 21

Director's Correspondence, September-October, 2001.

Box 11

Folder 22

Director's Correspondence, November, 2001.

Box 11

Folder 23

Series VII. Executive Mansion: Event Files (Accession 39023), 1998-2001.

Boxes 1 (box)

Extent

Extent: .5 cu. ft.

Scope and Content

The Event files include planning documents related to hosted events held at the Executive Mansion. Some of the events covered in the records are the reception for Coretta Scott King, actor, Charlton Heston, and a Japanese Student Exchange group. Some of the other events planned included dinner for the host, cast and crew of the Bob Villa television show, documenting the renovations of the State Capitol. The exhibit files usually offer the following; several copies of guest lists, acceptance and declines, seating arrangements at functions and catering information. These records are part of accession 39023.

Arrangement

Arranged chronologically by date of event.

Mansion Event Files, Garden Week, January and April, 1998.

Box 11

Folder 24

Mansion Event Files, Black History Month Reception, February 18, 1998.

Box 11

Folder 25

Mansion Event Files, Black History Month Events, February 23, 1998.

Box 11

Folder 26

Mansion Event Files, Greek Ambassador's Reception, April 4, 1998.

Box 11

Folder 27

Mansion Event Files, Governor's Cup-Wine Competition, April 16, 1998.

Box 11

Folder 28

Mansion Event Files, James Monroe Memorial Foundation Birthday Tea, April 28, 1998.

Box 11

Folder 29

Mansion Event Files, Time Traveler's Kickoff and Picnic Tour, June 3,1998.

Box 11

Folder 30

Mansion Event Files, Maymont Leadership Donor's Reception, June 11,1998.

Box 11

Folder 31

Mansion Event Files, Economic Development German Companies, June 24,1998.

Box 11

Folder 32

Mansion Event Files, Governor's Fellows Barbecue, July 21,1998.

Box 11

Folder 33

Mansion Event Files, Capital Press Corp Reception, July 29,1998.

Box 11

Folder 34

Mansion Event Files, Dinner with Rusty Wallace, September 10,1998.

Box 11

Folder 35

Mansion Event Files, Charlton Heston Event, September 27,1998.

Box 11

Folder 36

Mansion Event Files, 1999 Teachers of the year, October 30,1998.

Box 11

Folder 37

Mansion Event Files, Indian Tax Tribute Ceremony, November 25,1998.

Box 11

Folder 38

Mansion Event Files, British Museum Curator Dinner, November 25,1998.

Box 11

Folder 39

Mansion Event Files, Economic Development Luncheon Koyo Seiko Corporation, December 30,1998.

Box 11

Folder 40

Mansion Event Files, Virginia Congressional Delegation Meeting and Luncheon, January 11,1999.

Box 11

Folder 41

Mansion Event Files, Mort Kunstler Dinner, March 18,1999.

Box 11

Folder 42

Mansion Event Files, Japanese Exchange Group, March 30,1999.

Box 11

Folder 43

Mansion Event Files, Asian Pacific American Heritage Month Reception, May 18,1999.

Box 11

Folder 44

Mansion Event Files, Mount Vernon Regent Event, June 30,1999.

Box 11

Folder 45

Mansion Event Files, Indian Tax Tribute, November 24,1999.

Box 11

Folder 46

Mansion Event Files, New Year's Day Open House, January 1,2000.

Box 11

Folder 47

Mansion Event Files, Cocktails Bob Villa and Crew, January 10,2000.

Box 11

Folder 48

Mansion Event Files, Jamestown Luncheon, January 24,2000.

Box 11

Folder 49

Mansion Event Files, Governor's Mansion Renovation Dinner, February 1,2000.

Box 11

Folder 50

Mansion Event Files, Library of Virginia Luncheon-(Thank You), February 2,2000.

Box 11

Folder 51

Mansion Event Files, Dinner with Scalamandre Representatives, February 3,2000.

Box 11

Folder 52

Mansion Event Files, Information Technology Luncheon, February 8,2000.

Box 11

Folder 53

Mansion Event Files, Black History Month Reception, February 16,2000.

Box 11

Folder 54

Mansion Event Files, Executive Mansion Renovation Crew Reception, February 22-23,2000.

Box 11

Folder 55

Mansion Event Files, SCHEV Luncheon 2000 Outstanding Faculty Award, March 2,2000.

Box 11

Folder 56

Mansion Event Files, Virginia Literacy Foundation Reception Guest First Lady Barbara and President George H.W. Bush, March 11,2000.

Box 11

Folder 57

Mansion Event Files, Clover Hill High School Foreign Exchange Tea Reception, March 30,2000.

Box 12

Folder 1

Mansion Event Files, James Monroe Birthday Celebration, April 28,2000.

Box 12

Folder 2

Mansion Event Files, Maymont Foundation Leadership Donors, May 2,2000.

Box 12

Folder 3

Mansion Event Files, Belmont Tour and Tea, May 4,2000.

Box 12

Folder 4

Mansion Event Files, Virginia/West Virginia Chapter International Interior Design Association Luncheon, May 11,2000.

Box 12

Folder 5

Mansion Event Files, Reception to Recognize Richmond's E-Community (Technology Reception), May 16,2000.

Box 12

Folder 6

Mansion Event Files, Save Our Shelters Reception, June 7,2000.

Box 12

Folder 7

Mansion Event Files, Reception for AT and T Teacher Fellows Institutes Participants, Sponsors AT and T and Science Museum of Virginia, August 9,2000.

Box 12

Folder 8

Mansion Event Files, National Association of State Chief Administrator's Cocktail Reception, September 18,2000.

Box 12

Folder 9

Mansion Event Files, Terrorism Task Force Cocktail Reception, September 28,2000.

Box 12

Folder 10

Mansion Event Files, Kenmore Board Regents Dinner, October 13,2000.

Box 12

Folder 11

Mansion Event Files, Reception for National Association of College and University Food Service Conference, October 17,2000.

Box 12

Folder 12

Mansion Event Files, Gillette Garden Dedication, April 16,2001.

Box 12

Folder 13

Mansion Event Files, Library Awards Luncheon, October 30,2001.

Box 12

Folder 14

Mansion Event Files, Supreme Court Dinner, November 1,2001.

Box 12

Folder 15

Mansion Event Files, Governor's Salute to Virginia's Hero's Remembrance Day, November 2,2001.

Box 13

Folder 1

Mansion Event Files, The Collectors' Circle Mansion Tour, November 12,2001.

Box 13

Folder 2

Mansion Event Files, Coretta Scott King Cocktail Buffet, November 14,2001.

