

A Guide to the Women's Club of Falls Church, Inc., 1947-2011

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1947-2011



A Collection in Mary Riley Styles Public Library Record Group 4-9
Mary Riley Styles Public Library
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History

Processed by: Catherine Wilson, Mary Riley Styles Public Library

Title Statement

A Guide to the Women's Club of Falls Church, Inc., 1947-2011

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Collection: Record Group 4-9

Publication Statement

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[Conditions of Use](#)

Profile Description

Creation: This finding aid was produced using a form and manually entry 2023-05-26

Language Usage: Description is in English

Descriptive Summary

Collection Number

Record Group 4-9

Language

Materials in this collection are in English.

Physical Characteristics

2 boxes

Repository

Falls Church History Room, Mary Riley Styles Public Library

Administrative Information

Conditions Governing Access

The collection is open for research use.

Conditions Governing Use

There are no restrictions on the records.

Immediate Source of Acquisition

The processing, arrangement, and description was completed in July 2022.

Biographical/Historical Note

The Woman's Club of Falls Church was organized on October 6, 1947 and federated in 1948. A certificate of incorporation was issued in 1956, the purpose being "to influence the betterment of the Community of Falls Church." It was also a member of the General Federation of Women's Clubs (GFWC) Virginia as well as the national GFWC. After many years of service to the Falls Church community the club disbanded in May 2011.

The Woman's Club bought the property at 222 North Washington Street, the "Washington House," in 1961 to use as a clubhouse. It was built in 1879 as the First Congregational Church of Falls Church. The building then served as the town's first library, a public school, a recreation center, the police department and town hall. After the new municipal building was completed, it was auctioned off in 1961, and the Woman's Club was the winning bidder.

Scope and Content

While there are some membership directories from 1951, the bulk of the records span 1976-2007. These are the meeting records and the monthly newsletter.

Arrangement

The arrangement of the records was retained, as was the heading on the file folders. The records were organized by the archivist into the various series. Series 1 is the bylaws and state reporting forms. Series 2 has membership directories but it is not a complete set. The earlier membership directories also include the bylaws. Series 3 and 4 are Board Meeting Minutes and Club Meeting Minutes, respectively, from 1976-2006. Some financial records comprise Series 5. Series 6 contains some correspondence, and Series 7 is the monthly newsletter, *On Record*.

Also of interest are the Woman's Club scrapbooks of the Club for the years 1947-2010. These are housed separately in the Falls Church History Room.

Contents List

*Includes blueprints

Series 1: Organization (Box 1)

Bylaws, Bylaws, 1992

File 1 (folder)

Certificate of Incorporation, 1958

File 2 (folder)

Virginia Federation of Women's Clubs Report Forms, 1987-1997

File 3 (folder)

Series 2: Membership (Box 1)

Membership, 1951-1954 (incomplete)

File 1 (folder)

Membership, 1992-1996

File 2 (folder)

Membership, 1999-2011

File 3 (folder)

Series 3: Board Meetings (Box 1)

Board Meeting Minutes, 1976-1981

File 1 (folder)

Board Meeting Minutes, 1982-1985

File 2 (folder)

Board Meeting Minutes, 1986-1989

File 3 (folder)

Board Meeting Minutes, 1990-1993

File 4 (folder)

Board Meeting Minutes, 1994-1996

File 5 (folder)

Board Meeting Minutes, 2006

File 6 (folder)

Series 4: Club Meetings (Box 1)

Club Meetings, 1976-1980

File 1 (folder)

Club Meetings, 1982-1985

File 2 (folder)

Club Meetings, 1986-1990

File 3 (folder)

Club Meetings, 1991-1996

File 4 (folder)

Club Meetings, 2005-2006

File 5 (folder)

Series 5: Finance (Box 1)

Building-Restoration* (includes deeds of sale), 1958-1962, 1983-1997

File 1 (folder)

Custodial Contracts, 1992-1996

File 2 (folder)

Financial Reports, 1990-1996, 2006

File 3 (folder)

Rentals, 1992-1993

File 4 (folder)

Tax-exempt Status

File 5 (folder)

Tax Returns, 1985, 1995, 1996

File 6 (folder)

Series 6: Correspondence (Box 2)

Correspondence, 1979, 1990-1995

File 1 (folder)

Series 7: Publications (Box 2)

On Record, 1976-1978

File 1 (folder)

On Record, 1981-1985

File 2 (folder)

On Record, 1986-1989

File 3 (folder)

On Record, 1990-1993

File 4 (folder)

On Record, 1994-1997

File 5 (folder)

On Record, 2005-2006, 2011

File 6 (folder)

Series 8: Subject Files (Box 2)

50th Anniversary Celebration, 1995

File 1 (folder)

60th Anniversary Celebration, 2005

File 2 (folder)

Antiques Show, 1990-1992, 1997

File 3 (folder)

Awards, 1986-1997

File 4 (folder)

City of Falls Church Ordinance Recommendations

File 5 (folder)

GFWC Handbook (General Federation of Women's Clubs)

File 6 (folder)

Series 9: Epherema and Photographs (Box 2)

Stationery

File 1 (folder)

Photographs and negatives (unidentified)

File 2 (folder)

Official Seal

Box 2

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