Box 13

Folder 3

Mansion Event Files, Christmas Day Unity-Tree Lighting Open House, December 5,2001.

Box 13

Folder 4

Mansion Event Files, Commonwealth of Virginia Commemorative Quarter Presented to Governor Gilmore,2000.

Box 13

Series VIII. Scheduling Office: Invitations(Accession 38990), 1997-2001.

Boxes 9 (box)

Extent

Extent: 9 cu. ft.

Scope and Content

This series contains letters, faxes and e-mails of invitations to Governor Gilmore requesting his attendance at various events and most include letters of decline to those invitations. Some of the invitations are for speaking engagement at university graduations, Republican Party fund raisers, and to movie and television premiers of projects filmed in Virginia. These records are part of accession 38990.

Arrangement

Arranged chronologically by date.

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Invitations and Regrets, 1998 January 2-19.

Box 14

Folder 2

Invitations and Regrets, 1998 January 20-31.

Box 14

Folder 3

Invitations and Regrets, 1998 February 1-6.

Box 14

Folder 4

Invitations and Regrets, 1998 February 7-16.

Box 14

Folder 5

Invitations and Regrets, 1998 February 18-23.

Box 14

Folder 6

Invitations and Regrets, 1998 February 24-28.

Box 14

Folder 7

Invitations and Regrets, 1998 March 2-11.

Box 14

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Invitations and Regrets, 1998 March 12-19.

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Invitations and Regrets, 1998 March 20-24.

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Folder 10

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Invitations and Regrets, 1998 April 1-6.
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Folder 14

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Folder 15

Invitations and Regrets, 1998 April 26-30.
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Invitations and Regrets, 1998 May 1-3.
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Invitations and Regrets, 1998 May 4-8.
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Folder 18

Invitations and Regrets, 1998 May 9-14.
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Invitations and Regrets, 1998 May 20-25.
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Folder 22

Invitations and Regrets, 1998 June 1-5.
Box 15
Folder 1

Invitations and Regrets, 1998 June 6-11.

Box 15

Folder 2

Invitations and Regrets, 1998 June 12-18.

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Invitations and Regrets, 1998 June 19-24.

Box 15

Folder 4

Invitations and Regrets, 1998 June 25-30.

Box 15

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Invitations and Regrets, 1998 July 1-6.

Box 15

Folder 6

Invitations and Regrets, 1998 July 7-16.

Box 15

Folder 7

Invitations and Regrets, 1998 July 17-24.

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Folder 8

Invitations and Regrets, 1998 July 25-31.

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Folder 9

Invitations and Regrets, 1998 August 1-8.

Box 15

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Invitations and Regrets, 1998 August 9-18.

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Folder 11

Invitations and Regrets, 1998 August 19-25.

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Folder 12

Invitations and Regrets, 1998 August 26-31.

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Folder 13

Invitations and Regrets, 1998 September 1-11.

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Invitations and Regrets, 1998 September 12-15.

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Folder 15

Invitations and Regrets, 1998 September 16-19.

Box 15

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Invitations and Regrets, 1998 September 20-25.

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Invitations and Regrets, 1998 September 26-30.

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Folder 18

Invitations and Regrets, 1998 October 1-4.

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Folder 19

Invitations and Regrets, 1998 October 5-9.

Box 15

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Invitations and Regrets, 1998 October 10-14.

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Invitations and Regrets, 1998 October 15-22.

Box 15

Folder 22

Invitations and Regrets, 1998 October 23-26.

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Folder 23

Invitations and Regrets, 1998 October 27-31.

Box 16

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Invitations and Regrets, 1999 April 19-24.

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Folder 1

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Folder 2

Invitations and Regrets, 1999 October 1-8.

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Folder 3

Invitations and Regrets, 1999 October 9-15.

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Folder 6

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Invitations and Regrets, 1999 November 9-17.

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Invitations and Regrets, 1999 November 18-30.

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Invitations and Regrets, 1999 December 13-30.
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Invitations and Regrets, 1999 January 1-20.
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Invitations and Regrets, 2000 July 1-14.

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Invitations and Regrets, 2000 July 15-31.

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Folder 1

Invitations and Regrets, 2000 August 18-29.

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Folder 3

Invitations and Regrets, 2001 February 1-9.

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Invitations and Regrets, 2001 February 10-16.

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Folder 16

Invitations and Regrets, 2001 December 1-13.

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Invitations and Regrets, 2001 December 14-27.

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Folder 18

Invitations and Regrets, 2002 January 5-10.

Box 22

Folder 19

Series IX. Constituent Services: Gift Files (Accession 38939), 1998-2001.

Boxes 1 (box)

Extent

Extent: .1 cu. ft.

Scope and Content

This series provides thank you letters sent out by the administration for gifts received by the Governor from various constituents and heads of state. The records provide the name of the person giving a gift, administrative title, company address, comments where gift was given or how it was received, monetary value of the gift, written description of the gift and the recipient, Governor, First Lady or family member. This is part of Accession 38939

Arrangement

Arranged chronologically by date.

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Gift Files, 1998 May-July.

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Gift Files, 1998 September-December.

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Gift Files, 1999 January-June.

Box 23

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Gift Files, 1999 July.

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Gift Files, 1999 September-October.

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Gift Files, 1999 November-December.

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Folder 7

Gift Files, 2000 January-October.

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Folder 8

Gift Files, 2001 January-February.

Box 23

Folder 9

Gift Files, 2001 March-April.

Box 23

Folder 10

Gift Files, 2001 May-July; December.

Box 23

Folder 11

Series X. Constituent Services: Daily Updates and Website Changes (Accession 38939), 1998-2002.

Boxes 1 (box)

Extent

Extent: .1 cu. ft.

Scope and Content

This series documents the activities of the Virginia Information Providers Network's creation and maintenance of the Governor's website. There are photo copies of the Governor's web page and a newsletter created by VIPN entitled the "VIPNet". There is information concerning the E-bay Auction of "In the Footsteps of George Washington" a tourism package sponsored by the Virginia Tourism Corporation offering a tourist dream trip to experience the "legacy of George Washington" in the Commonwealth. These records are part of accession 38939.

Arrangement

Arranged chronologically.

Daily Updates and Website Changes,1998-2002 circa

Box 23

Folder 12

Series XI. Constituent Services: Mass Mailing Lists (Accession 38939), 2000.

Boxes 1 (box)

Extent

Extent: .1 cu. ft.

Scope and Content

This series provides a listing of names, organizations and addresses used in mass mailings sent by the administration. These records include a listing of accredited, non-accredited and provisionally accredited schools. These records are part of accession 38939.

Arrangement

Arranged as received.

Mass Mailing Lists Districts,undated.

Box 23

Folder 13

Mass Mailing Tax Tributes,2000 November 1.

Box 23

Folder 14

Mass Mailing Fully Accredited,undated.

Box 23

Folder 15

Mass Mailing Fully Accredited,undated.

Box 23

Folder 16

Mass Mailing Provisionally Accredited,undated.

Box 23

Folder 17

Series XII. Constituent Services: Patrick Henry Awards (Accession 38939), 2000.

Boxes 1 (box)

Extent

Extent: .1 cu. ft.

Scope and Content

This series provides a listing of award recipients and contains mock up designs for the Patrick Henry Award certificate. The award offered to (as the certificate states) "distinguished and deserving citizens with unwavering commitment to justice and good government that was embodied by Patrick Henry". Recipients also received certificates of recognition. These records are part of accession 38939.

Arrangement

Arranged chronologically.

Patrick Henry Awards,2001 circa

Box 23

Folder 18

Series XIII. Constituent Services: Governor's Outreach Network (Accession 38939), 1999-2000.

Boxes 1 (box)

Extent

Extent: .1 cu. ft.

Scope and Content

This series gives the outreach program instituted by the Governor and includes copies of the form letters sent to community volunteers thanking them for their assistance with community events. This program was established to reach out to local community leaders in order to gather information and obtain feedback concerning local issues. These records are part of accession 38939.

Arrangement

Arranged chronologically.

Governor's Outreach Network,1999 circa

Box 23

Folder 19

Governor's Outreach Network Members Packet,2000.

Box 23

Folder 20

Governor's Outreach Network Planning Note and Steps (Rejuvenation Project),1999-2000.

Box 23

Folder 21

Governor's Outreach Network Planning Note and Steps (Rejuvenation Project),1999-2000.

Box 23

Folder 22

Governor's Outreach Network Planning Note and Steps (Rejuvenation Project),1999-2000.

Box 23

Folder 23

Governor's Outreach Network Coordinator's Notebook,1999.

Box 23

Folder 24

Series XIV. Constituent Services: Library of Virginia's Governor's Records Transfer Listings (Accession 38939) , 1982-1994.

Boxes 1 (box)

Extent

Extent: .1 cu. ft.

Scope and Content

This series consists of copies of relevant retention schedules, and copies of transfer listings and finding aids to the records of previous governors that are now housed at the Library of Virginia. This information was sent to the office of Governor Gilmore for review by the Governor and his staff in order to provide examples of types of records that legally should be transferred to the Archives at the Library of Virginia. These records are part of accession 38939.

Arrangement

Arranged by dates of finding aids.

Transfer Listings Governor L. Douglas Wilder, 1990-1994.

Box 23

Folder 25

Transfer Listings Governor George F. Allen, 1994-1998.

Box 23

Folder 26

Transfer Listings Governor Gerald L. Baliles, 1986-1989.

Box 23

Folder 27

Transfer Listings Governor Charles S. Robb, 1982-1985.

Box 23

Folder 28

Series XV. Constituent Services: Intern Listings (Accession 38939), 2001.

Boxes 1 (box)

Extent

Extent: .1 cu. ft.

Scope and Content

This series consists of a listing of interns applying to work for the administration. The listings provide names, addresses, telephone numbers, and includes their e-mail addresses, college attended, and notation of whether or not a resume has been received. These records are part of accession 38939.

Arrangement

Arranged as received.

Intern Listings, 2001.

Box 23

Folder 29

Series XVI. Constituent Services: Governor's Fellows Program (Accession 38939), 1998-2001.

Boxes 1 (box)

Extent

Extent: .1 cu. ft.

Scope and Content

These records document applications to the Governor's Fellows Program. These records are a reflection of a governor's program designed to select students from Virginia colleges to work in the Executive branch. The goal of the program is to offer exceptional students the experience of working in state government, while receiving funding provided by their school in the form of grants or financial assistance. These records may contain transcripts or other privacy protected information that has been sealed. Some files may contain the photograph of the student if accepted in the program. These records are part of accession 38939.

Arrangement

Arranged chronologically by year and alphabetically by name.

Governor's Fellows Program Outline, 1998.

Box 23

Folder 30

Governor's Fellows Program, Armentrout, Sean, D., 1998.

Box 23

Folder 31

Governor's Fellows Program, Barney, Susan, 1998.

Box 23

Folder 32

Governor's Fellows Program, Campbell, Amy, 1998.

Box 23

Folder 33

Governor's Fellows Program, Carruth, Cherilyn, 1998.

Box 23

Folder 34

Governor's Fellows Program, Clark, Amy, 1998.

Box 23

Folder 35

Governor's Fellows Program, Conyers, Charles, C. 1998.

Box 23

Folder 36

Governor's Fellows Program, Epling, Anthony, 1998.

Box 23

Folder 37

Governor's Fellows Program, Faulk, Cordel, 1998.

Box 23

Folder 38

Governor's Fellows Program, Griffin, Hayden, Odis III., 1998.

Box 23

Folder 39

Governor's Fellows Program, Griffin, Thomas, Paul, 1998.

Box 23

Folder 40

Governor's Fellows Program, Larcomb, Jonathan, 1998.

Box 23

Folder 41

Governor's Fellows Program, Massengil, Kevin, W., 1998.

Box 23

Folder 42

Governor's Fellows Program, Miller, Michael, C., 1998.

Box 23

Folder 43

Governor's Fellows Program, Neily, Laura, 1998.

Box 23

Folder 44

Governor's Fellows Program, Reed, Tylette, Tanea, 1998.

Box 23

Folder 45

Governor's Fellows Program, Reid, Megan, M., 1998.

Box 23

Folder 46

Governor's Fellows Program, Sajadi, Alexi, R., 1998.

Box 23

Folder 47

Governor's Fellows Program, Taylor, Lauren, Tanya, 1998.

Box 23

Folder 48

Governor's Fellows Program, Venning, Catina, R., 1998.

Box 23

Folder 49

Governor's Fellows Program, Wusinich, Maria, J., 1998.

Box 23

Folder 50

Governor's Fellows Program, Governor's Fellow Group Photo, 1998.

Box 23

Folder 51

Governor's Fellows Program Outline, 1999.

Box 24

Folder 1

Governor's Fellows Program, Archer, Vanessa, L., 1999.

Box 24

Folder 2

Governor's Fellows Program, Barnard, Rachel, 1999.

Box 24

Folder 3

Governor's Fellows Program, Caudill, Whitney, J., 1999.

Box 24

Folder 4

Governor's Fellows Program, Consolvo, Edwin, R., 1999.

Box 24

Folder 5

Governor's Fellows Program, Farmer, Laura, A., 1999.

Box 24

Folder 6

Governor's Fellows Program, Gaines, Johnette, C., 1999.

Box 24

Folder 7

Governor's Fellows Program, Hall, Dannielle, C., 1999.

Box 24

Folder 8

Governor's Fellows Program, Herne, Walter, William., 1999.

Box 24

Folder 9

Governor's Fellows Program, Hess, James, 1999.

Box 24

Folder 10

Governor's Fellows Program, Kellam, Kristin, 1999.

Box 24

Folder 11

Governor's Fellows Program, Klima, Jamie, 1999.

Box 24

Folder 12

Governor's Fellows Program, Laskowski, Kathleen 1999.

Box 24

Folder 13

Governor's Fellows Program, Collins, Lee, R., 1999.

Box 24

Folder 14

Governor's Fellows Program, Lockerman, Alvin, A., 1999.

Box 24

Folder 15

Governor's Fellows Program, McKensie, Noeisha, O., 1999.

Box 24

Folder 16

Governor's Fellows Program, Meyers, Michelle, 1999.

Box 24

Folder 17

Governor's Fellows Program, Shifflett, Kevin, L., 1999.

Box 24

Folder 18

Governor's Fellows Program, Sink, Scott, 1999.

Box 24

Folder 19

Governor's Fellows Program, Sloan, Michael, R., 1999.

Box 24

Folder 20

Governor's Fellows Program, Snively, Christine, L., 1999.

Box 24

Folder 21

Governor's Fellows Program, Sterling, John, A., 1999.

Box 24

Folder 22

Governor's Fellows Program, Thornton, Desmond, 1999.

Box 24

Folder 23

Governor's Fellows Program, Wandtke, Keith, R., 1999.

Box 24

Folder 24

Governor's Fellows Program, Windsor, Alan, B., 1999.

Box 24

Folder 25

Governor's Fellows Program, Wright, Ian, McChesney, 1999.

Box 24

Folder 26

Governor's Fellows Group Photo, 1999.

Box 24

Folder 27

Governor's Fellows Program Outline, 2000.

Box 24

Folder 28

Governor's Fellows Program, Amberman, Christie, 2000.

Box 24

Folder 29

Governor's Fellows Program, Atkins, April, 2000.

Box 24

Folder 30

Governor's Fellows Program, Cole, Julia, 2000.

Box 24

Folder 31

Governor's Fellows Program, Conrad, Dawn, 2000.

Box 24

Folder 32

Governor's Fellows Program, Copping, Kevin, 2000.

Box 24

Folder 33

Governor's Fellows Program, DeBourbon, Dana, 2000.

Box 24

Folder 34

Governor's Fellows Program, Ferguson, Hunter, O., 2000.

Box 24

Folder 35

Governor's Fellows Program, Hegeman, Blake, Brian, 2000.

Box 24

Folder 36

Governor's Fellows Program, Henkle, Michael, G., 2000.

Box 24

Folder 37

Governor's Fellows Program, Houseman, Jennifer, 2000.

Box 24

Folder 38

Governor's Fellows Program, Hutcherson, Brian, J., 2000.

Box 24

Folder 39

Governor's Fellows Program, Jeffries, Allen, N., 2000.

Box 24

Folder 40

Governor's Fellows Program, Johnston, Trevor, J., 2000.

Box 24

Folder 41

Governor's Fellows Program, Jones, Kathy, 2000.

Box 24

Folder 42

Governor's Fellows Program, Kee, LeShawn, R., 2000.

Box 24

Folder 43

Governor's Fellows Program, Knight, John, F., (Jack) 2000.

Box 24

Folder 44

Governor's Fellows Program, Latham, Walter, T., Jr., 2000.

Box 24

Folder 45

Governor's Fellows Program, Merkli, Stephanie, R., 2000.

Box 24

Folder 46

Governor's Fellows Program, Mick, Melissa, D., 2000.

Box 24

Folder 47

Governor's Fellows Program, Mines, Markus, F., 2000.

Box 24

Folder 48

Governor's Fellows Program, Moomaw, Sara, 2000.

Box 24

Folder 49

Governor's Fellows Program, Potts, Jessica, 2000.

Box 24

Folder 50

Governor's Fellows Program, Rainero, John, V., 2000.

Box 24

Folder 51

Governor's Fellows Program, Ryan, Maureen, O., 2000.

Box 24

Folder 52

Governor's Fellows Program, Savastana, Marissa, A., 2000.

Box 24

Folder 53

Governor's Fellows Program, Turner, Allison, 2000.

Box 24

Folder 54

Governor's Fellows Program, Webster, Felicia, 2000.

Box 24

Folder 55

Governor's Fellows Program, Sparkle, Williams, 2000.

Box 24

Folder 56

Governor's Fellows Program, Governor's Fellows Program Group Photo, 2000.

Box 24

Folder 57

Governor's Fellows Program, Governor's Fellows Program Outline, 2001.

Box 24

Folder 58

Governor's Fellows Program, Anderson, Shelia, V., 2001.

Box 24

Folder 59

Governor's Fellows Program, Atwell, Krystal, L., 2001.

Box 24

Folder 60

Governor's Fellows Program, Beattie, Gwen, April, 2001.

Box 24

Folder 61

Governor's Fellows Program, Boyd, Rebecca, Anne, 2001.

Box 24

Folder 62

Governor's Fellows Program, Burge, Jeremy, A., 2001.

Box 24

Folder 63

Governor's Fellows Program, Delboy, Angelica, Marina, 2001.

Box 24

Folder 64

Governor's Fellows Program, Gainey, Tarsha, 2001.

Box 24

Folder 65

Governor's Fellows Program, Garrett, Lateisha, J., 2001.

Box 24

Folder 66

Governor's Fellows Program, Ma, Shen-Ying, 2001.

Box 24

Folder 67

Governor's Fellows Program, Maiden, Dondrae, N., 2001.

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Folder 68

Governor's Fellows Program, Poteat, Kennon, Raymond, 2001.

Box 24

Folder 69

Governor's Fellows Program, Reade, Kara, 2001.

Box 24

Folder 70

Governor's Fellows Program, Ricketts, Margaret, C., 2001.

Box 24

Folder 71

Governor's Fellows Program, Roalf, David, R., 2001.

Box 24

Folder 72

Governor's Fellows Program, Roddenberry, Heather, M., 2001.

Box 24

Folder 73

Governor's Fellows Program, Schettine, James, A., 2001.

Box 24

Folder 74

Governor's Fellows Program, Shaw, Benjamin, Y., 2001.

Box 24

Folder 75

Governor's Fellows Program, Sherman, John, III., 2001.

Box 24

Folder 76

Governor's Fellows Program, Thomas, Valerie, K., 2001.

Box 24

Folder 77

Governor's Fellows Program, Triplett, Alisha, D., 2001.

Box 24

Folder 78

Governor's Fellows Program, Tyndall, Mark, A., 2001.

Box 24

Folder 79

Governor's Fellows Program, Walker, Cheri, Nichole, 2001.

Box 24

Folder 80

Governor's Fellows Program, William, Siohban, L., 2001.

Box 24

Folder 81

Governor's Fellows Program, Wise, Jennifer, S., 2001.

Box 24

Folder 82

Series XVII. Constituent Services: Certificate of Recognitions and Messages (Accession 38939), 1998-2001.

Boxes 1 (box)

Extent

Extent: .1 cu. ft.

Scope and Content

This series provides copies of official certificates of recognition signed by the Governor and the Secretary of the Commonwealth. The certificates duly note the Governor's recognition of accomplishments and achievements of individual causes, or organizations. The recognition generally covers a specific time period as requested by a person or organization. The certificates included in this series are mainly requests by individuals to have a letters signed by the governor that extend greetings and salutations for such events as high school reunions, family reunions and grand openings of new businesses on the behalf of the requesting individuals. (For additional certificates of recognitions see Accession 40169). These records are part of accession 38939.

Arrangement

Arranged chronologically by date.

Index for Certificate of Recognitions and Messages, 1998.

Box 24

Folder 83

Certificate of Recognitions and Messages, 1998 Jan-Apr.

Box 24

Folder 84

Certificate of Recognitions and Messages, 1998 May-July.

Box 24

Folder 85

Certificate of Recognitions and Messages, 1998 Aug-Sept.

Box 24

Folder 86

Certificate of Recognitions and Messages, 1998 Oct.

Box 24

Folder 87

Certificate of Recognitions and Messages, 1998 Nov-Dec.

Box 24

Folder 88

Index for Certificate of Recognitions and Messages, 1999.

Box 24

Folder 89

**Certificate of Recognitions and Messages, Instructions Concerning
Certificates Issuance, 1999.**

Box 24

Folder 90

Certificate of Recognitions and Messages, 1999 Jan-Mar.

Box 24

Folder 91

Certificate of Recognitions and Messages, 1998 Apr-May.

Box 24

Folder 92

Certificate of Recognitions and Messages, 1999 June.

Box 25

Folder 1

Certificate of Recognitions and Messages, 1999 July-Sept.

Box 25

Folder 2

Certificate of Recognitions and Messages, 1999 July-Sept.

Box 25

Folder 3

**Certificate of Recognitions and Messages, Definitions and Instructions,
1999.**

Box 25

Folder 4

**Certificate of Recognitions and Messages, Reports of Certificates of
Recognitions and Messages, 2000.**

Box 25

Folder 5

Certificate of Recognitions and Messages, Index, 2000.

Box 25

Folder 6

Certificate of Recognitions and Messages, 2000 Jan-March.

Box 25

Folder 7

Certificate of Recognitions and Messages, 2000 Apr-May.

Box 25

Folder 8

Certificate of Recognitions and Messages, 2000 June-Aug.

Box 25

Folder 9

Certificate of Recognitions and Messages, 2000 June-Aug.

Box 25

Folder 10

Certificate of Recognitions and Messages, 2000 Nov-Dec.

Box 25

Folder 11

Certificate of Recognitions and Messages Index, 2001.

Box 25

Folder 12

Certificate of Recognitions and Messages Index, 2001 Jan-Feb.

Box 25

Folder 13

Certificate of Recognitions and Messages Index, 2001 Mar-May.

Box 25

Folder 14

Certificate of Recognitions and Messages Index, 2001 June-Aug.

Box 25

Folder 15

Certificate of Recognitions and Messages Index, 2001 Sept-Dec; 2002 Jan.

Box 25

Folder 16

Series XVIII. Constituent Services: Correspondence (Accession 38938, 39004 and 39776), 1998-2002.

Boxes 25-77 (box)

Extent

Extent: 51.35 cu. ft.

Scope and Content

This series consists of correspondence from the citizens and public officials of Virginia requesting assistance, sharing concerns and giving advice to the Governor. Each letter has cover sheet detailing constituent contact information and an assigned number use to track responses to individual letters. The cover sheet includes the date on which a letter has been properly responded to and eventually closed out of the system. Each letter also generally includes a copy of the response letter from the Governor or other assigned state agency official.

Topics of concerns to constituents during Governor Gilmore's tenure include citizens responses to no car tax initiative, tobacco settlement funds, National Rifle Association, health insurance, state government budget crisis and state employee layoffs, Martin Luther King/Robert E. Lee holiday, Hugh Finn medical intervention case, Confederate History month and museum funding issues. These records are part of accession 38938.

Also includes index on compact disk (Accession 39044) and Governor's calendar (Accession 39776).

Arrangement

Arranged chronologically by assigned tracking number.

Correspondence # 49-960, 1998 Feb-Mar.

Box 25

Folder 17

Correspondence # 963-1172, 1998 Feb-Mar.

Box 25

Folder 18

Correspondence # 1195-1372, 1998 Feb-Mar.

Box 25

Folder 19

Correspondence # 1373-1494, 1998 Feb.

Box 25

Folder 20

Correspondence # 1495-1631, 1998 Feb.

Box 25

Folder 21

Correspondence # 1633-1785, 1998 Feb-Mar.

Box 25

Folder 22

Correspondence # 1786-1846, 1998 Feb.

Box 25

Folder 23

Correspondence # 1847-2171, 1998 Feb-Mar.

Box 26

Folder 1

Correspondence # 2173-2359, 1998 Feb-Mar.

Box 26

Folder 2

Correspondence # 2361-2417, 1998 Feb-Mar.

Box 26

Folder 3

Correspondence # 2483-2730, 1998 Feb-Mar.

Box 26

Folder 4

Correspondence # 2731-3106, 1998 Feb-Mar.

Box 26

Folder 5

Correspondence # 3110-3839, 1998 Feb-Mar.

Box 26

Folder 6

Correspondence # 3858-4051, 1998 Feb-Mar.

Box 26

Folder 7

Correspondence # 4054-5002, 1998 Feb-Apr.

Box 26

Folder 8

Correspondence # 5058-9412, 1998 Feb-Mar.

Box 26

Folder 9

Correspondence # 9431-10812, 1998 Mar.

Box 26

Folder 10

Correspondence # 10826-11005, 1998 Mar.

Box 26

Folder 11

Correspondence # 11007-11191, 1998 Mar.

Box 26

Folder 12

Correspondence # 11226-11865, 1998 Mar.

Box 26

Folder 13

Correspondence # 11867-12244, 1998 Mar-May.

Box 26

Folder 14

Correspondence # 12264-12391, 1998 Mar.

Box 26

Folder 15

Correspondence # 12394-12958, 1998 Mar-Apr.

Box 27

Folder 1

Correspondence # 12961-13105, 1998 Mar.

Box 27

Folder 2

Correspondence # 13119-13468, 1998 Mar-Apr.

Box 27

Folder 3

Correspondence # 13481-13799, 1998 Mar-Apr; July.

Box 27

Folder 4

Correspondence # 13801-13975, 1998 Mar-Apr.

Box 27

Folder 5

Correspondence # 15336-15740, 1998 Mar-Apr.

Box 27

Folder 6

Correspondence # 15741-15885, 1998 Mar-Apr.

Box 27

Folder 7

Correspondence # 15896-16010, 1998 Mar-Apr; May.

Box 27

Folder 8

Correspondence # 16011-16283, 1998 Mar-May.

Box 27

Folder 9

Correspondence # 16284-16431, 1998 Mar-May; June.

Box 27

Folder 10

Correspondence # 16435-16617, 1998 Mar-May.

Box 27

Folder 11

Correspondence # 16618-16768, 1998 Mar-May.

Box 27

Folder 12

Correspondence # 16770-16950, 1998 Apr.

Box 27

Folder 13

Correspondence # 16952-17325, 1998 Apr-June; July.

Box 27

Folder 14

Correspondence # 17328-17555, 1998 Apr.

Box 27

Folder 15

Correspondence # 17557-17939, 1998 Apr-May.

Box 27

Folder 16

Correspondence # 17956-18063, 1998 Apr-May.

Box 28

Folder 1

Correspondence # 18067-18185, 1998 Apr-May.

Box 28

Folder 2

Correspondence # 18247-18428, 1998 Apr-May.

Box 28

Folder 3

Correspondence # 18442-19223, 1998 Apr-May.

Box 28

Folder 4

Correspondence # 19225-19485, 1998 Feb; Apr-May.

Box 28

Folder 5

Correspondence # 19486-19758, 1998 Apr-May.

Box 28

Folder 6

Correspondence # 19761-20229, 1998 Feb-Mar; Apr-May.

Box 28

Folder 7

Correspondence # 20444-20711, 1998 Apr-May.

Box 28

Folder 8

Correspondence # 20714-20859, 1998 Apr-May.

Box 28

Folder 9

Correspondence # 20860-21100, 1998 May.

Box 28

Folder 10

Correspondence # 21101-21219, 1998 May-June.

Box 28

Folder 11

Correspondence # 21220-21367, 1998 May.

Box 28

Folder 12

Correspondence # 21417-21520, 1998 May-June; Aug.

Box 28

Folder 13

Correspondence # 21535-21650, 1998 May.

Box 28

Folder 14

Correspondence # 21651-21749, 1998 May.

Box 28

Folder 15

Correspondence # 21750-21831, 1998 May.

Box 28

Folder 16

Correspondence # 21832-21998, 1998 May-June.

Box 28

Folder 17

Correspondence # 22001-22099, 1998 May.

Box 29

Folder 1

Correspondence # 22101-22201, 1998 May-June.

Box 29

Folder 2

Correspondence # 22203-22270, 1998 May-June.

Box 29

Folder 3

Correspondence # 22271-22420, 1998 May-June.

Box 29

Folder 4

Correspondence # 22425-22539, 1998 May-June.

Box 29

Folder 5

Correspondence # 22540-22639, 1998 May-June.

Box 29

Folder 6

Correspondence # 22641-22715, 1998 May-June; July.

Box 29

Folder 7

Correspondence # 22716-22900, 1998 May-June; July.

Box 29

Folder 8

Correspondence # 22902-23899, 1998 May-June.

Box 29

Folder 9

Correspondence # 23900-23999, 1998 May-June.

Box 29

Folder 10

Correspondence # 24000-24080, 1998 May-June.

Box 29

Folder 11

Correspondence # 24082-24219, 1998 May-June; July.

Box 29

Folder 12

Correspondence # 24220-24586, 1998 May-June.

Box 29

Folder 13

Correspondence # 24610-24899, 1998 May-June.

Box 29

Folder 14

Correspondence # 24900-25089, 1998 June. July.

Box 29

Folder 15

Correspondence # 25090-25235, 1998 June. July.

Box 30

Folder 1

Correspondence # 25236-25329, 1998 June. July.

Box 30

Folder 2

Correspondence # 25330-25488, 1998 June. July.

Box 30

Folder 3

Correspondence # 25490-25789, 1998 June; Sept, Nov.

Box 30

Folder 4

Correspondence # 25790-25947, 1998 June; July, Oct.

Box 30

Folder 5

Correspondence # 25949-26640, 1998 June; July.

Box 30

Folder 6

Correspondence # 26670-26959, 1998 June-July.

Box 30

Folder 7

Correspondence # 26960-27098, 1998 June-July; Aug.

Box 30

Folder 8

Correspondence # 27100-27249, 1998 June-July; Nov.

Box 30

Folder 9

Correspondence # 27250-27401, 1998 June-July.

Box 30

Folder 10

Correspondence # 27403-27812, 1998 June-July; Sept.

Box 30

Folder 11

Correspondence # 27814-28299, 1998 July-Aug.

Box 30

Folder 12

Correspondence # 28300-28483, 1998 July-Sept.

Box 30

Folder 13

Correspondence # 28490-28730, 1998 July.

Box 30

Folder 14

Correspondence # 28731-28859, 1998 July-Aug.

Box 31

Folder 1

Correspondence # 28860-28939, 1998 May-July.

Box 31

Folder 2

Correspondence # 28940-28998, 1998 June-July; Aug.

Box 31

Folder 3

Correspondence # 29001-29129, 1998 June-July; Aug.

Box 31

Folder 4

Correspondence # 29131-29338, 1998 May; June-July; Aug.

Box 31

Folder 5

Correspondence # 29340-29499, 1998 June-July; Aug.

Box 31

Folder 6

Correspondence # 29500-29608, 1998 July-Aug.

Box 31

Folder 7

Correspondence # 29610-29734, 1998 June-July; Aug.

Box 31

Folder 8

Correspondence # 29740-29918, 1998 July-Aug; Sept.

Box 31

Folder 9

Correspondence # 29920-30056, 1998 July-Aug; Sept; Nov.

Box 31

Folder 10

Correspondence # 30060-30224, 1998 Mar, July-Aug; Sept.

Box 31

Folder 11

Correspondence # 30226-30388, 1998 Jan, Mar, June-July; Aug; Oct.

Box 31

Folder 12

Correspondence # 30340-30458, 1998 May-June; Aug.

Box 31

Folder 13

Correspondence # 30406-30646, 1998 Mar; Apr; May-Aug.

Box 31

Folder 14

Correspondence # 30650-30879, 1998 Mar; Apr; Aug; Sept.

Box 31

Folder 15

Correspondence # 30880-31257, 1998 Aug; Sept.

Box 32

Folder 1

Correspondence # 331260-31399, 1998 Mar; May; Aug-Sept; Oct; Nov;.

Box 32

Folder 2

Correspondence # 31400-31539, 1998 Aug-Sept.

Box 32

Folder 3

Correspondence # 31545-31844, 1998 Aug-Sept; Oct.

Box 32

Folder 4

Correspondence # 31900-32096, 1998 Aug-Sept; Oct; Nov.

Box 32

Folder 5

Correspondence # 32100-32268, 1998 Sept; Oct.

Box 32

Folder 6

Correspondence # 32270-32544, 1998 Sept; Oct; Dec.

Box 32

Folder 7

Correspondence # 32545-32719, 1998 Mar; Sept; Oct.

Box 32

Folder 8

Correspondence # 32720-32949, 1998 Mar; Sept; Oct; Dec.

Box 32

Folder 9

Correspondence # 32950-33085, 1998 Sept-Oct.

Box 32

Folder 10

Correspondence # 33090-33217, 1998 Sept-Oct.

Box 32

Folder 11

Correspondence # 33190-33422, 1998 Sept-Oct.

Box 32

Folder 12

Correspondence # 33425-33899, 1998 June; Sept-Oct.

Box 32

Folder 13

Correspondence # 33900-34239, 1998 Sept-Oct; Nov.

Box 32

Folder 14

Correspondence # 34240-34711, 1998 Sept-Oct.

Box 33

Folder 1

Correspondence # 34713-34896, 1998 Oct-Nov.

Box 33

Folder 2

Correspondence # 34900-35097, 1998 Oct-Nov.

Box 33

Folder 3

Correspondence # 35100-35299, 1998 Oct.

Box 33

Folder 4

Correspondence # 35300-35499, 1998 Oct-Nov.

Box 33

Folder 5

Correspondence # 35502-35778, 1998 Oct-Nov.

Box 33

Folder 6

Correspondence # 35780-36038, 1998 Mar; June; Oct-Nov.

Box 33

Folder 7

Correspondence # 36040-36254, 1998 Oct-Nov.

Box 33

Folder 8

Correspondence # 36260-36565, 1998 Nov-Dec.

Box 33

Folder 9

Correspondence # 36570-36989, 1998 Nov; Jan 1999.

Box 33

Folder 10

Correspondence # 36990-37090, 1998 Nov.

Box 33

Folder 11

Correspondence # 37102-37228, 1998 Nov.

Box 33

Folder 12

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Correspondence # 56470-56599, 1999 Feb-Mar, Apr.

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Correspondence # 105860-106109, 2000 Feb; Mar.

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Correspondence # 106110-106329, 2000 Feb; Mar; Apr.

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Correspondence # 106730-106998, 2000 Feb; Mar; Apr; May.

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Correspondence # 107000-107289, 2000 Mar; Apr.

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Correspondence # 107290-107458, 2000 Mar.

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Correspondence # 1107990-108118, 2000 Mar-Apr.

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Correspondence # 108570-108649, 2000 Mar-June.

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Correspondence # 108650-108919, 2000 Mar; Apr; May.

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Correspondence # 108920-109159, 2000 Mar; May.

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Correspondence # 109160-109357, 2000 Mar.

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Correspondence # 109960-110129, 2000 Mar-Apr.

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Correspondence # 110130-110359, 2000 Mar-Apr.

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Correspondence # 110360-110519, 2000 Mar-Apr.

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Correspondence # 110520-110689, 2000 Mar-Apr.

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Correspondence # 110690-110917, 2000 Mar-Apr.

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Correspondence # 112340-112478, 2000 Mar-Apr.

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Correspondence # 112630-112779, 2000 Apr.

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Correspondence # 112780-112939, 2000 Apr.

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Correspondence # 112940-113099, 2000 Apr-June.

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Correspondence # 113100-113239, 2000 Apr.

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Correspondence # 113500-113718, 2000 Apr-May.

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Correspondence # 113720-113979, 2000 Apr-Sept.

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Correspondence # 114220-114375, 2000 Apr.

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Correspondence # 114380-114656, 2000 Apr-May.

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Correspondence # 114660-115188, 2000 Apr.

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Correspondence # 200190-200462, 2000 May-June.

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Correspondence # 200470-200649, 2000 Apr-May.

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Correspondence # 2014290-2015372, 2000 Aug.

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Extent: 7 cu. ft.

Scope and Content

Event files, 1998-2001, document events that the Governor attended. Each file contains a Scheduling Office form for the event that includes the name of the event, location, attire, press to attend, staff to attend, event contact information, reason for attendance with background notes, logistical instructions, special remarks, and related attachments, including the agenda. Files may also include initial invitation to the event, acceptance letter and other correspondence, press releases and announcements, programs, travel arrangement and logistics documentation, lists of guests/registrants/attendees, briefing memoranda, maps, programs, schedules, talking points and speeches, and background material related to the organization or person sponsoring the event. These files often contain useful information on issues and organizations and document reasons for decisions made to attend specific events.

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Strong Men and Women: Excellence in Leadership Program, Richmond, VA, 1998 Jan 27

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Virginia Public Safety Valor Awards reception, Richmond, VA, 1998 Feb 24

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Governor's Conference on Education / School Board Association annual meeting, Richmond, VA, 2001 July 24

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Phone call to John Blystone of SPX, Richmond, VA, 2001 July 26

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**Meeting with George Mason University President and Board of Visitors,
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**Meeting with Nick Taubman re: Art Museum of Wesern Virginia, Richmond,
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**Meeting with Romanian Prime Minister Adrian Nastase, Washington, DC,
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Meeting with Robert Ruyak, Richmond, VA, 2001 Dec 20

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Christmas Dinner with President and First Lady Bush, Washington, DC, 2001 Dec 21

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Folder 122

New Year's Day Open House, Richmond, VA, 2002 Jan 1

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Folder 123

Portrait Unveiling Ceremony, Richmond, VA, 2002 Jan 7

Box 137

Folder 124

Series XX. Scheduling Office: Reading files (Accession 40173, 40174), 1997-2002.

Boxes 6, 138-142 (box)

Extent

Extent: 4.25 cu. ft.

Scope and Content

Reading files, 1997-2001, contain copies of outgoing correspondence of Christopher J. Whyte, Director of Scheduling. The majority of the correspondence consists of letters of decline in response to invitations to the Governor to attend events. Box 6 is from Accession 40174, Boxes 138-142 are from Accession 40173.

Arrangement

Arranged chronologically.

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Folder 47

Series XXI. Scheduling Office: Calendar, 1997 Nov-2002 Jan (Accession 39776).

Boxes 141 (box)

Extent

Extent: 1 folder

Scope and Content

Calendar, 1997-2002, includes monthly calendar pages that include the Governor's appointments for each day.

Arrangement

Arranged chronologically.

Calendar, 1997 Nov-2002 Jan

Box 141

Folder 48

Series XXI. Chief of Staff: Correspondence and memoranda, 1998-2001 (Accession 39777).

Boxes 1 (box)

Extent

Extent: .35 cu. ft.

Scope and Content

Correspondence and memoranda, 1998-2001, of Chief of Staff M. Boyd Marcus, Jr.

Arrangement

Arranged chronologically.

Correspondence and memoranda, 1998

Box 1

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Correspondence and memoranda, 1999-2000

Box 1

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Correspondence and memoranda, 2001

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Series XXII. Executive Office: Executive Orders, 1998-2001 (Accession 39775).

Boxes 1 (box)

Extent

Extent: .45 cu. ft.

Scope and Content

Executive Orders, 1998-2001, are arranged numerically. Executive orders No. 47 and No. 81 were not transferred with this collection. Hard copy of executive orders were printed from compact disk.

Arrangement

Arranged numerically by executive order number.

Executive Orders No. 1-9, 1998

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Executive Orders No. 20-29, 1998

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Executive Orders No. 30-39, 1998-1999

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Executive Orders No. 40-49, 1999

Box 1

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Executive Orders No. 50-59, 1999

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Executive Orders No. 60-69, 1999-2000

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Executive Orders No. 70-79, 2000-2001

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Executive Orders No. 80-85, 2001

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Folder 9

Executive Orders on compact disk, 1998-2001

Box 1

Folder 10

Series XXIII. Policy Office: Executive Orders, Certificates of Recognition and Messages, 1998-2001 (Accession 40169).

Boxes 1 (box)

Extent

Extent: 3 cu. ft.

Scope and Content

Executive Orders are issued by the Governor to accomplish a specific purpose and have the full weight and effect of the law. Executive Memorandums allows the Governor to establish official policy and provide guidance and direction to state agencies without the memorandum having the effect of law. Certificates of recognition issued by the Governor recognized citizens, programs, anniversaries, and events. Certificates of recognition were also used to designate days, weeks and months for special observance in the Commonwealth.

Executive Orders, 1998-2001, are arranged numerically, and include original orders, copies of orders, drafts, and other background information related to the order. Certificates of recognition, 1998-2001, are arranged chronologically, and include copies of the certificates.

Arrangement

Executive order are arranged numerically. Certificates of recognition are arranged chronologically.

Executive Orders List,1998-2001

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Executive Orders: No. 1 (98), Creating a Blue Ribbon Commision to Evaluate the Needs and Goals of Higher Education in Virginia in the 21st Century, 1998 Jan 17

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Folder 2

Executive Orders: No. 2 (98), Equal Opportunity, 1998 Jan 17

Box 1

Folder 3

Executive Orders: No. 3 (98), Authority and Responsibility of the Chief of Staff, 1998 Jan 17

Box 1

Folder 4

Executive Orders: No. 4 (98), Declaration of a State of Emergency, 1998 Feb 2

Box 1

Folder 5

Executive Orders: No. 5 (98), Commonwealth of Virginia Emergency Plan for Omega Fire Sprinklers, 1998 Mar 13

Box 1

Folder 6

Executive Orders: No. 6 (98), Implementation Procedures for Car Tax Relief and Local School Construction, 1998 Arp 14

Box 1

Folder 7

Executive Orders: No. 7 (98), Creating the Governor's Commission on Local School Construction, 1998 Apr 14

Box 1
Folder 8

Executive Orders: No. 8 (98), Delegation of Governor's Authority When Out of the Commonwealth, 1998 Apr 24

Box 1
Folder 9

Executive Orders: No. 9 (98), Secretary of Technology; Commission on Information Technology, 1998 May 21

Box 1
Folder 10

Executive Orders: No. 10 (98), The Virginia Strategy - Prosperity into the New Century, 1998 May 27

Box 1
Folder 11

Executive Orders: No. 11 (98), Governor's Advisory Board of Economists, 1998 June 29

Box 1
Folder 12

Executive Orders: No. 12 (98), Federal Superfund Program, 1998 June 29

Box 1
Folder 13

Executive Orders: No. 13 (98), State Employee Fraud, Waste and Abuse Hotline, 1998 June 29

Box 1
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Executive Orders: No. 14 (98), Designation of Housing Credit Agency Under Federal Tax Reform Act of 1986, 1998 June 29

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Executive Orders: No. 15 (98), New Partnership Commission, 1998 June 17

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Folder 16

Executive Orders: No. 16 (98), Continuing Certain Emergency Declarations Due to Natural Disasters, 1998 June 29

Box 1
Folder 17

Executive Orders: No. 17 (98), Purchase Assignment and Use of State-Owned Vehicles, 1998 June 29

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Executive Orders: No. 18 (98), Designation of Executive Branch Officers and Employees Required to File Financial Disclosure Statements, 1998 June 29

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Executive Orders: No. 19 (98), Establishing the Governor's Commission on Physical Fitness and Sports, 1998 June 29

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